



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT-395007

Minutes for the *Eleventh* meeting of the *Board of Governors* for the Sardar Vallabhbhai National Institute of Technology Surat held on Sunday, 15th April, 2007 at 11.30 a.m. in the 'Amber Room' of Hotel Orchid, Vile Parle (E), Near Domestic Airport, Bombay.

The following members were present:

- 1) **Dr. W.R. Sherekar** : Chairman
Ex-Minister
Govt. of Maharashtra
- 2) **Shri Madan Mohan** : Member
Director (NITs)
MHRD, New Delhi.
(Rep. of Jt. Secretary (T) MHRD, New Delhi)
- 3) **Dr. S.K. Mukkherjee** : Member
Vice Chancellor, Birla Institute of Tech.,
Mesra, Ranchi.
- 4) **Prof. Dipen K. Ghosh** : Member
Professor (Physics Deptt.)
IIT, Powai, Mumbai
- 5) **Prof. W.N. Gade** : Member
Prof. & Head, Deptt. of Bio-Technology,
University of Pune, Pune
- 6) **Shri N.M. Bhatia** : Member
Resident Engineer, Maharashtra Sadan,
NEW DELHI.
- 7) **Dr. H.S. Patil** : Member
Professor, AMD, SVNIT, Surat.
- 8) **Shri D.B. Raijiwala** : Member
Asstt. Prof., AMD, SVNIT, Surat.

- 9) **Shri B.K. Ray** : Special Invitee
Asstt. Financial Advisor (IFD)
MHRD, New Delhi
(Rep. of Financial Adviser, IFD)
- 10) **Dr. P.D. Porey** : Member-Secretary
Director, SVNIT, Surat.

Prof. Y.M. Shukla, Joint Director of Tech. Edn., Gujarat State, Gandhinagar (Rep. of DTE, Govt. of Gujarat, Gandhinagar), Dr. Prasad Krishna, Adviser (QA) AICTE, New Delhi and Shri Girish P. Dani of Ahmedabad conveyed their inability to attend the meeting due to pre-occupation and have requested to approve leave of absence.

At the outset, the Chairman, Board of Governors warmly welcomed Shri Madan Mohan, Director (NITs), MHRD, New Delhi as Representative of the Joint Secretary, MHRD, New Delhi on the Board of Governors, SVNIT, Surat. The Chairman also put on record the appreciation of the Board for the services rendered by Dr. G.L. Jambhulkar, Dy. Educational Adviser, MHRD, New Delhi who earlier represented the Joint Secretary (T), MHRD in the Board.

The following business was transacted:

- Item 1:** To confirm the minutes of the 10th meeting of the Board of Governors held on 19/12/2006.
- Reso. 1:** “Resolved that the minutes of the 10th meeting of the Board of Governors held on 19/12/2006 be confirmed.”
- Item 2:** To note and approve the action taken on the resolution(s) adopted by the Board of Governors at its 10th meeting held on 19/12/2006.
- Reso. 2:** “Resolved that the action taken on the resolution(s) adopted by the Board of Governors at its 10th meeting held on 19/12/2006 be noted and approved.”
- Item 3:** To note and approve the recommendations / minutes of 16th, 17th, 18th, 19th and 20th meetings of the Building & Works Committee held on 02/12/2006, 08/01/2007, 27/01/2007, 11/02/2007 and 20/02/2007 respectively.
- Reso. 3:** “Resolved that the recommendations / minutes of 16th, 17th, 18th, 19th and 20th meetings of the Building & Works Committee held on 02/12/2006, 08/01/2007, 27/01/2007, 11/02/2007 and 20/02/2007 respectively be noted (APPENDIX: 3.1 to 3.5).”

Item 4: To note and approve the recommendations / minutes of 13th, 14th & 15th meetings of Purchase Committee held on 08/01/2007, 23/02/2007 & 26/03/2007 respectively.

Reso. 4: “Resolved that the recommendations / minutes of 13th, 14th & 15th meetings of Purchase Committee held on 08/01/2007, 23/02/2007 & 26/03/2007 respectively be noted (APPENDIX: 4.1 to 4.3).”

Item 5: To consider and approve the proposal to fill-up teaching posts consequent upon increase in intake – implementation of reservation for OBC category.

Reso. 5: The Director appraised the status of UG & PG courses offered by the institute in detailed and also informed about the current faculty positions in the Institute. He brought to the notice of the Board that as per AICTE norm, the Institute's entitlement as well as the approved position. Director also reiterated regarding submission of Detailed Project Report (DPR) to the All India Council of Technical Education for enhancement in intake (54%) for implementation of reservation for OBCs and also assured that the directives to be issued by the Ministry / AICTE will be implemented for enhancement in intake for implementation of reservation for OBCs will also be strictly adhered. The BOG's has already approved 190 teaching posts to run the UG/PG courses offered by the Institute. Consequent upon increase in intake and considering the development plan of the Institute including infrastructure facilities etc. discussed at length and unanimously following resolution(s) adopted:

“Resolved to accept the recommendations of the Finance Committee that the minimum qualifications for faculty positions would be the same as prescribed by AICTE for Engineering Courses and UGC for Humanities and Science Courses. The Selection Committee of the Institute may prescribe a higher benchmark to short list and select the candidates, keeping in view the Ministry's guidelines to follow the IIT/IISc pattern in this regard as well as to maintain high academic standard of the Institute. Further, resolved that M.Tech. would be the essential qualification for Engineering courses and Ph.D. for Humanities and Science Courses for the post of Lecturers in NIT henceforth.”

The process of selection against all vacant post up to the level of 209 would be completed within a period of 3 months. As far as reserved vacancies are concerned, the special drive would be undertaken against those posts remaining vacant after the normal selection process is over. The Board also noted the instructions issued by the Ministry regarding 200 point Reservation roster to be followed for recruitment of Lecturers. The Board directed to complete the recruitment process by July 2007.

"Further, resolved to empower the Chairman of the Board to approve the panel of experts on Selection Committee for the post of Professor(s), Assistant Professor(s) and Lecturer(s) in various Departments of the Institute."

Item 6: **To consider and approve the recommendations of the Senate to re-start M.Tech. (Transportation Engg. & Planning) PG programme in Civil Engg. Deptt.**

Reso. 6: The board discussed the proposal at length. The board suggests the institute to strengthen PG & Ph.D. programmes offered by the institute. The board also suggests to explore the possibilities of inclusion of course curriculum on broad base in the area of Aviation, Shipping, Airport, Dock & Sea port as elective at PG level proposed course. After careful consideration board adopted following resolution:

✓
M.Tech (T&P.)
"Resolved to accept the recommendations of the Finance Committee to start M.Tech. (Transportation Engineering & Planning) PG programme in the Department Civil Engineering of the Institute."

"Resolved to approve the teaching posts of Professor, Assistant Professor & 02 Lecturers upon introduction of M.Tech. (Transportation Engg. & Planning)."

"Further, resolved that the requirement of non teaching staff be finalized and be filled up only after rationalization of non teaching staff structure with the approval of the Board."

Item 7: To consider and approve the recommendations of the Senate to start M.Tech. (Mechanical) CAD-CAM & M.Tech. (Mechanical) Thermal System Design PG programme in Mech. Engg. Deptt.

Reso. 7: "Resolved to accept the recommendations of the Finance Committee to start M.Tech. (Mechanical) CAD-CAM & M.Tech. (Mechanical) Thermal System Design PG Programme in the Department of Mechanical Engineering of the Institute."

*M. Tech (M)
CAD-CAM,
Thermal System
Design.*

"Resolved to approve the teaching post of 02 Professors, 04 Assistant Professors & 08 Lecturers upon introduction of M.Tech. (Mechanical) CAD-CAM & M.Tech. (Mechanical) Thermal System Design."

Item 8: To consider and approve the recommendations of the Senate to introduce 5 years integrated M.Sc. Programmes in Chemistry, Physics and Mathematics.

Reso. 8: The Board discussed the proposal at length. The Board suggested the Institute to modify the syllabi and rename the subject in Physics as Physics (Optic) as Physics (Laser) with appropriate modification in course content and also advised to revise the all courses regularly. The Board further advised the institute to explore the possibility of introducing Programmes in Marine Sciences as Gujarat had longest coast lines with good port facilities for fishing.

*Introduction of
5 year degree course
in M. Sc. programme
C, P. & M.*

After careful consideration Board adopted following resolution:

"Resolved to approve the recommendations of the Finance Committee for introduction of 5 year Integrated M.Sc. Programmes in Physics, Chemistry and Mathematics respectively with an initial intake of 30 students each branch which may be enhanced suitably keeping in view the response to the programme and available facilities."

"Further, resolved that the admission to the programme would be made by using the AIEEE score card (inter-se AIEEE ranks) of the applicants as well as by conducting an Entrance Examination by the Institute for the purpose. It was felt that an exclusive entrance test was desirable as students oriented towards basic science research might not have applied to AIEEE which was basically intended for Engineering streams. The fee structure for the Integrated Programme would be same as that of the other Under Graduate (B.Tech.) programme."

“Resolved to approve the teaching posts for five years integrated M.Sc. programmes in line of UGC/AICTE guidelines.”

“Further, resolved that the requirement of non teaching staff be finalized and be filled up only after rationalization of non teaching staff structure with the approval of the Board.”

Item 9: **To consider and approve the proposal for granting remuneration to the Deans, Chief Hostel Warden / Addl. Chief Hostel Warden and Hostel Warden and Associate Hostel Wardens.**

Reso. 9: The Board considered the proposal and taking into account the practices being followed in IITs/NITs in this regard, following resolution adopted:

“Resolved to accept the recommendations of the Finance Committee for grant of honorarium to the Deans @ Rs.1000/- Chief Hostel Warden @ Rs.900/- and Hostel Warden @ Rs.600/- respectively per month which would apply prospectively from May 2007. The Board further advised the Director to strengthen the hostel administration and ensure better and more efficient management through innovative measures and provide required facilities to the boarders.”

“Further, resolved to abolish the existing post of Additional Chief Hostel Warden with immediate effect.”

Item 10: **To refund the fees other than tuition fees and deposits to the new entrants at UG, PG courses regarding.**

Reso. 10: “Resolved to refund the fees other than tuition fees and deposits to the new entrants at UG, PG courses in line of Joint Entrance Examination (JEE) Rules & Regulations of IIT, Bombay.”

“Resolved, further that to attract students from abroad institute website be improved in corporate manner and be updated from time to time. The monitoring of the aforesaid web page(s) be assigned to the board members nominated from amongst the faculty.”

Item 11: To note the format of Self Assessment (Faculty Forms).

Reso. 11: "Resolved to note the format of Self Assessment (Faculty Forms) duly approved by the Senate (APPENDIX: 11.1)."

Item 12: To consider enhancement in the age of superannuation from 62 to 65 years for teaching positions in SVNIT, Surat.

Superannuation of faculty.
Reso. 12: "Resolved to adopt the order of the Ministry issued vide letter bearing No. F.1-19/2006-U.II dtd: 23/3/2007, regarding enhancement in the age of retirement on superannuation in respect of faculty (teaching posts only) from 62 to 65 years of age w.e.f. 1/4/2007. There would not be any extension in service, the faculty may be considered for re-employment upto age of 70 years if posts remain vacant due to non availability of suitable faculty. Such re-employment would be through a proper selection process."

Item 13: To consider Career Advancement Scheme for Asstt. Librarian / College Librarians / Asstt. Director of Phy. Edn. / College Director of Phy. Edn. – Age of Superannuation in respect of Deputy Librarians / Deputy Director of Phy. Edn.

Reso. 13: "Resolved to seek clarification from the Ministry regarding the retirement on superannuation in respect of Deputy Librarian / Dy. Director of Physical Education with regard to UGC's letter No.F.3-1/94(PS)-7 dtd: 3rd April, 2007."

Item 14: To consider and approve the recommendation of the Senate to issue a certificate of 1st rank and topper amongst M. Tech. Students.

Reso. 14: "Resolved to accept the recommendations of the Senate. The rank certificates (programme wise) be issued and topper certificate (overall) be also issued to the First Ranker in all the M. Tech. Programmes."

"Resolved further to institute the Gold Medals in all the Full Time M. Tech. Programmes and to the topper from the academic year 2006-07 onwards."

"Resolved, further that the expenditure of Certificates / Gold Medals be met from the head of account of Convocation Fee."

- Item 15:** To consider the request of Mrs. R. Chudamani, Lecturer in Electrical Engineering Department of this Institute to grant her extra ordinary leave without pay.
- Reso. 15:** The Board decided that all matters relating to staff of the Institute would be decided by the Director in accordance with the approved Rules & Regulations as applicable to the Institute. Only those matters which are extra ordinary in nature or which requires specific approval of the Board as per regulation should be brought before the Board for appropriate consideration and direction. Otherwise all routine administrative matter should appear as reporting matter to the Board. In the existing case the Board adopted following resolution:
- “Resolved to empower the Director to settle the case in accordance with leave rules of IIT Delhi which has been adopted by the Institute.”
- Item 16:** To consider the request of Shri G. Yadaiah IFS, Conservator of Forests Wildlife, Vadodara for transfer his daughter Ms. G. Praveena from NIT, Durgapur to SVNIT, Surat on Medical ground.
- Reso. 16:** The Board considered the request sympathetically. However, keeping in view practices and guidelines of the Ministry which did not permit inter-NIT migration, the Board did not approve the proposal, and also decided that the applicant be intimated accordingly.
- Item 17:** To consider the resignation tendered by Shri S.C. Shoemaker, Addl. Asstt. Engineer (Civil) in the Estate & Store Section of the Institute.
- Reso. 17:** “Resolved to defer the Item stating the Institute should try to rationalize the non-teaching cadre structure soon and explore the possibility of his retention.”
- Item 18:** To note and consider the request letter received from the President, Bhutpurva Vidhyarthi Mandal, Dr. S.&S.S. Gandhi College of Engineering & Technology, Surat for re-starting self financed Post Diploma Degree Course (PDDC) for Diploma Holder at SVNIT, Surat to run on Saturday and Sunday.
- Reso. 18:** The Board of Governors in its 2nd meeting held on 25th December, 2003 has decided to discontinue the PDDC courses from the academic year 2003-04. After detailed discussion at length on the representation received from the President, Bhutpurva Vidhyarthi Mandal, Dr. S.&S.S. Gandhi College of Engineering &

Technology, Surat for re-starting self financed Post Diploma Degree Course (PDDC) for Diploma Holder at SVNIT, Surat and to run on Saturday and Sunday. The board adopted following resolution:

“Resolved that the status-co be maintained on the decision taken by the Board of Governors in its 2nd meeting.”

Item 19: **To discuss and request the Ministry of Human resource Development to persue the matter of land acquired under T.P. Scheme in Surat City.**

Reso. 19: The matter was discussed at length and the Board adopted following resolution:

*land acquired
under T.P.
Scheme.*

“Resolved that the Institute should immediate action for change of name in the revenue record of right pertaining to the estate of the Institute from appropriate revenue authority as it has become a Central Government Autonomous Body w.e.f. 1/4/2003. The Board asked the Director to request the State Government and personally meet the State Chief Secretary for considering re-allotment of the land which had been acquired under Town Planning Scheme. The Government of Gujarat may also be requested and informed about the institute expansion programme.”

The institute authorities may also persue the matter with Collector, Surat District, Surat, Secretary, Urban & Town Planning and local governments.

Item 20: **To consider and approve the Institute Development Plan including infrastructure development of the Institute regarding.**

Reso. 20: The Director informed the Board that, the institute is on the path of academic and administrative excellence and resurgence at National and International level after conversion, making significant headway in reforms in critical and important sector of the technical education, committed to act effectively to reach highest level of academic excellence and also strengthening the basic sciences. The Ministry has also encouraged to strengthening the courses based on basic sciences to make pace with the changing technological scenario at international level. To make the dream true the institute has also taken a giant leap by initiating the introduction of new five years integrated courses in basic sciences i.e. Physics, Chemistry, Mathematics.

The Director also informed that during the recent past the mentor and auditor visited the Institute under Technical Education Quality Improvement Programme. The Institute has geared-up towards academic and administrative excellence and the TEQIP auditor has also observed the same, and the institute has secured 8 out of 10 score. The 1st phase of TEQIP is likely to complete by December 2007 and final accounts etc. will be submitted by March 2008.

The Board taken note of the above and advised the institute to speed up the progress of the developmental plan of the institute including academic and administration enhancement. Accordingly, Board also advised that progress of the work of development plan including infrastructure development be intimated to the Ministry as well as all the member of the Board of Governors every month and adopted the following resolution:

“Resolved to accept the recommendations of the Finance Committee to approve the Institute Development Plan including infrastructure development of the Institute placed at **APPENDIX: 20.1.**”

“Resolved to accept the recommendations of the Finance Committee to consider to depute faculty for attending International Conferences those who have availed the facility as per existing norms i.e. once in a three year be relaxed and be considered to reimburse the expenses towards TA/DA within India alongwith actual registration fee. The expenditure be met from the TEQIP grant.”

“Resolved, further to accept the recommendations of the Finance Committee to consider to approve to present paper at International Conferences by newly appointed faculty at abroad only after completion of one year regular service at this Institute and he/she shall have to execute the appropriate bond as per practice in vogue in the Institute. The expenditure be met from the TEQIP grant.”

“Resolved, further that so far as Air travel abroad is concern, as far as possible the faculty should travel by national courier viz. Air India or Indian Airlines by availing discounted fair whenever available. However, in case there is a substantial savings due to travel by other airlines such travel be permitted after the institute is satisfied about such claim by checking available fare in net or through travel agent or on production of certificate to the effect issued by Air India.”

TA/DA
TEQIP for
F.C.

The Director also brought to the notice of the Board that the Annual Report of the Institute for the year 2005-06 is due for submission to the Ministry which is under printing. The Board advised the Director to submit the aforesaid Annual Report to the Ministry to adhere the scheduled decided by the Ministry and report to the Board.

Item 21: To note and approve the recommendations / minutes of the 8th Finance Committee meeting scheduled to be held on 15/04/2007.

Reso. 21: "Resolved to note and approve the recommendations / minutes of the 8th Finance Committee meeting scheduled to be held on 15/04/2007 (APPENDIX: 21.1)."

The meeting ended with a vote of thanks to the Chair.

Sd/-
(Dr. P.D. Porey)
MEMBER-SECRETARY

Sd/-
(Dr. W.R. Sherekar)
CHAIRMAN

NOTE: The Appendices referred to in the above resolutions are not enclosed as they have already been sent alongwith the Agenda.

