



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT-395007

Minutes for the *Fourteenth* meeting of the *Board of Governors* for the Sardar Vallabhbhai National Institute of Technology Surat, held on *Monday, 22nd October, 2007* at *12.00 noon* in the Conference Room of the *Hotel Air Link*, 75 Off Nehru Road, Near Santacruz Airport, Vile Parle (E), Mumbai-400 099.

The following members were present:

- 1) **Dr. W.R. Sherekar** : Chairman
Ex-Minister
Govt. of Maharashtra
- 2) **Shri Madan Mohan** : Member
Director (NITs),
MHRD, New Delhi.
- 3) **Prof. Dipan K. Ghosh** : Member
Professor (Physics Deptt.)
IIT, Powai, Mumbai
- 4) **Prof. W.N. Gade** : Member
Prof. & Head, Deptt. of Bio-Technology,
University of Pune, Pune
- 5) **Shri N.M. Bhatia** : Member
Resident Engineer, Maharashtra Sadan,
NEW DELHI.
- 6) **Dr. H.S. Patil** : Member
Prof. & Head, AMD, SVNIT, Surat.
- 7) **Shri D.B. Raijiwala** : Member
Asstt. Prof., AMD, SVNIT, Surat.
- 8) **Dr. P.D. Porey** : Member-Secretary
Director, SVNIT, Surat.

Prof. Y.M. Shukla, Jt. Director, Dy. of Tech. Edn., Gandhinagar, Dr. S.K. Mukkherjee, Vice Chancellor, Birla Institute of Tech., Mesra, Ranchi, Dr. Prasad Krishna, Adviser (QA) AICTE, New Delhi, Shri Girish P. Dani of Ahmedabad and Asstt. Financial Advisor (IFD), MHRD, New Delhi have conveyed their inability to attend the meeting due to pre-occupation and have requested to approve the leave of absence.

At the outset, the Chairman, Board of Governors warmly welcomed members of the Board of Governors.

The following business was transacted:

Item 1: To confirm the minutes of the 13th meeting of the Board of Governors held on 08/07/2007.

Reso. 1: “Resolved that the minutes of the 13th meeting of the Board of Governors held on 08/07/2007 be confirmed.”

Item 2: To note and approve the action taken on the resolutions adopted by the Board of Governors at its 13th meeting held on 08/07/2007.

Reso. 2: “Resolved that the action taken on the resolution(s) adopted by the Board of Governors at its 13th meeting held on 08/07/2007 be noted and approved.”

Further, Board also discussed the status of faculty strength in position. With a view to run the academic schedule and to meet the faculty requirement the Board issued following directives;

“Resolved, that the incumbent selected for the post of Lecturer in English (ASHD) be granted extension maximum upto 1 year from the issue of offer of appointment and Director be empowered to consider other cases accordingly.”

“Further, resolved that the colour deficiency reported in respect of incumbent selected for the post of Lecturer in Chemistry (ASHD) be referred to the Medical Board with nature of duties to be perform by the faculty in ASHD.”

Item 3: To approve the conferment of the Degree to the Under Graduate and Post Graduate Students during the 5th Convocation of this Institute scheduled to be held on 28th October 2007.

Reso. 3: “Resolved to accept the recommendations of the Senate made in its 14th meeting held on 14/10/2007 and accordingly the degrees to the Under Graduate & Post Graduate students during the 5th Convocation of this Institute scheduled to be held on 28/10/2007 at Surat as per APPENDIX: 3.1 be conferred”.

“Further, resolved that all pending Degree Certificates be sent to the respective candidates by Regd. Post A.D.”

Item 4: To consider and approve the recommendation of the Senate to introduced Rules & Regulations for M. Tech. (Research) Programmes from the academic year 2007-08.

*R&R 503
m. Tech (Research)*
Reso. 4: "Resolved to approve the Rules & Regulations for M. Tech. (Research) Programmes from the academic year 2007-08 duly recommended by the Finance Committee as well as Senate of the Institute."

Item 5: To note and approve the recommendations/minutes of the 21st & 22nd meetings of the Building & Works Committee held on 21/06/2007 and 02/08/2007 respectively.

Reso. 5: "Resolved that the recommendations/minutes of the 21st & 22nd meetings of the Building & Works Committee held on 21/06/2007 and 02/08/2007 respectively be noted (APPENDIX: 5.1 & 5.2)."

Item 6: To note and approve the recommendations/minutes of the 16th & 17th meetings of the Purchase Committee held on 18/06/2007 & 30/08/2007 respectively.

Reso. 6: During the discussion on the agenda item the Director pointed out that during the last TEQIP auditors visit the institute has awarded 8.3 point on the scale of 10. The Board appreciated the progress of the Institute.

"Resolved that the recommendations/minutes of the 16th & 17th meetings of the Purchase Committee held on 18/06/2007 & 30/08/2007 respectively be noted (APPENDIX: 6.1 to 6.2)."

Item 7: To ratify the action taken by the Chairman, Board of Governors for approving the recommendation of the 8th meeting of the Screening Committee held on 02//08/2007 for further continuance in services beyond 58 years of age in respect of non-teaching staff up to age of 60 years.

Reso. 7: "Resolved to ratify the action taken by the Chairman, Board of Governors for approving the recommendation of the 8th meeting of the Screening Committee held on 02//08/2007 for further continuance in services beyond 58 years of age in respect of non-teaching staff up to age of 60 years."

- Item 8:** To consider and approve the Draft Annual Report for the period from 01/04/2006 to 31/03/2007 of the Institute.
- Reso. 8:** “Resolved to approve the Draft Annual Report for the period from 01/04/2006 to 31/03/2007 of the Institute.”
- “Resolved, further that the Annual Report for the year 2006-07 be submitted to the Ministry immediately to adhere the schedule decided by the Ministry.
- “Further, resolved that Annual Accounts duly audited by the C&AG be submitted separately and matter be pursued with the AG Office, Rajkot.”
- Item 9:** To ratify the action taken by the Chairman, Board of Governors for deputing Dr. H.J. Nagarsheth, Professor in Mechanical Engg. Deptt, Dr. A.A. Shaikh, Asstt. Professor in Mechanical Engg. Deptt., Dr. M.N. Mehta, Professor in Mathematics of Applied Science & Humanities Deptt. and Dr. A.K. Shukla, Asstt. Professor in Mathematics of Applied Science & Humanities Deptt. to attend International Conference at abroad.
- Reso. 9:** “Resolved to ratify the action taken by the Chairman, Board of Governors for granting permission for presenting the research paper at International Conferences at abroad to Dr. H.J. Nagarsheth, Professor in Mechanical Engg. Deptt, Dr. A.A. Shaikh, Asstt. Professor in Mechanical Engg. Deptt., Dr. M.N. Mehta, Professor in Mathematics of Applied Science & Humanities Deptt. and Dr. A.K. Shukla, Asstt. Professor in Mathematics of Applied Science & Humanities Deptt.”
- “Resolved, further that the tour report from individual faculty who have been permitted to present his / her research paper at International Conferences at abroad be obtained and presented to the Senate and recommendations / comments of the Senate be submitted to the Board.”
- Item 10:** To note the deputation granted by the Institute to the faculty members for their Ph.D. / M.Tech. programme under Quality Improvement Programme / Self Finance Scheme.
- Reso. 10:** “Resolved to approve the deputation granted to Mr. Z.M. Patel, Lecturer in Electronics Engg. Deptt. from 19/7/2007 to 31/07/2009 and Mr. Chetan M. Patel, Lecturer in Chemical Engg. Deptt. from 27/7/2007 to 31/7/2009 under Quality Improvement Programme for pursuing M.Tech. Programme at IIT Bombay and IIT Delhi respectively.”

Item 11: To ratify the action taken by the Director in approving the bill of Rs.98,456/- as consultancy charges received from the faculty members of the Civil Engineering Department for cross checking of estimate of constructing a Class-IV quarters.

Reso. 11: "Resolved to ratify the action taken by the Director in approving the bill of Rs.98,456/- towards consultancy charges paid to the faculty members of the Civil Engineering Department for cross checking of estimate of constructing a Class-IV quarters."

Item 12: To note and approve the recommendations / minutes of the 10th Finance Committee meeting scheduled to be held on 22/10/2007.

Reso. 12: "Resolved that the recommendations / minutes of the 10th Finance Committee meeting held on 22/10/2007 be noted and approved (APPENDIX: 12.1)."

Item 13: To consider deputation in respect of Dr. R.V. Rao under Deputation of Indian Teachers to the Faculty of Asian Institute of Technology (AIT) Bangkok for January 2008 (16 weeks)

Reso. 13: The Director informed the existing rules and practices followed by the Institute as Dr. R.V. Rao is a fresh appointee as Professor in the Deptt. of Mech. Engg. and he is on probation for two years after detailed careful discussion with a view to strengthen academics of the institute and also to motivate the faculty members the board adopted following resolution;

"Resolved to approve the deputation in respect of Dr. R.V. Rao, Prof. & Head of Mech. Engg. Deptt. to the faculty of Asian Institute of Technology (AIT) Bangkok for January 2008 i.e. for 16 weeks w.e.f. 14 January 2008. The other terms and conditions shall be as per Ministry's letter bearing No. F.No.19-5/2006-TS.VII dtd: 8/6/2007 (APPENDIX: 13.1 & 13.2)."

Item 14: To note the enforcement notification of NIT Act 2007 regarding.

Reso. 14: "Resolved to note the enforcement of notification of NIT Act 2007 duly approved by the both the houses of parliament."

"Resolved further that the NIT Act be got printed in booklet form and be circulated to all concerned as and when required."

NIT Act 2007

Item 15: To consider to –reconstitution of the Purchase Committee.

Reso. 15: (1) "Resolved to reconstitute the Purchase Committee of the Institute. The Purchase Committee shall consist of the following persons;

*Re-constitution
Purchase Committee*

- a) The Director, Ex-officio shall be the Chairman of the Committee.
- b) Dr. S.U. Pathak, Professor & Head, Deptt. of Metallurgy, VNIT, Nagpur as Member.
- c) Dr. Y.M. Shukla, Principal, Girls Polytechnic, Ahmedabad as Member.
- d) Dr. P.L. Patel, Professor of Civil Engg. Deptt., SVNIT, Surat as Member.
- e) Dr. Shailendrakumar, Asstt. Prof. of Mech. Engg. Deptt., SVNIT, Surat as Member.
- f) Dy. Registrar (Accounts) as Member
- g) The Registrar, Ex-officio as Member-Secretary

The committee shall perform the following functions and have the following powers:

- a) It shall be responsible under the direction of the Board for all purchases of all items except construction work and the Library Book Purchase after securing from the Board the necessary administrative approval and expenditure sanction.
 - b) It shall have the power to give the necessary administrative approval and expenditure sanction for all purchases of all items except construction work and the Library Book Purchase within the grant placed at the disposal of the Institute for the purpose.
 - c) It shall cause to be prepared estimated of cost of all purchases of all items except construction work and the Library Book Purchase.
 - d) It shall be responsible for making administrative / technical scrutiny as may be considered necessary by it.
 - e) It shall be responsible for enlistment of suitable suppliers / stockiest / Agent and acceptance of tenders and shall have the power to give direction for departmental purchase where necessary.
 - f) It shall have the power to settle rates not covered by tender and settle claims and disputes with suppliers / Stockiest / Agents.
- (3) This Committee shall perform such other functions in the matter of all purchases of all items except construction work and the Library Book Purchase for the Institute as the Board may entrust to it from time to time.

- (4) In emergent cases the Chairman of the Committee may exercise the powers of this Committee. Such cases shall be reported by him to this Committee and the Board at the next meeting.
- (5) This Committee shall meet as often as necessary but at least twice a year.
- (6) Three members shall form quorum for a meeting of this Committee.
- (7) A copy of the minutes of every meeting of this Committee shall be sent to the Board.

Item 16: To note the nomination of Dr. C.D. Modhera, Asstt. Prof. in Applied Mechanics Department as Incharge Superintending Engineer till restructuring and recruitment of non teaching staff i.e. Superintending Engineer in Estate Section is finalized.

Reso. 16: The Board appreciated the action taken by the Director shouldering higher responsibility to the dedicated faculty member.

J.C.S.F.
“Resolved to note the nomination in respect of Dr. C.D. Modhera, Asstt. Prof. in App. Mech. Deptt. as Incharge Superintending Engineer by the Director till restructuring and recruitment of non teaching staff i.e. Superintending Engineer in Estate Section is finalized.”

“Further, resolved to consider the status of Incharge Superintending Engineer at par with Dean.”

“Resolved, further that Incharge Supdt. Engr. be extended all facilities at par with Dean.”

The meeting ended with a vote of thanks to the Chair.

Sd/-
(Dr. P.D. Porey)
MEMBER-SECRETARY
BOARD OF GOVERNORS

Sd/-
(Dr. W.R. Sherekar)
CHAIRMAN
BOARD OF GOVERNORS

NOTE: The Appendices referred to in the above resolutions are not enclosed as they have already been sent alongwith the Agenda.

