



Dated: July 20, 2021

Empanelment of Hindi Translators

Sardar Vallabhbhai Institute of Technology, Surat is an Institute of national importance established under an act of Parliament. The Institute invites application from Indian nationals for empanelment as Translators for translation job from English to Hindi and vice-versa initially for a period of one year, which may be extended further subject to satisfactory services and as per requirements of the Institute.

Eligibility:

The Serving persons/ retired person from the Central Govt. Department/ PSUs/ Nationalized Banks CFTIS/Autonomous Bodies from the post of Junior Translator/Senior Translator/Assistant Director (Official Language)/Hindi Officer etc. are eligible for empanelment.

Experience certificate:

Applicants are required to submit an experience certificate for translation work along with copy of their service certificate.

Honorarium for Translation work:

Empaneled person will be paid honorarium as per the rates notified by the Department of Official Language, Ministry of Home Affairs, Govt. of India from time to time for the purpose. (Present rate of honorarium is Rs. 300/- per page including translation and typing work & vetting). Normally a standard page contains 300 words.

Desirable: Candidate must be familiar with Hindi typing on computer.

The interested candidates may submit their application in attached proforma duly signed to the Registrar, Sardar Vallabhbhai National Institute of Technology, Ichchhanath, Surat, 395007, Email id: registrar@svnit.ac.in within 30 days from the date of issue of this notice. The scanned copy of application may also be sent through email to registrar@svnit.ac.in

REGISTRAR

Forwarded to: Webmaster, SVNIT, Surat for uploading on the website

PROFORMA FOR EMPANELMENT OF HINDI TRANSLATORS AT SVNIT, SURAT

(To be submitted to the Registrar, Sardar Vallabhbhai National Institute of Technology,
Ichchhanath, Surat, 395007, Email id: registrar@svnit.ac.in)

1. Name :.....

2. Father's Name:.....

3. Date of Birth :.....

4. Name of the Post & Designation held/ at the time of retirement

Serving/Retired:.....

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5. Name and address of the Department from which the candidate has retired/ serving.

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6. Educational Qualification (from Matriculation onwards with subject – scanned copy to be attached).

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7. Details of training (Translation Work), if any

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8. Postal address with e-mail and contact number

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9. Any other information you may like to mention with reference to Implementation of Official Language Policy.

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I do hereby declare that the information furnished above are true to the best of my knowledge and belief. I may be disqualified at any stage, if above information are found incorrect.

Place:

Date:

List of enclosure:

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Signature of applicant

