



**SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY SURAT**

Minutes for the *Second* meeting (Special) of the *Board of Governors* of the Sardar Vallabhbhai National Institute of Technology Surat held on *25th December, 2003 at 11.00 a.m.* onwards in the Conference Room, 'C' Block, *Nirma University of Science and Technology, Sarkhej-Gandhinagar Highway, Ahmedabad.*

The following members were present:

- 1) Dr. N. V. Vasani : Chairman
Vice Chancellor, Nirma University,
Nirma Institute of Technology,
Sarkhej, Gandhinagar Road,
Ahmedabad-382 481.
- 2) Shri G.L. Jambhulkar : Member
[(Nominee of Joint Secretary (T))
Dy. Educational Adviser (NIT) M.H.R.D.,
(Deptt. of Secondary Edn. & Higher Edn.)
New Delhi.
- 3) Shri N. V. Gunchala : Member
Joint Director of Technical Education,
Office of the Directorate of Tech. Education,
Dr. Jivraj Mehta Bhavan,
Block-2, 2nd Floor,
Gandhinagar-382 010.
- 4) Dr. Y. V. Reddy : Member
Vice Chancellor,
JN Technological University,
Katpally,
Hyderabad-500042
- 5) Dr. S.A. Channiwala : Member
Professor, MED,
SVNIT, Surat.

- 6) Prof. A.R. Jariwala : Member
Asstt. Prof., EED,
SVNIT, Surat.
- 7) Dr. A.K. Dave : Member-Secretary
Director Incharge
SVNIT, Surat.

Dr. Ashok Misra, Director, IIT, Mumbai, and Dr. S.K. Srivastav, Adviser (PC), AICTE, New Delhi have conveyed their inability to attend the meeting.

Remaining members are to be nominated by the competent authorities as per MOA and Rules of the SVNIT Surat Society, Surat.

The following business was transacted:

Item 1: To confirm the minutes of the 1st meeting of the Board of Governors held on 03/11/2003.

Reso. 1: "Resolved that the minutes of the 1st meeting of the Board of Governors held on 03/11/2003 be confirmed."

Item 2: To note and approve the action taken on the resolutions adopted by the Board of Governors at its 1st meeting held on 03/11/2003.

Reso. 2: "Resolved that the action taken on the resolutions adopted by the Board of Governors at its 1st meeting held on 03/11/2003 be noted and approved."

Item 3: To adopt Service Conditions of the Employees of Sardar Vallabhbhai Regional College of Engineering & Technology (SVRCET) upon conversion as Sardar Vallabhbhai National Institute of Technology (SVNIT) with deemed university status as per Office Memorandum No. F.20-46/2003 TS.III dtd: 9/11/2003 from MHRD, Department of Secondary and Higher Education, GOI, New Delhi.

Reso. 3: "Resolved that, Period of Probation on Recruitment, Leave Rules and Conduct and Disciplinary Rules be adopted same as per practice in vogue in Indian Institute of Technology Delhi."

"Resolved that Performance Assessment System be adopted similar to being followed in Indian Institute of Technology, Roorkee".

Service Conditions

Performance Assessment

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“Resolved that, Medical Rules, Traveling Allowance & Daily Allowance, Leave Travel Concession and Assured Career Progression (ACP) be adopted same as per Central Government Rules as is being available to Central Government Employees under Medical Attendance Rules, Fundamental Rules (FR) & Supplementary Rules (SR) and provision of the scheme of ACP issued by the Department of Personnel & Training, Govt. of India, vide O.M. No.: 35034/1/97 Estt. (D) dated 09/08/1999 for the Employees of Central Government having on promotional avenues”

“Resolved that working days of the institute be decided by the Senate in line of the guideline prescribed by the AICTE”

“Resolved that above all the adopted Service Conditions of respective IITs shall be effective for SVNIT employees from the month of December-2003, replacing the name SVNIT in place of name of respective IITs.”

“Resolved further that, all the above rules be modified / amended from time to time in line of respective rules of respective IITs with the approval of the Board.”

“Resolved further that basic difference between existing rules and proposed approved rules (above all service condition including retirement on superannuation in respect of Teaching & Non-teaching staff) may be prepared and be circulated to all Members of the Board.”

Further, the Board takes note that, Career Advancement Scheme for faculty has already been considered in 1st meeting of BOG's held on 03/11/2003 in line of O.M. No.F-20-18/2003-TS-III dated 15/09/2003 issued by MHRD, GOI, New Delhi.

Item 4: Retirement on Superannuation in respect of Faculty (Teaching Staff)

Reso. 4: “Resolved that the Retirement on Superannuation in respect of Faculty (teaching staff) of SVNIT shall be upto the age of 62 years and no extension of service shall be given thereafter.”

Retirement of Faculty

“Resolved that the provision of Retirement on Superannuation in respect of Faculty (Teaching staff) shall be effective from the month of December 2003.”

Item 5: Retirement on Superannuation in respect of Non-Teaching Staff.

Reso. 5: “Resolved that Retirement on Superannuation in respect of Non-Teaching Staff of SVNIT shall be 60 years subject to their fulfilling the terms and conditions stated in MHRD, Office Memorandum No.F.20-11/2003-TS.III dated 12/11/2003 and recommendations of the Screening Committee for suitability of employee(s) for further continuation in service beyond 58 years of age and duly approved by the Board shall be allowed to serve upto age of 60 years, while remaining such employee(s) shall retire at the age of 58 of age.”

Retirement of non-teaching

“Resolved further to constitute a Screening Committee. The composition of a Committee shall be as under;

1. The Director, SVNIT : Chairman
2. Representative of MHRD : Member
3. Representative of I.I.T. Bombay : Member
4. Three Members of existing Departmental Promotion Committee, SVNIT : Member
5. The Registrar, SVNIT : Member-Secretary

And three members shall form a quorum.”

“Resolved that the Screening Committee shall be held twice in a year preferably in the month of April and October every year.”

Further, the Board takes note that, following five (05) Non-Teaching employees as have less than six months of service before their superannuation from the date of issued of MHRD, office memorandum No.F-20-11/2003-TS.III dated 12/11/2003 are exempted from the preview of screen procedure and allowed to serve upto the age of 60 years, as per provision given therein MHRD, O.M. dated 12/11/2003 under reference.

Sr. No.	Name, Designation & Deptt.	Date of Birth	Date of Joining	Date of Superannuation
1	Shri M. N. Patel Inst. in Smithy MED/WS	12/12/1945	21/09/1964	31/12/2003
2	Shri D. P. Amrelia Clerk-cum-compunder Dispensary	08/01/1946	01/03/1978	31/01/2004
3	Shri R. R. Chaudhary Office Supdt. MED/WS	03/02/1946	01/06/1976	28/02/2004
4	Shri C. N. Sadanandan Sr. Clerk	18/03/1946	06/03/1972	31/03/2004
5	Shri R. M. Parmar Sr. Clerk ECED	11/03/1946	19/08/1970	31/03/2004

“Resolved that the provision of Retirement on Superannuation in respect of Non-Teaching Staff shall be effective from the month of December 2003.”

Item 6: To consider to nominate an alumnus of the Institute on the Board of Governors from amongst alumni in Education / Industry.

Reso. 6: “Resolved to authorise the Chairman, BOG’s to nominate an alumnus on the Board.”

Item 7: To consider and approve the recommendation of the Senate to discontinue the Post Diploma Degree Courses (PDDC) Courses offered by this Institute from the academic year 2003-2004.

Reso. 7: “Resolved that the Post Diploma Degree Courses (PDDC) offered by the Institute be discontinued from the academic year 2003-2004 as per the recommendation of the Senate of the Institute.”

discontinue of PDDC

ITEM FROM CHAIR:

Item 8: To consider and approve the proposal of filling up Teaching & Non Teaching posts on Adhoc Basic against vacant posts.

The proposal of filling up Teaching & Non-Teaching posts on Regular Basic was placed before the Board in its 1st meeting held on 03/11/2003 and adopted following resolution.

"Resolved that, in view of the resolution No. F.20-452003-TS.III dt: 20/10/2003 of MHRD, Government of India (APPENDIX: 6.1), the Board of Governors takes note of the same and no action is to be taken at this stage."

The Members of the Board were made aware about the factual position of acute shortage of Faculty for smooth running of Academic Activities. Accordingly, the Board was requested to adopt suitable resolution.

Reso 8: "Resolved that the matter be pursued with the MHRD, New Delhi."

The meeting ended with vote of thanks to the Chair.

Sd/
(Dr. A. K. Dave)
MEMBER-SECRETARY

Sd/-
(Dr. N.V. Vasani)
CHAIRMAN

NOTE: The Appendices referred to in the above resolutions are not enclosed as they have already been sent alongwith the Agenda.