



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT-395007

Minutes for the *Twelfth* meeting of the *Board of Governors* for the Sardar Vallabhbhai National Institute of Technology Surat held on *Wednesday 20th June, 2007 at 6.30 p.m. in the NIT Transit House, A-1/267, Safdarjung Enclave, New Delhi.*

The following members were present:

- 1) **Dr. W.R. Sherekar** : Chairman
Ex-Minister
Govt. of Maharashtra
- 2) **Shri Madan Mohan** : Member
Director (NITs)
MHRD, New Delhi.
(Rep. of Jt. Secretary (T) MHRD, New Delhi)
- 3) **Prof. W.N. Gade** : Member
Prof. & Head, Deptt. of Bio-Technology,
University of Pune, Pune
- 4) **Shri N.M. Bhatia** : Member
Resident Engineer, Maharashtra Sadan,
NEW DELHI.
- 5) **Shri D.B. Raijiwala** : Member
Asstt. Prof., AMD, SVNIT, Surat.
- 6) **Shri B.K. Ray** : Special Invitee
Asstt. Financial Advisor (IFD)
MHRD, New Delhi
(Rep. of Financial Adviser, IFD)
- 7) **Dr. P.D. Porey** : Member-Secretary
Director, SVNIT, Surat.

Dr. S.K. Mukherjee, Vice Chancellor, Birla Institute of Tech., Mesra, Ranchi, Prof. Dipen K. Ghosh, Professor (Physics Deptt.) IIT, Powai, Mumbai, Prof. Y.M. Shukla, Joint Director of Tech. Edn., Gujarat State, Gandhinagar (Rep. of DTE, Govt. of Gujarat, Gandhinagar), Dr. Prasad Krishna, Adviser (QA) AICTE, New Delhi, Shri Girish P. Dani of Ahmedabad and Dr. H.S. Patil, Professor, App. Mech. Deptt. SVNIT, Surat conveyed their inability to attend the meeting due to pre-occupation and have requested to approve leave of absence.

At the outset, the Chairman, Board of Governors warmly welcomed members of the Board of Governors.

The Director of the Institute presented the brief presentation on the Annual Accounts of the Institute alongwith the brief infrastructural and academic development plan under process. He also informed about the action taken on second recruitment phase alongwith the response for PG and Ph.D. programmes for the academic year 2007-08.

The Director also presented the post wise / cadre wise / department wise vacant positions and applications received for each cadre and each department. The Board took note of less nos. of applications received particularly in the cadre of Professor(s) and Assistant Professor(s) compared to that of lecturers. After detailed discussion; Board advised the institute to prepare a list / panel of suitable candidates for the post of Lecturers in addition to advertised nos. of post of lecturer level particularly for the Department of Electrical Engineering, Electronics Engineering and Computer Engineering to consider and decide filling up the post of Lecturer(s) against sanction post of Professor(s), Assistant Professor(s) in respective departments by the Board.

The following business was transacted:

Item 1: To confirm the minutes of the 11th meeting of the Board of Governors held on 15/04/2007.

Reso. 1: "Resolved that the minutes of the 11th meeting of the Board of Governors held on 15/04/2007 be confirmed."

- Item 2:** To note and approve the action taken on the resolution(s) adopted by the Board of Governors at its 11th meeting held on 15/04/2007.
- Reso. 2:** "Resolved that the action taken on the resolution(s) adopted by the Board of Governors at its 11th meeting held on 15/04/2007 be noted and approved."
- Item 3:** To note and approve the recommendations/minutes of the 9th Finance Committee meeting scheduled to be held on 20/06/2007.
- Reso. 3:** "Resolved to accept the recommendations/minutes of the 9th Finance Committee meeting held on 20/06/2007. The Annual Accounts of the Institute for the year 2006-07 be approved and be submitted to the A.G. Office, Rajkot immediately for audit."
- "Resolved, further that the Accountant General, Rajkot be requested to carry out the audit of the institute accounts at the earliest."
- "Resolved further that the Annual Report and Audited statement of accounts would be printed as separate volume and sent to the Ministry by due date."
- Item 4:** To ratify the action taken by the Chairman, Board of Governors deputing Dr. N.C. Shah, Professor in Civil Engg. Deptt., Dr. H.B. Naik, Professor in Mechanical Engg. Deptt., Dr. H.S. Patil, Professor in Applied Mechanics Deptt., Dr. J.A. Desai, Professor in Applied Mechanics Deptt., Prof. S.N. Desai, Asstt. Professor in Applied Mechanics Deptt. and Dr. J.N. Patel, Professor in Civil Engg. Deptt. to attend the International Conference at abroad.
- Reso. 4:** "Resolved to ratify the action taken by the Chairman, Board of Governors deputing Dr. N.C. Shah, Professor in Civil Engg. Deptt., Dr. H.B. Naik, Professor in Mechanical Engg. Deptt., Dr. H.S. Patil, Professor in Applied Mechanics Deptt., Dr. J.A. Desai, Professor in Applied Mechanics Deptt., Prof. S.N. Desai, Asstt. Professor in Applied Mechanics Deptt., Dr. J.N. Patel, Professor in Civil Engg. Deptt. and Dr. P.A. Parikh, Professor in Chem. Engg. Deptt. to attend the International Conference at abroad. (APPENDIX: 4.1 to 4.7)."

Item 5: To consider the request of the Chief Manager, Canara Bank, Surat Branch for the proposal of suitable vintage premises for installation of OFF-SITE ATM at this Institute.

Reso. 5: The Director and Registrar of the institute informed the Board that buildings for State Bank of India and Post Office has already been provided by the institute on lease to the Bank and Post Office and lease agreements are to be renewed. The State Bank of India has already requested for renewal for lease deed for long term. After detailed discussion the Board adopted following resolution;

“Resolved, that the Director be authorized to take appropriate action regarding installation of ATM by Canara Bank and execution and extension in lease with State Bank of India and Canara Bank.”

Item 6: To consider and approve implementation of Medical Attendance Rules for the employees of this institute.

Medical mbr
Reso. 6: “Resolved to implement Medical facilities to the staff of the institute as per Medical Attendance Rules of the Central Government.”

The Board also directs the institute to place the medical rules and reimbursement rules of medical claim for retired persons (pensioners) as per the Government of Gujarat and comparison of such rules and CSMA rules be placed before the Board in its ensuing meeting.

Item from Chair :

Item 7: To consider the proposal to write off the obsolete / non use / un-repairable / damaged / un serviceable items / equipments / fixtures / furniture etc. in the various departments / sections of the institute.

Reso. 7: “Resolved to approve the write off the obsolete / non use / un-repairable / damaged / un-serviceable items / equipments / fixtures / furniture etc. in the various departments / sections of the institute adopting proper procedure.”

Item 8: To consider granting of Registrar's Pay Scale to the Incharge Registrar.

It was brought to the notice of the Board that Shri H A Parmar, Dy Registrar has been holding the charge of Registrar since 20/06/2003 in addition to his own duties. The post of Registrar is not being filled as the Ministry has decided to upgrade the post of Registrar in line with other IITs / Deemed Universities for which necessary recruitment rule is yet to be notified by the Ministry. It was also pointed out that in terms of FR-49 concerning combination of appointment, the officer officiating in a higher post would be entitled to the scale of pay of the higher post and unanimously adopted following resolution;

The Board considered the matter and resolved to approve that Shri H.A. Parmar, Registrar-in-Charge would be entitled to draw the currently approved scale of pay of the post i.e Rs.10000-325-15200 retrospectively from the date of holding the charge of Registrar i.e 20/06/2003 with all consequential benefits including allowances and his designation would be Registrar officiating.

The meeting ended with a vote of thanks to the Chair.

Sd/-
(Dr. P.D. Porey)
BOARD OF GOVERNORS
MEMBER-SECRETARY

Sd/-
(Dr. W.R. Sherekar)
BOARD OF GOVERNORS
CHAIRMAN

NOTE: The Appendices referred to in the above resolutions are not enclosed as they have already been sent alongwith the Agenda.