

**Centre for Industrial Consultancy and Sponsored Research
S V National Institute of Technology**

No. Dean (R & C) /ICSR/ /2017-18

Date : 31 Oct 2017

Minutes of the 1st Meeting of the ICSR Board held on 3rd Oct 2017 at Institute Conference Hall. Following members were present at the meeting on 3rd Oct 2017

SN	Name	Designation
1.	Prof S R Gandhi	Director, Chairman ICSRB
2.	Prof H K Raval	Dean (R & C), Member
3.	Prof D P Vakharia	I/c Registrar, Member
4.	Prof C H Solanki	Head (AMD), Member
5.	Prof S M Yadav	Head (Civil), Member
6.	Dr J N Sarvaiya	Head (ECED), Member
7.	Dr K C Maheria	Head, ACD, Member
8.	Dr H R Jariwala	Head, EED, Member
9.	Dr Z V P Murthy	Head (CheD), Member
10.	Dr R G Mehta	Head (CoEd), Member
11.	Dr K P Desai	Head (MED), Member
12.	Dr P V Bhale	Associate Dean (R&C), Member Secretary

Dr Vipul Kheraj, Head (Applied Physics) and Dr Hemant Bulsara, Head (Applied Mathematics and Humanities) could not attend the meeting due to prior commitment.

Following are the minutes of the meeting held

Item No 01 Welcoming the Members of ICSR Board

Res. No 01 The Chairman of ICSR Board Prof S R Gandhi welcomed all the members of ICSRB to the first meeting. He briefed all members that this Board is meant to take all policy decisions for improving the Research and Consultancy activities of the Institute. The centre for ICSR will simplify the procedures and thereby facilitate the faculty to operate the projects.

Item No 02

Presentation by the Dean (R & C) on present activities being handled by Dean (R & C) office and an overview of ICSR Board formation

Res. No 02

A presentation was made by the Dean (R & C) Prof H K Raval to appraise the house on various ongoing R & D projects as well as consultancy being handled by the Dean (R & C) office. The details of department wise projects and consultancy assignments being handled by individual departments were discussed and concern was expressed for those departments having relatively lesser number of projects and consultancy assignments.

Associate Dean (R & C) was requested by Dean (R & C) to brief the ICSR members about recent MoU signed and their present status.

Details about IPRs filed and published were also discussed. It was also informed to members of the house about the revised IPR policy under preparation to encourage more faculty to file more number of commercially exploitable patents.

Dean (R & C) further informed the house that in view of several activities being handled by Dean (R & C) office, it is required to have a board that can handle the issues pertaining to policy matters and resolving the conflicts of interest if any.

The chairman ICSR also highlighted the purpose of ICSR Board and remarked that the roles and responsibility of Board is to facilitate more faculty members to take up more consultancy and research assignments. The formation of ICSR Board has been approved by our 45th BoG dated 13/06/2017.

Item No 03

To appraise the house on Revised Guidelines of Research & Consultancy Project duly approved by BoG

Res No 03

The hard copies of BoG approved research & consultancy norms (vide 45th BoG meeting dated 13/06/2017; reso No 14) were

distributed to all Heads of the Departments.

The Dean (R & C) pointed out the salient features of revised research and consultancy guidelines. The role and responsibilities of Departmental Research and Consultancy Cell (DRCC) was discussed at a length and it was urged to all Heads of Departments to form the new DRCC. It was further informed that this cell will also act as a part of selection committee for the manpower recruitment of various research and consultancy projects in the department. It was also clarified that the consultancy documents received to the Department will be first scrutinized by the members of DRCC for the involvement of prospective faculty members based on their expertise. The same will be recommended by members of DRCC to Chairman DRCC (i.e. HoD) for finalization. Head of Applied Mechanics and Civil Departments were asked to form a combined DRCC in view of many interdisciplinary works anticipated.

The guidelines for utilisation of professional update fund and departmental development fund was also discussed at a length.

Issues pertaining to project overhead distribution were also discussed in line with the guidelines.

It was also clarified that there are no upper ceilings on the number of consultancy projects a faculty can handle neither there is any financial ceilings in terms of earnings of faculty from consultancy provided a faculty can respect the clause of number of outstation leaves and performs all the academic duties assigned.

Discussion was also held on the guidelines related to outsourcing limit. Discussion was held on the concern raised by Prof S M Yadav, HoD Civil and Prof C H Solanki, HoD Applied Mechanics regarding combined DRCC of two departments and time limit of client. It was resolved that in such cases, the Head of Department can always give the consent to the client that the institute is ready to undertake the given assignment and in the mean time can

identify and finalise the faculty member/s through DRCC who will execute the matter.

Revised consultancy distribution for payment of consultancy amount was discussed. The guidelines for distribution of project overheads were also discussed. It was also clarified that this distribution will be applicable for those consultancy projects which will be received from 03 Oct 2017 onwards and previous distribution norms will be followed for those earlier projects registered before 03 Oct 2017.

Item No 04 To discuss and finalise the procedural aspects of Research grant to Assistant Professors.

Res. 4 Members were informed about the approval of BoG for the accord of research grant to the Assistant Professors. Since this is a part of MHRD grant, it was resolved that the procedure of calling proposal, scrutiny and selection of proposal for funding will be carried out by the Dean (R & C) office however the accounts procedure for procurement of items through this project will be routed through Head of Department and will be approved by Dean (S/W) and Director (as applicable). The utilisation certificate will also be processed from the Institute Account Section and closure report copy will be submitted to Dean (R & C) office. The Incharge Registrar also suggested completing the procedure of calling and scrutiny of the proposals in the meanwhile and that the disbursement of money can be made from April 2018.

Item with the permission of chair

Item 5 (a) Regarding NIRF 2018

Res. 5 (a) Though NIRF 2016 and NIRF 2017 were handled by Dean (R & C)

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office but in view of various activities being handled by the office at present it was pointed out by the Dean (R & C) that this responsibility can be shared by some other faculty rather than Dean (R & C) or Associate Dean (R & C). Office orders to be issued accordingly.

The members and Chairman (ICSR) agreed on the same and names of Dr Hitesh R Jariwala, Associate Professor, Electrical Engineering as Nodal Officer NIRF and Dr M A Mulla as Additional Nodal Officer NIRF were suggested. Registrar was also asked to prepare and issue the office order for the same.

Item 5 (b) Regarding the status of NIDHI TBI

Res. 5 (b) It was informed to the house that a proposal submitted to DST NIDHI TBI and presented by the team comprising of Director, Dean (R & C) and Professor In-charge (Research Park) and Member (Research Park) is finally accepted and the amount of around Rs 6.75 Crore has been sanctioned. It was also informed that the section 8 company has been formed for this purpose. Dr Banerjee Professor Incharge (Research Park) and Dr H K Dave Member (Research Park) were congratulated for all their efforts.

Finally the Chairman ICSR thanked all the members



Dr Purnanand V Bhale
Associate Dean (R& C)
&
Member Secretary (ICSRB)



Prof H K Raval
Dean (R & C)
&
Member (ICSRB)



Prof S R Gandhi
Director
&
Chairman(ICSRB)