



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

MINUTES

**Minutes of the *Thirty second* meeting of the Finance Committee of the Sardar Vallabhbhai National Institute of Technology Surat held on Saturday, the 30<sup>th</sup> March, 2019 at 9:30 a.m. onwards in Conference Room of the NIT Transit House, C-15, Panchsheel Enclave, New Delhi.**

The following were present:

- 1) **Prof. S. R. Gandhi** : **Chairman**  
Chairperson BOG &  
Director, SVNIT, Surat
- 2) **Shri Madan Mohan** : **Member**  
Deputy Director General (HE) and  
Bureau Head of NITs,  
MHRD, New Delhi
- 3) **Shri Anil Kumar** : **Member**  
Director (IFD)  
MHRD, New Delhi
- 4) **Dr. B. K. Samtani** : **Member**  
Professor, Civil Eng. Dept.  
SVNIT, Surat
- 5) **Dr. P. Kundu** : **Member**  
Assistant Professor, Electrical Eng. Dept.  
SVNIT, Surat
- 6) **Dr. P.V. Timbadiya** : **Special  
Invitee**  
Prof-In-charge, Finance and Accounts  
(Associate Professor, CED)  
SVNIT, Surat
- 7) **Dr.K.D.Yadav** : **Secretary**  
Incharge Registrar  
(Associate Professor, CED)  
SVNIT, Surat

*K.D. Yadav*

At the outset, the Chairman welcomed all the members especially thanked Shri Madan Mohan, DDG MHRD and Shri Anil Kumar, Director (IFD), MHRD for sparing their valuable time during the holiday and their consent to hold the meeting. He also thanked the other members for their constant interactions and efforts in participation.

The following points were discussed:

**Item: 1 To confirm the minutes of the 31<sup>st</sup> Finance Committee meeting held on 6<sup>th</sup> October, 2018 at 10:00 a.m.**

**Reso: 1** The minutes of the 31<sup>st</sup> meeting of the Finance Committee held on October 6, 2018 was circulated to the members of the committee during December 2018 and same is placed at **Appendix: 1.1**. The comments from MHRD representatives were received on December 18, 2018 and the same is placed at **Appendix: 1.2**. as per the comments, items related to 31<sup>st</sup> FC ( i.e. 58<sup>th</sup> to 66<sup>th</sup> Meeting of Purchase Committee and 58<sup>th</sup> to 62<sup>nd</sup> meeting of Building and Works Committee ) were revisited. After incorporating the comments of the MHRD, the modified Finance Committee minutes of 31<sup>st</sup> meeting is placed at **Appendix: 1.3**. Accordingly, Finance Committee reviewed the modified minutes and adopted following resolution(s):

"Resolved to confirm the modified minutes of the 31<sup>st</sup> Finance Committee meeting held on 6<sup>th</sup> October, 2018 (**Appendix 1.3**)."

**Item: 2 To note and approve the action taken on the resolutions adopted by the Finance Committee at its 31<sup>st</sup> Finance Committee meeting held on 6<sup>th</sup> October, 2018.**

**Reso: 2** "Resolved to note and approve the action taken on the resolution(s) adopted by the Finance Committee at its 31<sup>st</sup> Finance Committee meeting held on 6<sup>th</sup> October, 2018. (**Appendix: 2.1**)"

**Item: 3 To Re-Consider and approve the proposal of Project Investigator of Civil Engineering Department through Dean (R&C) for purchase of "Recirculating Sediment Transport flume and Related Accessories" from M/s. Edutech India Pvt. Ltd., Chennai at the total cost of Rs. 2,08,35,059.70/- including of all taxes and commercial warranty of 3 years applicable from the date of installation with other terms and conditions**

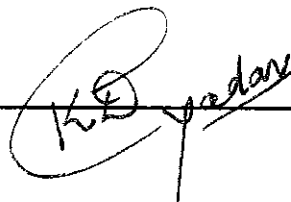
**stated in his offer for Civil Engineering Department of Institute under DST Grant for R&D (4/208) and Institute Annual Plan Grant (2/164).**

Reso: 3 An agenda item for purchase of Project Investigator of Civil Engineering Department through Dean (R&C) for "Recirculating Sediment Transport flume and Related Accessories" from M/s. Edutech India Pvt. Ltd., Chennai at the total cost of Rs. 2,08,35,059.70/- including of all taxes along with commercial warranty of 3 years as applicable from the date of installation with other terms and conditions stated in his offer for Civil Engineering Department of Institute under DST Grant for R&D (4/208) and Institute Annual Plan Grant (2/164). The proposal was placed and approved in the 64<sup>th</sup> and 67<sup>th</sup> Institute Purchase Committee meeting held on 23.03.2018 and 13.02.2019 respectively. The foresaid bidder has extended validity of the tender up to March 31, 2019. The committee was appraised by the institute authority that if the purchase process is not finalized before March 31, 2019 then the bid validity will lapse. The recommendation of the Head Civil Engineering Department dated March 01, 2019 placed at **Annexure 3.1** with justification of price and recommend to approve of the item. The cost of the item is being met from DST Grant for R&D for about Rs. 1.20 Crore and rest will be met from Institute Annual plan grant. While recommending this item, FC noted that after completion of present phase, institute may get another about Rs. 3.0 Crore from DST grant. MHRD pointed out that long delay in finalizing the purchase and suggested that, in future, institute will ensure timely completion of tender process which was agreed.

"Resolved to approve the proposal for purchase of Recirculating Sediment Transport flume and Related Accessories" from M/s. Edutech India Pvt. Ltd., Chennai at the total cost of Rs. 2,08,35,059.70/-"

**Item: 4 To ratify the action taken by the Director for availing the Security Service at the total cost of Rs. 22,43,892/- (Rupees Twenty Two Lacs forty three thousand eight hundred and ninety two only) per month from M/s Sainik Intelligence & Security Pvt. Ltd., Thane for one year inclusive of all taxes and charges for the campus security System.**

and



**Item: 5 To ratify the action taken by the Director for termination of Institute Security Service from M/s Sainik Intelligence & Security Pvt. Ltd., Thane on recommendation of Chairman of committee to review functioning of the security system of the institute.**

**Reso: 4 & 5** The Finance committee directed to combine the Item No. 4 and 5, F C does not approve action taken by the Institute. It was noted that the work order was placed on August 11, 2018. The FC and BOG was held on October 6, 2018 and why this item was not placed in said FC and BOG for ratification. The Director has approved the work beyond his financial power.

The Finance Committee informed that Security contractor M/S Sainik Intelligence & Security Pvt. Ltd., Thane, have already been terminated from March 31, 2019. However, keeping in a view, the difficult position in institute. The Finance Committee recommend the Board of Governors for keeping the same agency for security purpose for a period of two months only & following resolution adopted.

- a) Resolved that the Agency will pay the difference of minimum wages to their personnel employed by them without addition burden to the institute from Sept 01, 2018 to March 31, 2019.
- b) Resolved further that for the month of , April-May 2019, persons deployed by agency will be paid as per specified rule on minimum Central Govt wages.
- c) Further resolved that Institute will complete the process of hiring security service within two months.

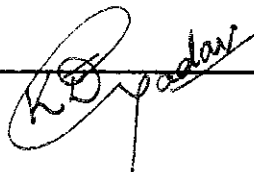
**Item: 6 To consider and approve the recommendation of committee to review functioning of the security system of the institute to award institute security service contract to second lowest agency M/s Groups Facility & Services, Kolkata at their quoted rate of Rs. 28,93,006/- (Rupees twenty eight lakh ninety three thousand and six only) per month till the new security service is finalize through fresh tender.**

**Reso: 6** "Resolved that the Item be withdrawan"

**Item: 7 To note the action taken by the Chairman, Board of Governors for implementation of General Financial Rule 2017 and give suitable recommendation for its smooth implementation to Board of Governors.**

**Reso: 7** "Noted but finance committee expresses its displeasure as Institute took considerable time in adopting GFR-2017".

**Item: 8 To consider and recommend to Board of Governors for suitable suggestion on Institute Bank Account on PFMS portal.**



**Reso: 8** Members reviewed and discussed to recommend to the Board of Governors for use of institute bank account on PFMS portal. Further, it was suggested that Institute officials be deputed to other NITs/MHRD for suitable technical knowhow and allied system. Further, the committee noted that the reconciliation of bank account is pending since 2009.

"The committee resolved to retain existing bank account (Director SVNIT-Surat having Account No.10023050019 with State Bank of India, SVRCET branch, Surat) and for other funds new bank account (Director SVNIT Surat having No. 36743958767 with State Bank of India, SVRCET branch, Surat) be operated. Further, Finance Committee has advised institute to convert current account into saving bank account."

"Further, the committee recommends the Board to direct the institute for pending bank reconciliation on priority basis engaging CAG empaneled Chartered Accountants by inviting three quotations and clear cut required task. The Finance Committee recommend to the Board of Governors to empower Director of the institute to take all necessary decisions and actions in this regard."

**Item: 9 To consider financial situation of Institute for the year 2017-18 and 2018-19 and recommend to Board of Governors for suitable actions.**

**Reso: 9** The audit is raising same observation on financial mismanagement since 2014-15 including reconciliation of bank account. However, concern authority of institute has not taken due care against audit observations. This is serious violation and institute should take quick action in fixing responsibility.

The Finance Committee advised to complete the audit of 2017-18 on priority basis. The Finance Committee also instructed to put up the details of transfer of fund from other accounts to the main account for payment of the salaries and meeting the other expenses since 2014.

**Item: 10 To consider the proposal for enhancing the hostel seat rent for all the category of the students of the institute from Academic Year 2019-20.**

**Reso: 10** Finance Committee advised to form a committee to review all user charges including hostel seat rent and put up in next Finance Committee meeting.

**Item: 11 To consider the implementation and support of Enterprise Resource Planning (ERP) system in NITs and IEST, Shibpur.**

**Reso: 11** Resolved to recommend to the Board of Governors for implementation and support of Enterprise Resource Planning (ERP) system at SVNIT-Surat in line with IIT Kharagpur under the TEQIP-III resources". (**Appendix: 11.1**).

**Item from Chair:**

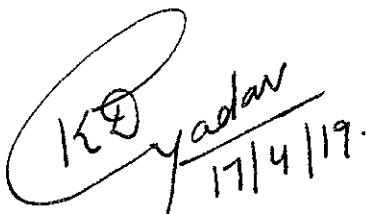
**Item: 12** To note and approve the minutes of 64<sup>th</sup> BWC meeting held on March 29, 2019.


**Reso: 12** "Resolved to approve the minutes of 64<sup>th</sup> BWC meeting held on March 29, 2019 (Appendix: 12.1) and be placed before Board of Governors".

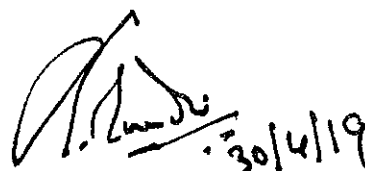
**Item:13** To allow the award and extension of award of Housekeeping and Mechanized Sanitation Work contract as per ISO Standard at the SVNIT Campus Surat to M/s. Rajdeep Enterprise. This work was approved at item 10 in 60<sup>th</sup> B&WC held on 29<sup>th</sup> November, 2016 and further placed at item 24 in 46<sup>th</sup> BoG held on 6<sup>th</sup> October, 2018., however not placed in Finance Committee meeting.

**Reso13:** Finance committee members raised the serious concerns that due approval was not taken by the Institute during award and extension of work. Institute should ensure that proper procedure should be followed in future.

The meeting ended with a vote of thanks to the Chair

  
(Dr. K D Yadav)  
I/C Registrar and  
Member Secretary

  
(Prof. S R Gandhi)  
Chairman  
Finance Committee

  
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CONFIRMED