



No.: Dean(Acad.)/M.Tech./653/2023-24

Date: 26/07/2023

## **-: NOTICE :-**

### **The Schedule of Physical Reporting, Balance Fee Payment and Document Verifications of M.Tech. Students**

### **(New Admission)**

The M.Tech. Students admitted in the 1<sup>st</sup> Year, Autumn Semester of AY 2023-2024, are hereby informed to remain present at the institute as per the following schedules for Physical Reporting, Balance fee payment and Documents' Verification.

1. Academic registration and balance fee payment is scheduled during **17<sup>th</sup> to 21<sup>st</sup> August, 2023** through online portal. Portal will be active on 16<sup>th</sup> August, 2023.

Use the link : <https://mis.svnit.ac.in/svReporting/StudentDataEntry.aspx> for registration and balance fee payment.

2. Students requiring hostel accommodation, hostel reporting dates are **17<sup>th</sup> to 21<sup>st</sup> August, 2023**. These students must report *physically to hostel office* during **17<sup>th</sup> to 21<sup>st</sup> August, 2023**. For Hostel admission, Student must carry Provisional Seat Allotment Letter (PSAL) of the finally allotted seat in Round-3/Special Round-2 downloaded from the CCMT portal through candidate's login, duly signed by the candidate. **Academic registration and balance fee payment** is prerequisite for hostel admission.

#### **The Note:**

- Students can avail the double sharing accommodation in **Gajjar Bhavan for boys** and double sharing accommodation in **Mother Teresa Bhavan for girls**. They have to bring their own Bed Sheet, Pillow, Blanket and lock & Key for door. They are advised to keep visiting the institute website for the notice of hostel admission.
3. Teaching/Classes will commence from **21<sup>st</sup> August, 2023**. Class will be conducted in offline mode only.  
Class time table will be available soon under the **Student Notice Section** of the Institute website (<http://www.svnit.ac.in>).
  4. Physical Document verifications during **17<sup>th</sup> to 19<sup>th</sup> August 2023**. For specific M.Tech. programmes, the date are mentioned below,:

Sr. No.	Date	M. Tech. Program	Venue & Time
1.	<b>17/08/2023 (Thursday)</b>	Structural Engineering	<b>Internet Lab-I, Ground Floor, Central Computer Center (CCC) (10:00 a.m. to 5:00 p.m.)</b>
2.		Geotechnical Engineering	
3.		Construction Management & Technology	
4.		Environment Engineering	
5.		Transport Engineering & Planning	
6.		Urban Planning	
7.		Water Resource Engineering	
8.	<b>18/08/2023 (Friday)</b>	Computer Science and Engineering	
9.		Data Science	
10.		Information Security & Privacy	
11.		Chemical Engineering	
12.		Instrumentation and Control Engineering	
13.		Power Systems	
14.		Power Electronics & Electric Drives	
15.	<b>19/08/2023 (Saturday)</b>	VLSI& Embedded Systems	
16.		Communication Systems	
17.		CAD/CAM	
18.		Manufacturing Engineering	
19.		Mechanical Engineering	
20.		Thermal System Design	
21.		Turbo Machines	

### **List of Documents:**

The candidates are informed to bring the following **ORIGINAL** documents **along with their self-attested photocopies.**

- All students are requested to register on for Academic Bank of Credit ([www.abc.gov.in](http://www.abc.gov.in))
- Document for proof of date of birth:** Class X marksheet/ certificate issued by the school last attended/ Recognized educational board containing the date of birth of the applicant. In case, class X marksheet/certificate does not contain date of birth, the candidate is required to upload class X marksheet/ certificate and any other Government issued document containing date of birth of the applicant, name and Parent's name such as Passport/ Aadhar Card/ Driving License/ Voter ID Card/ PAN Card/ Birth Certificate issued by Municipal Corporation/authority empowered to register the birth.
- Photo ID proof** as per Government of India norms.
- Mark sheet of class XII**
- Grade/Mark sheets of qualifying examination for all semesters.**
- Degree/Provisional certificate.** If the result of qualifying degree is awaited, certificate of course completion from the institute/university last studied must be provided in the prescribed format available on the CCMT website.
- GATE score card** (2021 or 2022 or 2023).

8. **Certificate of category (SC/ST/OBC-NCL/EWS), if applicable**, as per Government of India format, available on the CCMT website, issued by the competent authority. **In case of OBC-NCL/ EWS category, the certificate must be issued on or after April 01, 2023.**
9. Declaration by the candidate on OBC-NCL status in the prescribed format available on CCMT website.
10. **Certificate for Persons with Disabilities (PwD), if applicable**, issued by the competent authority. Refer CCMT website for format.
11. **Proof of payment of Seat Acceptance Fee (SAF).**
12. **Original Migration certificate from Institute/University last attended**
13. **Original Conduct certificate from Institute/University last attended**
14. **Original Transfer certificate from the Institute/University last attended**
15. **Print copy of the Registration form and the locked choices downloaded from the CCMT portal through candidate's login, duly signed by the candidate.**
16. **Provisional Seat Allotment Letter (PSAL) of the finally allotted seat in Round-3/Special Round-2 downloaded from the CCMT portal through candidate's login, duly signed by the candidate.**
17. **Online Document Verification Certificate (ODVC) downloaded from the CCMT portal through candidate's login** after successful Online Document Verification, duly signed by the candidate.
18. **One set of self-attested photocopies of all original documents** mentioned in points 2 to 17. The **original** documents mentioned in the points **2 to 9** will be returned after verification.
19. **Three** passport size recent photographs.

Please note that if original documents are not in English/ Hindi, English/ Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the graduating Institute will be required to be produced.

Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government.

The SC/ST/OBC-NCL candidates of Maharashtra state have to produce their caste validity certificate in the format available on CCMT website. ST certificate for candidate from Tamil Nadu state must be issued by the Revenue divisional officer.

**Help Line:**

<b>For Academic Registration and Online Fee payment</b>	<b>For Hostel Admission</b>
<b>Mr. Brijesh Patel,</b> Academic Section, Administrative Building, Land Line :02612201545	<b>Mrs. Khushbu Patel,</b> Hostel office, New Electrical Engineering Department, Ground floor, Land Line :02612201602

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**Dean (Academic)  
SVNIT, Surat**