



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

Minutes of the 46th meeting of the *Senate* of the Sardar Vallabhbhai National Institute of Technology, Surat which was held on *Monday, the 06th January 2020, 03:00 p.m.* onward in the *Seminar Room (old building) of the Electrical Engineering Department*

The following members were present in the meeting:

- 1) Dr. S. R. Gandhi, Director, SVNIT, Surat : Chairman
- 2) Dr. P. L. Patel, Deputy Director, SVNIT, Surat : Member
- 3) Dr. Jyotirmay Banerjee, Dean (Academic) SVNIT, Surat : Member
- 4) Dr. V. H. Pradhan, Dean (Student Welfare), SVNIT, Surat : Member
- 5) Dr. R. Venkata Rao, Dean (Faculty Welfare), SVNIT, Surat : Member
- 6) Dr. G. J. Joshi, Dean (P&D), SVNIT, Surat : Member
- 7) Dr. P. V. Timbadia, Dean (A&RG), SVNIT, Surat : Member
- 8) Dr. H. G. Patel, Asso. Dean (Student Welfare) SVNIT, Surat : Member
- 9) Dr. Vipul Kheraj, Asso. Dean (Faculty Welfare) SVNIT, Surat : Member
- 10) Dr. J. K. Parikh, Asso. Dean (R&C) SVNIT, Surat : Member
- 11) Dr. G. R. Vesmawala, Asso. Dean (P&D) SVNIT, Surat : Member
- 12) Dr. Shailendra Kumar, Prof. & Head, MED, SVNIT, Surat : Member
- 13) Dr. R. Chudamani, Prof. & Head, EED, SVNIT, Surat : Member
- 14) Dr. M. A. Zaveri, Prof. & Head, COED, SVNIT, Surat : Member
- 15) Dr. M. Mansoor Ahmmed, Prof. & Head, CED, SVNIT, Surat : Member
- 16) Dr. M. A. Desai, In-charge Head, CHED, SVNIT, Surat : Member
- 17) Dr. A. D. Darji, Asso. Prof. & Head, ECED, SVNIT, Surat : Member
- 18) Dr. B. Z. Dholakiya, Asso. Prof. & Head, ACD, SVNIT, Surat : Member
- 19) Dr. A. K. Rai, Asso. Prof. & Head, APD, SVNIT, Surat : Member
- 20) Dr. Sushil Kumar, Asso. Prof. & Head, AMHD, SVNIT, Surat : Member
- 21) Dr. Z. V. P. Murthy, Professor, CHED, SVNIT, Surat : Member
- 22) Dr. P. A. Parikh, Professor, CHED, SVNIT, Surat : Member
- 23) Dr. M. Chakraborty, Professor, CHED, SVNIT, Surat : Member
- 24) Dr. D. C. Jinwala, Professor, COED, SVNIT, Surat : Member
- 25) Dr. H. K. Raval, Professor, MED, SVNIT, Surat : Member
- 26) Dr. H. B. Naik, Professor, MED, SVNIT, Surat : Member
- 27) Dr. K. P. Desai, Professor, MED, SVNIT, Surat : Member
- 28) Dr. D. V. Bhatt, Professor, MED, SVNIT, Surat : Member
- 29) Dr. H. J. Nagarsheth, Professor, MED, SVNIT, Surat : Member
- 30) Dr. C. D. Modhera, Professor, CED, SVNIT, Surat : Member
- 31) Dr. A. K. Desai, Professor, CED, SVNIT, Surat : Member
- 32) Dr. S. A. Vasawala, Professor, CED, SVNIT, Surat : Member
- 33) Dr. C. H. Solanki, Professor, CED, SVNIT, Surat : Member
- 34) Dr. J. N. Patel, Professor, CED, SVNIT, Surat : Member
- 35) Dr. J. E. M. Macwan, Professor, CED, SVNIT, Surat : Member
- 36) Dr. S. M. Yadav, Professor, CED, SVNIT, Surat : Member
- 37) Dr. R. A. Christian, Professor, CED, SVNIT, Surat : Member
- 38) Dr. K. A. Chauhan, Professor, CED, SVNIT, Surat : Member

- 39) Dr. V. L. Manekar, Professor, CED, SVNIT, Surat : Member
 40) Dr. P. G. Agnihotri, Professor, CED, SVNIT, Surat : Member
 41) Dr. S. N. Sharma, Professor, EED, SVNIT, Surat : Member
 42) Dr. Anandita Chowdhury, Professor, EED, SVNIT, Surat : Member
 43) Dr. A. K. Panchal, Professor, EED, SVNIT, Surat : Member
 44) Dr. U. D. Dalal, Professor, ECED, SVNIT, Surat : Member
 45) Dr. A. K. Shukla, Professor, AMHD, SVNIT, Surat : Member
 46) Dr. Smita Jauhari, Professor, ACD, SVNIT, Surat : Member
 47) Dr. Neeru Adlakha, Professor, AMHD, SVNIT, Surat : Member
 48) Shri Amit C. Patel, I/c. Dy. Registrar (Academic), SVNIT, Surat : Member
 49) Dr. K. D. Yadav, I/c Registrar, SVNIT, Surat : Member Secretary

Dr. Pranab Kumar Mohapatra, Professor, Civil Engineering Department, IIT Gandhinagar, had conveyed his availability on Skype and accordingly arrangement was made and he was available on Skype.

Further, Dr. A. A. Shaikh, Dean (R&C), Dr. H. R. Jariwala, Asso. Dean (Academic), Dr. D. R. Patel, Professor (COED), Dr. Anjali K. Khambete, Professor (CED), Dr. Rakesh Kumar, Professor (CED), Dr. T. N. Desai, Professor, (MED), Dr. V. A. Shah, Professor, (EED), and Dr. K. N. Pathak, Professor (APD), could not attend the meeting.

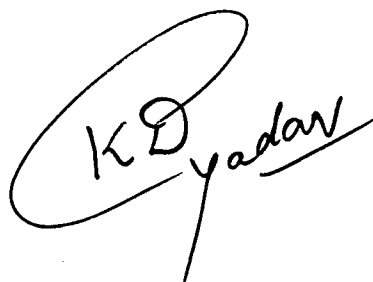
At the outset of the meeting, the Chairman of the Senate warmly welcomed all the members of the Senate.

The following business was transacted:

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| Item 1: | To confirm the minutes of 45th meeting of the Senate held on 30/09/2019. |
| Res. 1 | Resolved that the minutes of the 45th meeting of the Senate held on 30/09/2019 be confirmed. |
| Item 2: | To note and approve the action taken on the resolution adopted at the 45th meeting of Senate held on 30/09/2019 in the Seminar Room (old building) of the Electrical Engineering Department. |
| Res. 2 | The action taken report was presented by the Dean (Academic). The house noted and approved, the actions taken on 45 th Minutes of Senate. |
| Item: 3 | To note and approve recommendations made by the Institute Examination Disciplinary Committee (EDC) held on December 13, 2019. |
| Res. 3 | It is resolved to note and approve the recommendations made by the Institute Examination Disciplinary Committee (EDC) held on December 13th, 2019. |

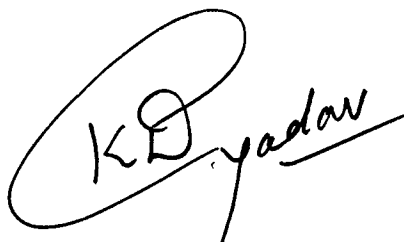


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| | Since the existing Manual containing norms for guiding the Examination Disciplinary Committee (EDC) is very old, the house suggested initiating procedure for revising the same at the earliest. |
| Item: 4 | To note and approve recommendations made by the Institute Academic Advisory Committee (IAAC) at its 42nd meeting held on December 16, 2019. |
| Res. 4 | <p>It is resolved that the action taken in 42nd meeting of Institute Academic Advisory Committee (IAAC), held on December 16, 2019 be noted and approved. Further, Res. (3), Res. (4) and Res. (06), of 42nd IAAC meeting held on December 16, 2019 were discussed at length and the following resolutions were adopted.</p> <p>A. Regarding Resolution 3 and 4 for revision of syllabus for B. Tech and M. Sc. Programs, the house insisted that the Head of Departments meet the deadline of 31st January 2020 for submission of revised syllabus of all subjects to Academic Office. Regarding one-day workshop to be conducted by the departments for curriculum revision, based on the fact that Electrical Engineering Department had already conducted curriculum revision workshop, it was approved that such departments may go ahead to submit the revised curriculum to Academic office as per the format approved in Annexure-A of 42nd IAAC.</p> <p>B. Regarding Resolution 6 for the proposed course on “English for Research and Academics” by Department of Applied Mathematics and Humanities, the house approved that the course can be opted as credit course by Ph D students of English section only. The code allotted for this course is “GN901” and the syllabus for the course is attached in APPENDIX 4.1. Research scholars from other departments/sections may opt for this course as audit course.</p> |
| Item: 5 | To note and approve recommendations made by the Institute Academic Advisory Committee (IAAC) at its 43rd meeting held on December 26, 2019. |
| Res. 5 | It is resolved that the action taken in 43 rd meeting of Institute Academic |



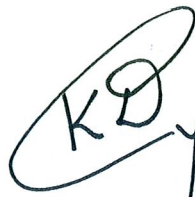
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| | <p>Advisory Committee (IAAC), held on December 26, 2019 be noted and approved. Further, Res. (2), and Res. (4), of 43rd IAAC meeting held on December 26, 2019 were discussed at length and the following resolutions were adopted.</p> <p>A. Regarding Resolution 2, the house unanimously approved the Credit transfer criteria provided in Annexure –A of 43rd IAAC for transfer of credits to our system for Ph D students who completes NPTEL/SWAYAM courses.</p> <p>B. Regarding Resolution (4), after merging of Applied Mechanics and Civil Engineering Department, existing Departmental Development Fund (DDF) be merged together to have combined Department Development Fund for Civil Engineering Department. The Head Department of Civil Engineering will administer the fund for the growth of all sections in the department</p> |
| | Any other Item with permission of Chair: |
| Item 6 | To nominate new members of faculty as BoG members in view of completion terms of the existing BoG members. |
| Res. 6 | <p>It was resolved that a committee of the following be constituted for inviting the nominations from Professor and Associate Professor faculty cadres, and recommend three names from each cadre to the Chairman Senate for taking the final decision in nominating the members to BoG as representative of faculty members from the Institute:</p> <p>A) Dr. R V Rao, Professor (HAG), MED and Dean (Faculty welfare): Chairman</p> <p>B) Dr. H B Naik, Professor MED : Member</p> <p>C) Dr. V A Shah, Professor, EED: Member</p> |
| Item 7 | To discuss the request from Head of Electronics Engineering Department regarding recommendation of Mr. Golak Santra, Asst. Professor ECED for admission to Ph.D. in Spring Semester. |
| Res. 7 | After deliberations the house resolved that the candidate must apply for the PhD program in the next semester and go through the regular selection |



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| | procedure as per the Ph D regulations. |
| Item 8 | To consider the recommendation of 32nd meeting of DAAC, Applied Mathematics & Humanities Department held on December 13, 2019 Regarding to allow PhD scholars of English and Management to opt for NPTEL/ SWAYAM course on: Qualitative Research Methods and Research Writing, or similar NPTEL course of relevant Research Methodology in lieu of Research Methodology course offered at SVNIT level. |
| Res. 8 | It was resolved to allow PhD scholars of only English section to opt for NPTEL/SWAYAM course on: Qualitative Research Methods and Research Writing, or similar NPTEL course of relevant Research Methodology in lieu of Research Methodology course offered at SVNIT level. |


yadav
14/1/2020

(Dr. K. D. YADAV)
SECRETARY – SENATE


S. R. Gandhi
14/1/2020

(Dr. S. R. GANDHI)
CHAIRMAN - SENATE

| | English for Research and Academics | LTPC |
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| | Course Code | 4004 |
| 1 | Revising Grammar- Parts of Speech, Parts of A Sentence, Tenses, Active and Passive Voice, Auxiliaries, Noun Phrase, Phrasal Verb, Clauses, Subject-Verb Agreement, Collocation | 12 Hrs |
| 2 | Importance of Punctuation in Writing- Use of Comma, Semi Colon, Colon, Full Stop, Hyphen and Dash, Brackets, Braces, and Parentheses, Apostrophe, Quotation Marks and Ellipsis | 4hrs |
| 3 | The Writing Process- Note Making, Planning and Preparation of Writing, Word order, Breaking up Long Sentences, Structuring Paragraphs and Sentences, Art of Condensation, Paragraph Writing, Summarising and Paraphrasing, Using Linking Words, Cohesion, Coherence | 18hrs |
| 4 | Editing your work- Common Errors, Right Vocabulary, Avoiding Ambiguity, Removing Redundancy, and Avoiding Plagiarism | 8hrs |
| 5 | Writing for Research-, Compare and Contrast, Argumentative, Descriptive, Exploratory Essays | 8 hrs |
| 6 | Presenting your research- Types of Presentation, Steps of Making a Good Presentation, Use of Visual Aids in Presentation, Beginning with Short Presentation, Making Persuasive Presentation | 10 hrs |

Reference Books

- 1 Leech, Geoffrey & Svartvil. *A Communicative Grammar of English*, Longman Group UK Ltd. 2006.
- 2 Quirk, Randolph and Greenbaum, Sidney. *A University Grammar of English*. Pearson, 2009.
- 3 Cook, Claire Kehrwald. *Line by Line. How to Edit Your Own Writing*. The Modern Language Association of America, 1985.
- 4 Wallwork, Adrian. *English for Writing Research Papers*. Springer. 2011.
- 5 Murray, Rowena & Moore, Sarah. *The Handbook of Academic Writing: A Fresh Approach*. Open University Press, 2006.
- 6 Bailey, Stephen. *Academic Writing: A Practical Guide for International Students*. 4th Edition. Routledge, 2014.