

S.V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT-395 007
INSTRUCTION TO NEWLY ADMITTED Ph.D. / M. Tech. (Research) STUDENTS
SPRING (EVEN) SEMESTER 2024-25

All the candidates offered admission in the Ph.D./M.Tech. (Research) programmes for the Spring (Even) Semester, 2024-25. All are advised to follow the below mentioned steps for completing registration requirements (offline mode)

| STEP | ACTIVITY | VENUE |
|-------------|---|---|
| STEP 1 | To collect Initial Registration Forms, Tuition Fees Form and Admission Number (DS24####) | Ph.D. Desk, Academic Section, Administrative Building (Ground Floor-Room No. MXG - 1) |
| STEP 2 | All candidates selected for PhD admission during Phase-II, have to complete the fee payment process through MIS, SVNIT Payment Portal. It is mandatory to complete the payment of the semester fee and registration on or before 03 rd January 2025 to confirm your seat and finalize your registration. | MIS Room No. MGX 14 |
| STEP 3 | To approach Research Supervisor(s) in the Department for filling up the registration forms along with 4 copies of course registration card | Respective Supervisor(s) in the Department. |
| STEP 4 | To contact the Department's Ph. D. Co-ordinator / PG Incharge [in case of M.Tech (Research)] for signature on the Course Registration card along with all registration forms | Ph.D. Co-ordinator/PG In-Charge /Supervisor/Co-supervisor of the Department. |
| STEP 5 | To submit necessary registration forms with fee forms and zerox copy of fee receipt. | Ph.D. Desk, Academic Section, Administrative Building (Ground Floor-Room No. MXG – 1) |
| STEP 6 | To complete Hostel admission procedure | Hostel Office, Ground Floor, Electrical Engg. Department |

- (1) The registration and fee payment process are required to be completed between 23 Dec, 2024 to Jan 03, 2025.**
- (2) Autumn Semester Begins from 06th Jan, 2025.**
- (3) Ph.D. candidates opting course from M.Tech. programmer for their credit requirements, their course classes will commence with respective M. Tech.- 1st year teaching. Candidate must visit institute website regularly for updates.**
- (4) All candidates are required to report on 06th Jan, 2025. Candidates must approach their supervisor and start research work immediately.**