



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

Minutes for the 78th meeting of the *Purchase Committee* of the Sardar Vallabhbhai National Institute of Technology Surat held on **Tuesday, 17th November, 2020 at 4:00 p. m.** onwards at **Conference Room of the Institute at Surat.**

The following members were present:

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|-----|---|---|------------------|
| (1) | Prof. S. R. Gandhi
Director, SVNIT, Surat | : | Chairman |
| (2) | Shri Ram Babu Bhagat
Deputy Registrar (Estt. & Admin)
IIT, Gandhinagar
(Through online) | : | Member |
| (3) | Dr. H. M. Patel
Professor,
Civil Engineering Department,
M. S. University, Vadodara
(Through online) | : | Member |
| (4) | Dr. Zuber M. Patel
Associate Professor, ECED,
SVNIT, Surat
(Through Online) | : | Member |
| (5) | Shri B. P. Sibasanakar
Asst. Registrar (A/c), SVNIT, Surat
(Rep. of Dy. Registrar (A/cs)) | : | Member |
| (6) | Dr. P. L. Patel
Dy. Director, SVNIT, Surat | : | Invitee Member |
| (7) | Dr. P. V. Timbadiya
Prof. I/c. Finance & Account,
SVNIT, Surat | : | Invitee Member |
| (8) | Dr. Pramod Mathur
Registrar
SVNIT, Surat. | : | Member Secretary |

Dr. R. A. Christian, Professor, CED, SVNIT, Surat was granted leave of absence.


22/11/2020

The following items were discussed and resolutions were drawn accordingly:

Item 78.1: To confirm the minutes of the 77th Purchase Committee meeting held on 16th September, 2020.

Reso.78.1: “Resolved to confirm the minutes of the 77th Purchase Committee meeting held on 16th September, 2020.”

Item78.2: To note and approve the action taken on the resolutions adopted by the Purchase Committee at its 77th meeting held on 16/09/2020.

Reso.78.2: “Resolved that the action taken on the resolutions adopted by the Purchase Committee at 77th meeting held on 16/09/2020 be noted and approved.”

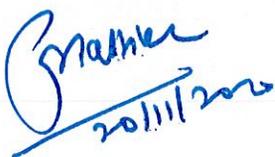
“As per Reso. 77.6 of 77th Purchase Committee meeting, a circular need to be issued to all concerned to place their requirement/ recommendations for AMC at least before three months in advance for consideration of Purchase committee”.

Item 78.3: To consider and approve the proposal of Civil Engineering Department for Comprehensive Annual Maintenances Contract for Equipments of Water Circulation System from M/s. Shrirang Sales Corporation, Surat at the total cost of Rs. 10,90,600/- (Rs. Ten Lakh Ninety Thousand Six Hundred Only) including all taxes for one year under the account head of M & R Office Machine Fund (1/127).

Reso. 78.3: The Committee was briefed that, the Centre of Excellence (CoE) on “Water Resource and Flood Management”, established under Civil Engineering Department, and a Water Circulation System was developed for experimental purpose in Advanced Hydraulics Laboratory for an amount of Rs. 59,16,905/- from M/s. Shrirang Sales Corporation, Surat in the year 2016. The warranty period of aforesaid installed item was already over and the complete set up requires regular maintenance for efficient functioning of experimental work in the laboratory. Therefore, Tendering process for Comprehensive Maintenances Contract of Water Circulation System was carried out through CPPP portal.

“Resolved to approve the proposal of Civil Engineering Department for Comprehensive Annual Maintenances Contract of Equipments of Water Circulation System from M/s. Shrirang Sales Corporation, Surat at the total cost of Rs. 10,90,600/- (Rs. Ten Lakh Ninety Thousand Six Hundred Only) including all taxes for one year. The Comprehensive Annual Maintenance Contract will be applicable from the date of acceptance of order by the firm. The expenditure will be met from grant-in-aid of OH-31.”

“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order.”


20/11/2020

Item 78.4: To ratify the action taken by the Institute for placing the work order to M/s. Pravin Kumar Kalyanjibhai Vaja (Bansi Enterprise), Rajkot for availing Annual Cleaning and Sanitation Services to the Institute at the total cost of Rs. 2,42,33,532 (Rupees Two Crores Forty-Two Lakhs Thirty-Three Thousand Five Hundred Thirty Two only) inclusive of all taxes with other terms and condition stated in the offer under OH-31.

Reso. 78.4: The Committee was briefed that, in the 55th meeting of Board of Governors and 38th meeting of Finance Committee held on 21/09/2020, a proposal for Annual Cleaning and Sanitation Services to the Institute at the total cost of Rs. 3,81,56,486/- including Taxes was placed and the FC/BOG empowered the Director of the Institute for expenditure sanction and issue of order as per GFR 2017. Accordingly, the Bid was created on GeM portal and process for awarding the work order was finalized through GeM portal. The work order and expenditure sanction is also being placed before the ensuing meeting of Finance Committee / Board of Governors for ratification.

“Resolved to note the action taken by the Institute for placing the work order to M/s. Pravin Kumar Kalyanjibhai Vaja (Bansi Enterprise), Rajkot for availing Annual Cleaning and Sanitation Services to the Institute at the total cost of Rs. 2,42,33,532 (Rupees Two Crores Forty-Two Lakhs Thirty-Three Thousand Five Hundred Thirty Two only) inclusive of all taxes with other terms and condition stated in the offer under OH-31 for the period of one year i.e. from 01/11/2020.”

Item 78.5: To consider and approve the proposal of the Professor I/C. Central Store through Dean (P&D) for purchase of Desktops – 76 Nos. , Printers – 46 Nos. and UPS – 16 Nos. from M/s. Jupiter Services, Surat at the total cost of Rs. 49,33,420/- (Rupees Forty Nine Lacs Thirty Three Thousand Four Hundred Twenty only) including of all taxes with other terms and conditions under OH 35.

Reso. 78.5: The Committee was briefed that, 36th meeting of Finance Committee held on 14/03/2020 (Reso. 36.16) and 53rd Meeting of Board of Governors (Reso. 53.12), held on 14/03/2020 granted administrative approval for the purchase of Desktop PC, Printer and UPS from Annual Plan (OH-35) for Applied Chemistry, Academic Section and Newly appointed / recruited faculty members of SVNIT, Surat. The process for procurement for Desktop PC, Printer and UPS was done through GeM Portal.

“Resolved to approve the purchase of Desktops – 76 Nos. , Printers – 46 Nos. and UPS – 16 Nos. from M/s. Jupiter Services, Surat at the total cost of Rs. 49,33,420/- (Rupees Forty Nine Lacs Thirty Three Thousand Four Hundred Twenty only) including of all taxes with other terms and conditions under OH 35”.

“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order.”

Pravin
21/11/2020

“Resolved, further that payment be released only after satisfactory installation, testing of Desktop, Printers and UPS.”

Item 78.6: To consider and approve the proposal of the Professor In-charge Central Store for purchase of Laptop – 180 Nos. from M/s. Latest Devices Pvt. Ltd. at the total cost of Rs. 1,43,09,460/- (Rupees One Crore Forty Three Lacs Nine Thousand Six Hundred Forty only) with warranty of 3 years and including of all taxes with other terms and conditions under OH 35.

Reso. 78.6: The Committee was briefed that, in the 37th meeting of Finance Committee held on 30/06/2020 (vide Reso. 37.9) and 54th Meeting of Board of Governors held on 30/06/2020 (vide Reso. 54.15.1) granted administrative approval for the purchase of laptop for faculty members and for officers of Institute having pay scale of Deputy Secretary and above as per Govt. of India norms under OH-35. The Tendering process was done through GeM portal.

“Resolved to recommend to the Finance Committee / Board of Governors to approve the proposal for the purchase of Laptop – 180 Nos. from M/s. Latest Devices Pvt. Ltd. at the total cost of Rs. 1,43,09,460/- (Rupees One Crore Forty Three Lacs Nine Thousand Six Hundred Forty only). The order should be placed with 5% GST under DSIR Certificate, whereas, the quoted price includes warranty of 3 years and inclusive of GST @ 18% with other terms and conditions under OH 35. The total cost would reduce accordingly as per 5% GST as applicable against DSIR Certificate”.

“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order.”

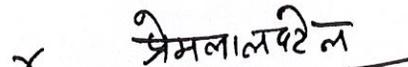
“Resolved, further that payment be released only after satisfactory installation, testing of Laptops.”

The meeting ended with vote of thanks to the chair.


(Dr. PRAMOD MATHUR)
MEMBER-SECRETARY
PURCHASE COMMITTEE


(Dr. S. R. GANDHI)
CHAIRMAN
PURCHASE COMMITTEE

CONFIRMED


CHIEF/CHAIRMAN