



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT-395007
(Deemed University)

Minutes for the *Fourth* meeting (*Special*) of the *Board of Governors* of the Sardar Vallabhbhai National Institute of Technology Surat held on *9th September, 2004 at 12.00 noon* onwards in the Conference Room of Nirma University of Science and Technology, Gandhinagar-Sarkhej Highway, Ahmedabad.

The following members were present:

- 1) ***Dr. N.V. Vasani*** : Chairman
Vice Chancellor, Nirma University,
Nirma Institute of Technology,
Sarkhej, Gandhinagar Road,
Ahmedabad-382 481.
- 2) ***Dr. Y.V. Reddy*** : Member
Vice Chancellor,
JN Technological University, Katpally,
Hyderabad-500042
- 3) ***Prof. B.G. Naresh kumar*** : Member
Adviser (II) AICTE
New Delhi.
- 4) ***Prof. N.V. Gunchala*** : Member
Jt. Director,
Director of Tech. Edn.,
Gandhinagar
- 5) ***Shri N.M. Bhatia*** : Member
Resident Engineer
Maharashtra Sadan,
NEW DELHI.
- 6) ***Dr. S.A. Channiwala*** : Member
Professor, MED,
SVNIT, Surat.

- 7) **Prof. A.R. Jariwala** : Member
Asstt. Prof., EED,
SVNIT, Surat.
- 8) **Dr. A.K. Dave** : Member-Secretary
Director Incharge
SVNIT, Surat.

Shri G.L. Jambhulkar (Representative of Joint Secretary (T)] Dy. Educational Adviser (NIT) M.H.R.D., (Deptt. of Secondary Edn. & Higher Edn.) New Delhi. and Dr. Ashok Misra, Director, IIT, Mumbai has conveyed their inability to attend the meeting due to pre occupation.

Remaining members are to be nominated by the competent authorities as per MOA and Rules of the SVNIT Surat Society, Surat.

The following business was transacted:

Item 1: To confirm the minutes of the 3rd meeting of the Board of Governors held on 22/07/2004.

Reso. 1: "Resolved that the minutes of the 3rd meeting of the Board of Governors held on 22/07/2004 be confirmed."

Item 2: To note and approve the action taken on the resolutions adopted by the Board of Governors at its 3rd meeting held on 22/07/2004.

Reso. 2: "Resolved that the action taken on the resolutions adopted by the Board of Governors at its 3rd meeting held on 22/07/2004 be noted and approved."

"Further during the discussion on the action taken report on the resolution No. 36 adopted by the Board of Governors at its 3rd meeting of Board of Governors the action taken discussed, clarified and decided that Circular be issued by the Institute that the cases for Higher Study under Non QIP will be decided by the Board of Governors on merit upon recommendation of the Director of the Institute."

Item 3: To welcome the incoming member on the Board of Governors of SVNIT.

Reso. 3: "Resolved to welcome incoming member Er. N.M. Bhatia and his active participation towards upliftment of institution with the constructive support of alumni of the institute solicited".

Item 4: To consider the delegation of financial and administrative powers to the various authorities for Procurement of Equipments, Furniture, Vehicles, Books & LR's, Consultancy Services, Training & Workshops, Incremental Operating Cost and Civil works through Direct Contracting, National Shopping, International Shopping, National Competitive Bidding and International Competitive Bidding under World Bank assisted Technical Education Quality Improvement Programme sanctioned by National Project Implementation Unit as per recommendations and resolutions to be adopted by Finance Committee in its 3rd meeting (Special) scheduled to be held on 09/09/2004.

TEQIP.
Financial
powers.

"Resolved that the recommendations of the 3rd meeting (special) of the Finance Committee of SVNIT, Surat held on 09/09/2004 be accepted as under."

(A) "Resolved that the recommendations of the Finance Committee made in its 3rd meeting held on 09/09/2004 be accepted. The Director be empowered the financial powers for Direct Contracting or Purchase of small items / groups of items upto US \$ 200 or equivalent in rupees for Civil works, Procurement of Equipments, Furniture, Books, Proprietary Software, Learning Resources & Educational materials, Consultancy Services, Training & Incremental Operating Cost".

(B) "Resolved that the recommendations of the Finance Committee made in its 3rd meeting held on 09/09/2004 be accepted. The Purchase Committee be empowered the financial powers for contracting or purchase of any proprietary item, Procurement of Equipments, Books & Learning Resources, Proprietary Software, Furniture, Vehicle,

Consultancy Services, Training & Workshop and Incremental Operating Cost through Direct contracting or Purchase, National Shopping, International Shopping, National Competitive Bidding, International Competitive Bidding as per Financial Limits of TEQIP project procedure.”

- (C) “Resolved that the recommendations of the Finance Committee made in its 3rd meeting held on 09/09/2004 be accepted. The Building & Works Committee be empowered the financial powers for Repairs or Modifications, Extension of Existing Buildings and New Construction (only essential) as per Financial Limit of TEQIP project procedure.”
- (D) “Resolved that the recommendations of the Finance Committee made in its 3rd meeting held on 09/09/2004 be accepted. The Purchase Committee be empowered the financial powers to appoint / engage Auditor (Chartered Accountant Firm empanelled with C & AG / State AG) for auditing of TEQIP fund accounts as per NIPU directives. And also to delegate Financial as well as administrative powers to the Director or any regular employee of the Institute as deemed fit”.
- (E) “Resolved that the recommendations of the Finance Committee made in its 3rd meeting held on 09/09/2004 be accepted. The Project Monitoring Committee be constituted in following composition for Civil works and contracting or purchase of any proprietary item, Procurement of Equipments, Books & Learning Resources, Proprietary Software, Furniture, Vehicle, Consultancy Services, Training & Workshop and Incremental Operating Cost.

The composition of the Project Monitoring Committee shall be as under:

- (1) Director : Chairman
- (2) Director of NIT Bhopal or his representative : Member
- (3) Jt. Director (Admn. / Esta.), DTE, Gandhinagar : Member

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| (4&5) | Two TEQIP Co-ordinators | : Member |
| (6) | Nodal Officer (Civil) | : Member |
| (7) | Registrar | : Member |
| (8) | Dy. Registrar (A/Cs.) | : Member |
| (9) | Nodal Officer (Procurement & Finance) | : Member-Secretary |

In addition to above Director and Chairman of Project Monitoring Committee be empowered to invite special invitee on the meeting.”

- (F) “Resolved that the recommendations of the Finance Committee made in its 3rd meeting held on 09/09/2004 be accepted. The Project Monitoring Committee be empowered to review or revise the Technical Education Quality Improvement Programme proposal sanctioned by NPIU”.
- (G) “Resolved that the recommendations of the Finance Committee made in its 3rd meeting held on 09/09/2004 be accepted. The Director be empowered to form various committee(s) for Planning, Training, Re-allocation of Funds, Modernization of Library in the composition of internal and external member.”
- (H) “Resolved that the recommendations of the Finance Committee made in its 3rd meeting held on 09/09/2004 be accepted. The Campus Network Committee for Planning of Campus Networking be formed in the following composition.”

The composition of the Campus Network Committee shall be as under:

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| (1) | Director | : Chairman |
| (2) | In-charge Central Computer Centre | : Member |
| (3&4) | Two faculty members to be nominated
by Director | : Member |
| (5&6) | Two External Members from
Industry / Academic to be nominated
By Director | : Member |

(7) Nodal Officer (Procurement Finance) : Member-Secretary

Item from Chair:

Item.5: To consider recommendations of Finance Committee to adopt General Financial Rules of Central Government, phase-wise for smooth implementation and administration of the institute.

Reso. 5: "Resolved that the recommendation of the Finance Committee made in its 3rd meeting (special) held on 09/09/2004 be accepted. The provision made in General Financial Rules of Central Government be implemented in phase-wise replacing the existing rules of the Institute."

General financial rules.

e.g. to begin with implementation of stores rules in phase-wise recommended by the Finance Committee.

"Further, resolved to implement the 'Open Tender' system, that is invitation to Tender by public advertisement should be issued a general rule and must be adopted subject to the exception noted under paragraph 36 in all cases in which the estimated value of the demand is 2.00 lakhs and above."

Item.6: To consider Medical facilities to the employees and pensioners of the institute.

Reso.6 The Institute in its 2nd meeting (special) of Board of Governors held on 25/12/2003 adopted the Service Conditions of the employees of SVRCET upon conversion as SVNIT as per MHRD, Office Memorandum No.F.20-46/2003-TS.III dtd.09/11/2003. With a view to avoid any ambiguity or problem regarding implementing new Medical Rule, the Board made aware of practical difficulty faced by the Institute for processing as per earlier practice and new practice as the employees / pensioners are being paid Medical Allowance of Rs.100/- and Medical Reimbursement Bills. The Board discussed the issue and following interim resolutions adopted.

“Resolved that the pensioners employed during REC pattern and already retired, the pending Medical bills of the pensioners be processed as per earlier practice of the Institute till September-2004. The Gujarat Government Medical Rules for pensioners as in vogue in REC pattern be continued till new rules are finalized.”

“Resolved further to seek clarification/information from the Ministry of HRD /IITs / NITs/ Central Government Offices regarding entitlement of Medical facility from Charitable Trust, Private Hospitals, Other than listed in Medical attendant rules for framing the Institute Medical Rules.”

The meeting ended with a vote of thanks to the Chair.

Sd/-
(Dr. A. K. Dave)
MEMBER-SECRETARY

Sd/-
(Dr. N.V. Vasani)
CHAIRMAN