



Basic Details

Organisation Chain	S. V. National Institute of Technology-Surat Estate and Store Section		
Tender Reference Number	SVNIT/CPPP-150/EstIMMC/222/25		
Tender ID	2025_SVNIT_815333_1		
Tender Type	Open Tender	Form of contract	Piece-work
Tender Category	Works	No. of Covers	2
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Self attested copy of documents A 1 to A11 as mentioned Page Nos 5 to 6
2	Finance	.xls	BOQ (Price Bid)

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA		

EMD Fee Details

EMD Amount in ₹	15,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	DIRECTOR SVNIT MHRD FUND	EMD Payable At	Surat,Gujarat

Work /Item(s)

Title	Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat 395007, Gujarat				
Work Description	Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat 395007, Gujarat				
Pre Qualification Details	Attested copy of the Registration Certificate of Registered contractors /Firm/ MSME Certificate				
Tender Value in ₹		Product Category	Electrical and Maintenance Works	Sub category	Pump Motor AMC
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	365
Location	SVNIT Campus,Surat,Gujarat	Pincode	395007	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	IMMC Office, Estate SectionSVNIT, Surat

Critical Dates

Publish Date	10-Oct-2025 05:00 PM	Bid Opening Date	06-Nov-2025 11:00 AM
Document Download / Sale Start Date	10-Oct-2025 05:00 PM	Document Download / Sale End Date	04-Nov-2025 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	10-Oct-2025 05:10 PM	Bid Submission End Date	04-Nov-2025 05:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT and Tender Document	535.24	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	150TenderDocument.pdf	NIT and Tender Documents	535.24

Tender Inviting Authority

Name	Dr. Sanjay Tolani, Mr. G.S.Shah
Address	Dr. Sanjay Tolani, Member, IMMC, SVNIT, Surat Mr. G. S. Shah, Officer Incharge, IMMC, SVNIT, Surat Phone No 0261-2201770

Tender Creator Details

Created By	G.S Shah
Designation	SCIENTIFIC / TECHNICAL OFFICER
Created Date	10-Oct-2025 04:20 PM



IMMC, ESTATE SECTION, SVNIT, SURAT

TENDER DOCUMENT (2 BID- TECHNICAL BID & PRICE BID) - OFFLINE MODE



TENDER REFERENCE NO.: SVNIT/CPPP-150/EstIMMC/222/2025

Name of work : Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat – 395007, Gujarat for a period of one (1) year, extendable on a yearly basis up to two (2) years.

Tender Publishing Date : **10/10/2025**

Last Date and Time for of Bid submission : **04/11/ 2025 upto 5.00 P.M.**

Tender Documents Submission Downloaded from following websites:
(Hardcopy Submit as per instruction in page. <https://eprocure.gov.in/epublish/app>.
No. 5, Sr. nos. A-3) <https://www.svnit.ac.in/web/tenders.php>

The Director, S. V. National Institute of Technology, Ichchhanath, Surat – 395 007, Gujarat.
(☎) 0261-2201717

Name of work : Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat – 395007, Gujarat for a period of one (1) year, extendable on a yearly basis up to two (2) years.

I N D E X

This single tender document contains **25 pages.**

CONTAINS	PAGE NO.
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PRICE BID – COVER 2	
Submit separate sheet BoQ (Price Bid) in tender document in .xls format as cover 2.	25

**Dean
(Planning & Development)
Estate Section, SVNIT, Surat**

A. TENDER NOTICE / NOTICE INVITING TENDER (NIT)

The Director is inviting online tenders in **Two bids (technical bid and price bid)** from Registered Contractors/Firm/MSME certificate in various categories engaged in State PWD/ CPWD / MES / MJP / Railways / P&T / Municipal Corporation / Central or State Government / Semi-Government Organization / Central or State funded Institutes / Autonomous Bodies / PSUs / Large Corporate Entity for the following:

SCHEDULE OF REQUIREMENTS

1.	Name of Work	:	Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat-395007, Gujarat for a period of one (1) year, extendable on a yearly basis up to two (2) years.
2.	Bid Number & Date	:	As mentioned in the Published bid.
3.	E. M. Deposit	:	₹ 15,000/- (To be paid through Demand Draft of Nationalized / Scheduled Bank in favour of DIRECTOR SVNIT MHRD FUND) (Scanned copy of DD is to be uploaded in Cover-1 and the original has to be sent to Dean (Planning & Development), Estate Section, New Administrative Building, SVNIT, Ichchhanath, Surat – 395 007, Gujarat latest by the last date & time of bid submission)
4.	Contract period/Time Limit	:	01 year (The contract may be Yearly extendable up to further 2 years or part thereof at the same rates, terms & conditions by mutual consent of SVNIT and Contractor.
5.	Security Deposit (Performance Security)	:	5% of the contract order value, as per OM no. F.1/2/2023-PPD, Dtd.01/01/2024, GOI, Ministry of Finance, DoE, PPD may be submitted in the form of Demand Draft (DD) of Nationalized/Scheduled Bank in favour of DIRECTOR SVNIT MHRD FUND.
6.	Tender documents	:	Downloaded from following websites: https://eprocure.gov.in/epublish/app . https://www.svnit.ac.in/web/tenders.php
7.	All communications with respect to the tender shall be addressed to	:	Dr. Sanjay Tolani, Member, IMMC, SVNIT, Surat Email: sanjay.tolani@eed.svnit.ac.in Mr. G. S. Shah, Officer-in-Charge, IMMC, SVNIT, Surat Email: gss@eed.svnit.ac.in Phone No. (O): 0261-2201770 Estate Section, SVNIT, Surat – 395 007, Gujarat. Phone No. (O): 0261-2201717
8.	An agreement shall be executed on ₹ 300.00 stamp paper as per prevailing rules and regulations at the cost of the contractor after giving a work order for starting the work.		

B. TOTAL QUANTITY OF EXISTING INSTALLED**ANNEXURE – A****SUBMERSIBLE BORING PUMP MOTOR & OPENWELL-HORIZONTAL SUMP MOTOR**

Sr. No.	Item Description Under AMC	Capacity	Total Qty.
	(A) Openwell-Horizontal Water Sump Motor		
1	1-Phase Openwell-Horizontal Sump Motor 1 HP	1 HP	2
2	1-Phase Openwell-Horizontal Sump Motor 1.5 HP	1.5 HP	2
3	1-Phase Openwell-Horizontal Sump Motor 2 HP	2 HP	1
4	3-Phase Openwell-Horizontal Sump Motor 3 HP	3 HP	3
5	3-Phase Openwell-Horizontal Sump Motor 5 HP	5 HP	19
6	3-Phase Openwell-Horizontal Sump Motor 7.5 HP	7.5 HP	5
7	3-Phase Openwell-Horizontal Sump Motor 10 HP	10 HP	17
8	3-Phase Openwell-Horizontal Sump Motor 12.5 HP	12.5 HP	4
9	3-Phase Openwell-Horizontal Sump Motor 15 HP	15 HP	4
10	3-Phase Openwell-Horizontal Sump Motor 20 HP	20 HP	2
11	3-Phase Openwell-Horizontal Sump Motor 30 HP	30 HP	3
12	3-Phase Openwell-Horizontal Sump Motor 60 HP	60 HP	3
	(B) Submersible Boring Water Pump Motor		
13	1-Phase Submersible Boring Pump Motor 1.5 HP	1.5 HP	4
14	1-Phase Submersible Boring Pump Motor 2 HP	2 HP	10
15	3-Phase Submersible Boring Pump Motor 3 HP	3 HP	5
16	3-Phase Submersible Boring Pump Motor 4 HP	4 HP	1
17	3-Phase Submersible Boring Pump Motor 5 HP	5 HP	21
18	3-Phase Submersible Boring Pump Motor 6 HP	6 HP	2
19	3-Phase Submersible Boring Pump Motor 7.5 HP	7.5 HP	16
	Total Pump Motor		124

C. TECHNICAL EVALUATION CRITERIA / ELIGIBILITY CRITERIA:

List of Documents to be available at on **CPPP e publish Portal and Institute website** up to the last date and time mentioned above. The bids submitted by the system bidders not meeting these eligibility criteria shall not be considered. A contractor must submit the following hardcopy documents duly self-attested / Gazette Officer / Notary (In Packet-1-Technical Bid & Packet-2- Price Bid) valid on the date fixed for the receipt of tender.

- A-1 Check list is to be filled and submitted as per **ANNEXURE – 1**.
- A-2 Attested copy of the Registration Certificate of **Registered contractors /Firm/ MSME Certificate** engaged in State PWD/ CPWD / MES / MJP / Railways / P&T / Municipal Corporation / Central or State Government / Semi-Government Organization / Central or State funded Institutes / Autonomous Bodies / PSUs / Large Corporate Entity for Electrical Works/ service contractor
- A-3 **EMD Details (Annexure-2) and Bid security declaration (ANNEXURE- 8 & 9)**
Earnest Money Deposit (EMD) of ₹ 15,000/- in the form of Demand Draft (DD) of Nationalized/Scheduled Bank in favour of the **DIRECTOR SVNIT MHRD FUND** valid for a stipulated period by the bidder within the period of bid submission.
The Tender documents and original EMD should be submitted to *The Director [Kind Attn.: Dean (Planning & Development) / Chairman, IMMC], 2nd Floor, Admin Building, Estate Section, SVNIT, Ichchhanath, Surat-395 007, Gujarat, via Speed Post, courier, or hand delivery, within the bid submission Last date 04/11/ 2025 upto 5:00 P.M.*
- A-4 Self- attested copy of **GST & PAN**.
- A-5 If applicable,Self-attested copy of MSME/Startup Certificate, If your firm does not fall under this criteria, please mention it clearly on your firm's letterhead.
- A-6 **Past Experience (ANNEXURE - 3):**
Details of Three (03) similar works/projects completed having value not less than of ₹ 2 lakhs (I/c GST) in last 7 years
OR
Details of Two (02) similar works/projects completed having value not less than of ₹ 2.50 lakhs (I/c GST) in last 7 years
OR
Details of One (01) similar works/projects completed having value not less than of ₹ 4 lakhs (I/c) in last 7 years
Similar works/Projects means Electrical Works/pump motor services (i.e., AMC, Service, Repair, Maintenance and Supply, Installation, Testing & commissioning (SITC) of Electrical items)
In State PWD/ CPWD / MES / MJP / Railways / P&T / Municipal Corporation / Central or State Government / Semi-Government Organization / Central or State funded Institutes / Autonomous Bodies / PSUs /Pvt Sector / Large Corporate Entity with a contracts/work orders and work completion certificate.
- A-7 Tender Acceptance Letter (**ANNEXURE – 4**)
- A-8 Bidders Information / Particulars of the Contractor (**ANNEXURE – 5**)

A-9 FINANCIAL TURNOVER (ANNEXURE – 6):

Average annual financial Turnover during the last 3 years, ending 31st March of the previous financial year i.e., **2022-23, 2023-24 and 2024-25**, should be at least **3 (Three) Lakh**. In the support of turnover, a copy of the Gross Turnover Certificate signed by CA / audited balance sheet and profit & loss account signed by CA is to be furnished or ITR for last 3 years.

A-10 GENERAL & NON-BLACK LISTED DECLARATION (ANNEXURE – 7):

The bidder should provide “**Non-blacklisted of supplier**” on company’s Letterhead, in the Central / State Govt. Organizations / PSUs / Pvt sector / Govt. Autonomous bodies on the date of submission of tender as Annexure-7.

A-11 The bidder must submit proof of a local service center/workshop/shop on the company’s letterhead, clearly mentioning the name, address, and phone/mobile number of the service center located in Surat, Gujarat only.

The bidder must agree to provide on-site service response at the Institute for the entire duration of the contract, including all working days and, if required, on holidays.

A-12 Declaration on company letterhead stating the bidder’s category-MSME/DPIIT-recognized Start-ups for exempted EMD/Prior turnover/experiences as per government norms. Bidder must attach valid registration certificate.

B-1 Price Bid – COVER 2

Only the bidders who qualify in the technical eligibility criteria will have their price bids opened.

Price bid (BOQ) must be quoted as per format specified; Only bids quoting all items (as mentioned on Page No. 4, ANNEXURE-A, Item Sr. nos. 1 to 19) will be considered in the tender process. Partially quoted bids will be strictly rejected.

Submit separate sheet BoQ (Price Bid) in tender document in .xls format as cover 2.

D. INSTRUCTIONS TO BIDDERS (ITB) AND SCOPE OF WORK (SOW)

1. SVNIT, Surat invites offline bids from the various firms on behalf of The Director, SVNIT, Surat for AMC for water pump motor-Starter as per terms and conditions of this tender document.

2. **SCOPE OF WORK OF PUMP MOTOR, STARTER AND AUTO SYSTEMS.**

Following servicing work are under the scope of bidder:

This tender is for an Annual Maintenance Contract. The bidder shall carry out the Services, work, and supply and install items as on required, at the quoted rates throughout the contract period.

- 2.1 The bidder shall be responsible for lifting (unloading) submersible pumps, open-well sump pumps, and dewatering pumps, and lowering (loading) the same after completion of overhauling, rewinding, or repairing
- 2.2 Rewinding of pump motor, including repairing with all required parts such as impeller, bearing, bushing, Fiber plate, housing, sleeve, shaft, mechanical seal, all types of threading, lathe works, and any other accessories, along with labor and transportation.
- 2.3 **Repair/Replace of motor starter** (3 Phase DOL starter, Star-Delta Starter, 1 phase starter inbuilt starting & running capacitor connection, Auto water Level controller system, and its associated accessories with all required parts and labor are under the scope of bidder. (Also installation and Testing of new water level auto controller/Sensor, with all materials required for auto water level controller provided by institute, if required.)
- 2.4 Replacement parts must be same make/model or higher quality. All required repair and replacement parts/accessories will be under the scope of bidder/contractor.
- 2.5 The bidder shall provide replacement of cable (up to 5 meters) and carry out minor plumbing work with necessary accessories, if required.
- 2.6 The Bidder must visit the site once every month and carry out precautionary/miscellaneous work, as well as keep spare accessories in stock to ensure the smooth functioning of all pumps, motors, and starters.
- 2.7 The bidder must provide all labor and transportation arrangement.
- 2.8 The bidder should be attending any number of complaints/breakdown calls within **2 to 6 Hours** and fault rectification/defective parts replaced free of cost at on-site /off-site when required during any time including holiday.

On receipt of a break down intimation, a qualified and competent team would be deputed immediately on the same day and fault would be rectified immediately within 2 to 6 hours on priority basis, so as to ensure that pump motor, Starter and auto systems are functioning satisfactorily.

- 2.9 If the motor is beyond repair or not in repairable condition, the bidder shall provide a spare pump motor as an alternative arrangement on urgent requirement, if possible.
- 2.10 The maintenance Contract shall be non-comprehensive in nature and the

contractor is required to keep all the systems in perfect working condition throughout the period of contract and no extra payment will be made for any repair, replacement work of any part of the systems to the contractor. Bidders are, accordingly instructed to quote the all-inclusive rates per machine (per unit) for the maintenance of the pump motor-starter apparatus during the whole of the period of contract.

- 2.11 The contractor may also be required to perform additional tasks such as shifting, minor plumbing work, and other activities related to pump motor, as per requirements.
- 2.12 All the pump motor-starter should be handed over in working condition after the completion of the contract.
3. **Only bids quoting all items (as mentioned on Page No. 4, Annexure-A, Item Sr. nos. 1 to 19) will be considered in the tender process. Partially quoted bids will be strictly rejected.**
4. **Eligibility to award contract: Bidder submitted all require document, technically qualified and quoted all the items and overall lowest quoted L1 bidder considered for award of contract.**
5. The Quantity of pump motor set may **increase or decrease of total Quantity** at the discretion of the Institute and payment will increase or decrease accordingly. In case any new department or hostel at a new location is added, this contract will have deemed to be applicable in that new department or hostel also.
6. **TOOLS and EQUIPMENTS:**
The agency shall arrange at its own expense all necessary tools, equipment's, fabrication-lathe work and required work/services which are required for proper execution of the work.
7. The rates to be approved on the basis of quotations shall be valid for the whole period of the contract and no upward revision will be allowed during the period of contract under any circumstances. In a nutshell, it shall be the responsibility of the successful Bidder to carry out the requisite servicing that are very much essential for the proper maintenance/ up keep of the water pump motor-starter concerned throughout the period of contract.
8. No extra payment, whatsoever on account of mishandling by the contractor of the equipment or damage by the contractor or otherwise will be made to the contractor except the all-inclusive rates and the rates permitted under this contract. It shall be the responsibility of the successful bidder to make all the Equipment concerned work/run satisfactorily throughout the period of contract.
9. The work will have to be carried out in the premises of the Institute which are located in the academic zones and hostels of SVNIT, Surat, Gujarat. The pump motor installed in the academic zones and hostels of the SVNIT, Surat is also covered under the contract. Only such work which is not possible for execution in the premises of the Institute shall be allowed to be carried out in the workshop of the firm. In any case, pump motor set or any other item/part thereof shall not be allowed to be taken out of the premises of the Institute without formal permission of the Institute. The items taken out of the premises of this Institute to the workshop of the

firm will have to be brought back within three days, failing which the cost of the machine and/or part thereof will be recovered from the firm without any notice. The charges for transporting the equipment/machinery from the premises of the Institute to workshop and back and for the laborers engaged for this work shall have to be borne by the successful bidder himself.

10. The firm awarded the work will be required to depute adequate number of well-experienced service engineer/mechanics/helper, who will also remain available in the premises of the Institute in order that all urgent calls besides for checking of the machine during the currency of contract are promptly attended to. To meet exigencies, the Institute shall be within its competence to requisition the service of the mechanics/technician deputed by the contractor, shall utilize the service beyond the working hours, including Saturdays/Sundays/holidays. No additional payment shall, however be made for this purpose.
11. It shall also be the responsibility of the approved contractor to periodically service and inspection to check all the pump motor-starter, that are under the maintenance period so as to ensure their smooth and satisfactory functioning. The contractor shall also obtain a certificate from the concerned department or hostel every month to the effect that the said apparatuses are working satisfactorily during the quarter in question. If any of the pump motor, starter or any parts covered under this Maintenance contract remain out of order for want of repairs etc. for more than 2-3 days in a row or if the Institute has sufficient reasons to infer/conclude that the equipment concerned have not been properly maintained and serviced by the contractor, a reasonable proportionate deduction will be made from the charges due to the contractor firm. The decision of the institute as regards the reasonable of deduction shall be final and binding of the contractor. No further communication in this regard shall be entertained.
12. Any sum of money due and payable to the contractor, including the security Deposit, under this contract shall be appropriated by the Institute and set off against any claim to this institute for the payment of a sum of money arising out of the contract with this institute.
13. Bidders are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending in their quotation, as no changes or violation of the aforesaid terms and condition are permissible once the quotation is accepted by this institute.
14. The work and penalty clause - Penalty for delay of work, unsatisfied work will be as per Institute rules and regulations.
15. Cost of Bidding
The Bidder shall bear all costs associated with the preparation and submission of its bid, and "the Purchaser", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
16. The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.

17. Amendment of Bidding Documents

- a. At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment.
 - b. All prospective bidders who have received the bidding documents will be notified of the amendment in writing, which will be binding on them.
 - c. In order to allow prospective bidders reasonable time within which to take the amendment into account in preparing their bids, the Purchaser, at its discretion, may extend the deadline for the submission of bids.
18. All rights are reserved by the Director, SVNIT, Surat to reject any tenders, modify any terms and conditions or all without specifying the reasons.
19. The Purchaser reserves the right to itself to postpone and/or extend the date of receipt or to withdraw the Bid notice, without assigning any reason thereof, entirely at its discretion. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.
20. The work covered by this Bid specification shall be executed strictly in accordance with the conditions specified in the "INSTRUCTIONS TO BIDDERS (ITB) & SCOPE OF WORK (SOW) AND IMPORTANT TERMS AND INSTRUCTIONS OF CONTRACT" and other conditions specified in various sections of this Bid document. Bidders are requested to submit their offer strictly in line with terms and conditions of tender specification, otherwise bid may be rejected. Bids silent regarding any of the terms or specifications shall be presumed to be confirming to the specifications and terms & conditions as stipulated in this Bid document.
21. The Bidder should submit all the technical documents at specified locations.
22. The bidder should submit all the additional technical documents required at a location of "Additional Documents"
23. The bidder can refer the detailed information regarding the documents whichever required and the Additional technical documents required along with their formats provided in the location of "additional technical documents required".
24. All the documents whichever submitted by the bidder are required to be **signed by the authorized person with seal and page number.**
25. Non-disclosure of any documents mentioned shall be liable for rejection without assigning any reason thereof.

CONTRACTOR SIGNATURE WITH SEAL

E. AGREEMENT OF WORK

I/We (hereinafter referred to as the "Contractor"), hereby undertake to execute the work for Sardar Vallabhbhai National Institute of Technology (SVNIT), Ichchhanath, Surat - 395007, Gujarat (hereinafter referred to as the "Institute" or "Purchaser"). The work pertains to the Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors installed at Various Location in the SVNIT Campus, Surat, Gujarat. This work shall be carried out as per the terms mentioned below, within the stipulated time and in full compliance with the specifications, designs, drawings, and conditions outlined in this tender.

1. Name of Work : Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat, Gujarat.
2. Accepted Tender Rate : Willing to execute the specified work at a total rate quoted inclusive of GST for each item listed in the BoQ/Price Bid/Work Order. The quantities mentioned in the BoQ/Price Bid/Work Order are subject to variation, and the executed quantities may increase or decrease to any extent, with no fixed ceiling limit.
3. Security Deposit : 5% of the contract order value, as per OM no. F.1/2/2023-PPD, Dtd.01/01/2024, GOI, Ministry of Finance, DoE, PPD may be submitted in the form of Demand Draft (DD) of Nationalized/Scheduled Bank in favour of DIRECTOR SVNIT MHRD FUND.
4. Time Limit : 12 months from the date of issue of the work order. If the contractor fails to complete any activity as per schedule during contract period, he shall pay the penalty at a rate of 0.1% (Zero Point One Percentage) of the contract value per day from the date of delay in the said work up to the date of completion subjected to the maximum amount of 10% of the contract value.
5. Income Tax (IT) : Income Tax with a surcharge at the rate of 2.00% of the work executed will be deducted from the R.A. Bills/Final bill or at the rate as per the prevailing rule of Income Tax in force.
6. GST and any other taxes : If applicable, the contractor must pay the GST as per leviable by the Govt. guidelines to the Government of India.
7. Registration of Provident Fund : If applicable, the contractor will also have responsibilities for all employees and to get registered for the provident fund No. etc., for their employees and shall furnish the details of the same.
8. Labour License : If applicable, the contractor shall obtain the labour license from the competent authority according to GOI rules and will have to produce a copy thereof, and the contractor is fully responsible for all labour liability up to the completion of work at SVNIT.

9. Electricity Charges : Institute has supplied the electricity for which 0.25% of the tender cost is to be recovered from the R. A. Bill / Final Bill as an electrical charge.
10. Labour Cess : As per Government rules, the Institute shall deduct the labour cess 1.0% of the tender cost to be recovered from the R. A. Bill / Final Bill.
11. Deletion and or reducing or increasing the quantity of any items. : The Dean (P&D) / Chairman, IMMC shall have the power to make any alterations in or addition to the original specifications, drawings, designs, operating instructions, schedule and activities of maintenance that may appear to him to be necessary or advisable during the progress of the work and the contractor shall be bound to carry out the work in accordance with any instructions in this connection which may be given to him in writing signed by the Chairman, IMMC and such alternation shall not invalidate the contract and any additional work which the contractor may be directed to do in the manner above specified as part of the work shall be carried out by the contractor on the same conditions in all respects on which he agreed to do the main work and at the same rate as are specified in the tender for the main work.
12. Payment : No payment shall be made for the price escalation whatsoever for any materials and labour charges for the above-said work. The Quarterly (i.e., 3 Months) RA bills will be paid after satisfactory work is done. AMC work activity certificate dully signed by the Chairman, IMMC.
13. The 100% amount of the Security Deposit (Performance Security) shall be refunded by the institute only after 12 months from the date of the final bill/work completion certificate.
14. The RA/Final bill shall be prepared in accordance with the progress and quantum of the work done and not at any specified period.
15. The payment of advance bill/bills shall be made at the description of the Officer Incharge of the work to facilitate the schedule of the work, however, this shall not be binding to the authority of the Institute.
16. The final bill shall be prepared after taking joint measurements by the Officer Incharge of the work or his representative. The contractor must submit the bill for claiming the amount of work done.
17. The final bill shall be prepared only after carrying out all the necessary addition, alteration, and rectification work to get right to the full satisfaction of the Officer Incharge of the works. If the rectification etc. is not done by the Contractor, directed by the department then the same shall be done by the department at the prevailing market rate and the expenditure incurred for such action shall be recovered from the security deposit of the contractor without giving any notice or reasons.

18. The contractor must take necessary insurance for their personnel deputed at the institute. The institute will not be responsible for any unforeseen incidents leading to injuries or loss of life due to negligence, irresponsible behavior, or any action thereof from the concerned personnel. The contractor holds the sole responsibility regarding such incidents.
19. The Institute reserves the right to execute any work, through any agency. In the event of non-attendance or non-rectification (and if required), of faults covered under the scope of work and the special terms and conditions of the contract, SVNIT shall be entitled to have the work carried out by any other vendor at the risk and cost of the successful bidder, and the decision of SVNIT in this regard shall be final and binding on the bidder.
20. Extension of Contract: The duration of the contract is for a maximum period of 03 (three) years. Initially, the contract will be awarded for the period of 01 (one) year, which may be extended for next 02 (two) years with same rates and terms of conditions provided that the performance is satisfactory. However, the institute authorities can decide any flexible duration for the extension.

I/We hereby agree to abide by and fulfil all the terms and provisions of the conditions of the contract as specified in the tender.

In case of dispute, the decision of the Director, SVNIT, Surat shall be final and will be binding on me/us.

This agreement is subject to Surat Jurisdiction only.

SIGNATURE OF CONTRACTOR:

Name and Address:

Witness by 1. _____
2. _____

Place: SURAT

Date:

The above agreement is hereby accepted by me on behalf of Sardar Vallabhbhai National Institute of Technology, Surat – 395007.

Signature of Contractor/s

DIRECTOR, SVNIT, Surat

F. IMPORTANT TERMS AND INSTRUCTIONS OF CONTRACT

1. The duration of the contract Initially awarded for the period of 01 (one) year, which may be Yearly extended for next two years with same rates and terms of conditions provided that the performance is satisfactory. However, the institute authorities can decide any flexible duration for the extension
2. The manpower to be provided is liable to execute any type of pump maintenance Works during emergency situations
3. The contractor must attain Complaints/Breakdown calls **within 2 to 4 hours**, if any situations complain not resolved in specific period, institute reserve the right to get work done by any resources and full expenses whatever will be levied from contractor and will be deducted from next dues.
4. An agreement shall be executed on ₹ 300.00 stamp paper as per prevailing rules and regulations at the cost of the contractor **after giving a work order** for starting the work (Copy of Agreement of works is attached herewith for your reference).
5. **The Security Deposit shall be forfeited:**
If the Bidder withdraws its bid or varies any terms & conditions, without the consent of the Purchaser, in regard thereto during the period of Bid validity specified by the bidder; or If the bidder indulges in Corrupt, Fraudulent, Collusive or Coercive practice(s) or If the bidder does not accept the correction of its Bid Price or If the successful bidder having been notified of the acceptance of its Bid by the Purchaser during the period of Bid validity refuses to accept/execute the Order or fails to enter into Contract Agreement when required; or In the case of a successful Bidder if the Bidder fails within the specified time limit to furnish the required Performance Security in accordance with the Conditions of the Contract.
6. The initial contract period shall be for one year, and the Security Deposit (SD) @ 5% of the contract value shall be collected accordingly. In the event that the contract is extended for an additional period of one or more years, the contract duration shall be extended accordingly. The Security Deposit amount shall be increased proportionally to the extended contract period. The additional Security Deposit shall either be recovered from the contractor's RA or Final bill, or may be deposited by the contractor before the commencement of the extended contract period, as applicable. The total amount of the Security Deposit (Performance Security) shall be refunded by the Institute only after a period of two months from the date of the final bill or issue of the work completion certificate, whichever is later.
7. No responsibility lies with the institute regarding benefits like leave pay etc. to the contract workers and they should not be considered as a regular employee of the institute.
8. The RA bills will be paid quarterly to the contractor after the measurement and work done.
9. The bidder should consider of the following deduction component from RA/Final bill of (i) Labour cess @ 1.0% (ii) Income tax @ 2.0% (iii) Electricity charges @ 0.25% and (iv) Security deposit as per institute norms.
10. The contractor shall procure at his expenses all permits and licenses and pay all charges and fees for law full execution of the work.
11. The quarterly RA bill / final bill will be released after the submission of the Tax invoice, Performance certificate etc.
12. The contractor shall be responsible for its employees observing all security and safety rules, regulations and instructions as may be issued by the Institute from time to time. In case, the institute suffers any losses etc. or what so ever in nature on

account of the contractor's employees not following the above said norms, the contractor shall be liable to procure goods all such losses as may be determined by the institute and institute shall have the right to recover all such losses etc. from the dues payable to the contractor.

13. Successful bidder shall be responsible for all safety tools & equipment's required for work.
14. In case of any accident during maintenance work / operation leading to injuries / damages to human being / equipment, loss of life, the contractor shall be fully responsible for settling all claims and indemnify the department against any claim arising out of such accident.
15. The work will be executed under the direct supervision of IMMC, Estate Section, SVNIT, Surat
16. The contractor shall ensure disciplined behavior to all its staff/workers. If anybody found violating the norms of discipline, the contractor shall be liable to take disciplinary action against him and in extreme cases replace the same workers with new one.
17. If any contractor is found employing a person or persons under the age of 18 years, during the course of work at any stage, legal action shall be taken against him as stipulated in the Child Labour Prohibition and Regulation Act 1986 and also a penalty of ₹ 20,000/- (Rupees Twenty thousand) shall be imposed which shall be deposited with District Collector in Child Labour Rehabilitation Cum Welfare Fund.
18. Right is reserved to reject any or all tender/s without assigning any reasons thereof.
19. The bidder shall have to make his own arrangement for housing, transportation, supplying food grains and sanitary arrangement etc. for his labour at his own expense.
20. The bidder should provide suitable communication and transport facilities to the contract workers for smooth execution of the work. No extra charges will be paid against this by the institute. The agency should also provide uniform, safety shoes to its manpower as directed by the SVNIT, Surat.
21. All proper precautions like telephone, internet, water supply etc. may have been taken by contractor at all the times during progress of the work, the contractor shall be held responsible for all damages whether the work under execution or to any other property or any persons during the progress of work and the period of maintenance.
22. The contract workers must have the knowledge of Hindi or Gujarati language.
23. The acceptance of tenders will rest with the competent authority who does not bind himself to accept the lowest one and reserves the right to accept or reject any or all the tenders without giving any reasons thereof.
24. Declaration showing all works on hand with the contractor and the value of works that remains to be executed in each case must accompany the tender.
25. The site visit of the contractor in every week is compulsory to observe the progress of the work.
26. Further, if the claim is found to be wrong during the processing of the bid, the bid shall be summarily rejected. Moreover, if the claim is found to be wrong after awarding the contract or unsatisfication work, the contract shall be terminated immediately, and other punitive action as deem fit by the competent authority shall be taken against the defaulter.
27. **Tenderer have to take visit of site of installation pump motor before filling the tender.**

G. CHECK LIST FOR SUBMISSION OF DOCUMENTS**ANNEXURE - 1**

Along with Technical Bid to meet Qualification Criteria and Essential Conditions It is hereby certified that, I/we have uploaded the relevant documents as per the tender requirement in compliance with qualifying Criteria by checking 'yes" against each of them.

Docs	Sl. No.	Contents	Document Uploaded (Yes/No)	Attached Page Nos
TECHNICAL & FINANCIAL BID	A-1	Check List for submission of documents (Annexure-1)		
	A-2	Bidder Registration Certificate of Contractor license/Firm/MSME Certificate		
	A-3	EMD Details [Annexure – 2] / Bid Security Declaration [Annexure - 8 & 9]		
	A-4	Self-attested copy of GST Certificate and PAN Number		
	A-5	If applicable,Self-attested copy of MSME/Startup Certificate, If your firm does not fall under this criterion, please mention it clearly on your firm's letterhead.		
	A-6	The bidder must submit Copies Contract / Work Orders & work completion certificates (satisfactory performance), for last 7 (seven) years in State PWD/ CPWD / MES / MJP / Railways / P&T / Municipal Corporation / Central or State Government / Semi-Government Organization / Central or State funded Institutes / Autonomous Bodies / PSUs / Pvt sector / Large Corporate entity for Electrical Works/pump motor services (i.e., AMC, Service, Repair, Maintenance and Supply,Installation,Testing & commissioning (SITC) of Electrical items) The mentioned work orders of following details are required: [Annexure - 3] ➤ Three (03) similar completed services each costing not less than the amount equal to ₹ 2 Lakh (i/c GST) ➤ Two (02) similar completed services each costing not less than the amount equal to ₹ 2.50 Lakh (i/c GST) OR ➤ One (01) similar completed service each costing not less than the amount equal to ₹ 4 Lakh(i/c GST),		
	A-7	Tender Acceptance Letter [Annexure - 4]		
	A-8	Bidder's Information / Particulars of the Contractor [Annexure - 5]		
	A-9	The bidder must submit supporting documents with respect the minimum average annual financial turnover of ₹ 3 (Three) Lakh during the last three years i.e., 2022-23, 2023-24 & 2024-25 , which should be certified by the practicing Chartered Accountant. [Annexure - 6] Copies of the Audited Balance sheets, Profit & Loss A/c., Trade or Manufacturing A/c, and Income Tax Return Acknowledgement i.e., ITR MUST be attached, for the last three financial years to establish the Turnover of the bidder.		
	A-10	Copy of the Certificate of "Non-Blacklisting of Supplier" on 'Company Letterhead' [Annexure - 7]		
	A-11	Office of the service provider in the state of consignee (Surat)with dedicated/toll free telephone no. and escalation matrix		
	B-1	BOQ (Price Bid) - Bidder Quoted all the items (In separate Cover-2)		

(Signature & Seal of the organization)

H. EMD DETAILS**ANNEXURE - 2**

I Mr./Ms./Mrs. _____
representing the firm _____ have
attached the EMD with this bid in the form of Demand Draft as per the options available in
Tender bearing no. _____ dated _____
for an amount of ₹ 15,000/- (Rupees Fifteen Thousand Only) from the
_____ bank in favour of "DIRECTOR SVNIT MHRD FUND".

Signature and stamp :

Full Name of the Bidder : _____

Address of the Bidder : _____

PIN _____ State _____

E-mail Address : _____

Contact No.: : _____

ANNEXURE - 3

Information regarding completed Electrical Works/pump motor services (i.e., AMC, Service, Repair, Maintenance and Supply, Installation, Testing & commissioning of Electrical Items)

Sr. No.	Name of work	Name and address of Organization i.e., client	Place & Country	Type of work	Tender cost Rs. in lakhs	Final bill cost Rs. in lakhs	Date of starting	Date of completion	Stipulated time of completion months	Actual time of completion	Principle features in Brief	Penalty/ Bonus if any
1	2	3	4	5	6	7	8	9	10	11	12	13
	Total											

Signature of Contractor

J. TENDER ACCEPTANCE LETTER

ANNEXURE - 4

(To be given on Company Letter Head)

Date:

**To,
The Director,
Sardar Vallabhbhai National Institute of technology,
Ichchhanath, Surat, Gujarat – 395 007.**

Sub: Acceptance of Terms & Conditions and specifications of Bid/Tender.

Bid/Tender No:

Name of Tender / Work: Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat – 395007, Gujarat

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned "Tender/Work" from the web site(s) namely:

As per your advertisement, given in the above-mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the all tender documents (including all documents like schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby declare that I/We have carefully studied the conditions of contract, specifications and other tender documents of this work and unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/Govt. Autonomous organizations.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore can summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full EMD/SD absolutely.

Yours faithful ly

(Signature of the Bidder, with Official Seal)

K. BIDDER'S INFORMATION / PARTICULARS OF THE CONTRACTOR ANNEXURE - 5

(To be given on Company Letter Head)

Tender/Bid No.: _____ dated _____

BIDDER's DETAILS		
1	Registered Name of the Bidder / Firm / Company	
2	Registered Address of Bidder	
3	Status of the Company (Public Ltd. /Pvt. Ltd./Proprietary)	
4	Valid GST Registration No. with GST Registration State Name or Permanent Account No. (PAN)	
5	Name and Designation of the Contact Person	
6	Contact No. Email Address of the Contact Person	
7	Bank Details of the Agency	
	Bank Name:	
	Bank Account Number	
	Name of the Branch & Code	
	Bank Address	
	Bank Type of Account	
	NEFT/IFSC Code	
	RTGS Code	
	9 Digit MICR Code	

(Signature of the Bidder, with Official Seal)

L. FINANCIAL TURNOVER**ANNEXURE - 6**

(To be given on Company Letter Head)

To,
The Director,
Sardar Vallabhbhai National Institute of Technology,
Ichchhanath, Surat, Gujarat-395007.

Sub: Bid / Tender No.: _____ dated _____

Name of Tender / Work: Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat-395007, Gujarat.

Dear Sir,

I/We hereby declare that our firm's Annual Turnover as follows, and I/We have also supported an Audited Accounts for your references:

F.Y. 2022-23	F.Y. 2023-24	F.Y. 2024-25

And,

2) I/We hereby declare that; our firm had filled Income Tax Returns for last year's i.e., F.Y. 2022-23, 2023-24 & 2024-25. Supported by copy of ITR of three years.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Name:

Designation:

Date:

Business Address

M. GENERAL DECLARATION AND NON-BLACKLISTED DECLARATION

ANNEXURE - 7

(To be enclosed with the Technical Bid)

(To be submitted by the bidder on Company Letterhead)

Part - I: General Declaration

Name of Tender / Work: Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat-395007, Gujarat.

I _____ Age _____
address _____
(Authorized signatory to sign the contract), here by submit, vide this affidavit in truth, that I am the owner of the contracting firm _____/authorized signatory and I am submitting the documents in ATC for the purpose of scrutiny of the contract.

I, hereby, agree to the conditions mentioned below: -

1. I am liable for action under Indian Penal Code for submission of any false / fraudulent paper / information submitted in Tender Bid..
2. I am liable for action under Indian Penal Code if during contract period and defect liability period, any false information, false bill of purchases supporting proof of purchase, proof of testing submitted by my staff, subletting company or by myself, I will be liable for action under Indian Penal Code.
3. I am liable for action under Indian Penal Code if any paper is found false / fraudulent during contract period and even after the completion of contract (finalization of final bill).

Part-II: Non-blacklisted Declaration

We M/s. _____ Address _____
is _____ as per the
Tender Terms & conditions for Tender No.

_____ hereby confirm that our organization has never been blacklisted by any Central or State Government. Also, the documents and information submitted in this Tender are true and correct. We shall be responsible for furnishing wrong/false information in this Tender.

Date:

Signature:

Place: Company:

Seal:

N. BID SECURITY DECLARATION**ANNEXURE - 8**

(To be submitted in the Letter Head)

Date:

To,
The Director,
Sardar Vallabhbhai National Institute of Technology,
Ichchhanath, Surat, Gujarat – 395 007.

Sub: Bid / Tender No.: _____ dated _____
Annual Maintenance Contract (AMC) for Openwell Horizontal Water Sump
Motors and Submersible Boring Water Pump Motors at SVNIT, Surat-395007,
Gujarat.

Dear Sir,

The undersigned, declare that I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified/ suspended from bidding for any tender /contract in your Institute (SVNIT Surat) for a period of five years from the date of notification of present tender, if I am /We are in a breach of any obligation under the bid conditions as under, if I/We

- a) Withdraw/modify/amend, impair or derogate the tender/bids, during the period of bid validity specified in the form of Bid; or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
 - (i) Fail or refuse to execute the contract, if required, or
 - (ii) Fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration) duly authorized to sign the bid for and on behalf of (insert complete name of Bidder).

Dated on _____ day of _____ (insert date of signing) Corporate Seal (where appropriate).

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

O. BID SECURITY EXEMPTION DECLARATION**ANNEXURE - 9****IN LIEU OF SUBMISSION OF EARNEST MONEY DEPOSIT (EMD)**

Ref: (1) Our Offer No. _____ dated _____ in response to
Your Bid/Tender No. _____ dated _____

Sr. No.	Type of Exemption Certificate (MSE, NSIC, Startup etc.)	Certificate No.	Validity of Certificate if any	Name on Certificate of the Bidder

Signature with date:

Name and designation of the signatory Official Seal

P. PRICE / FINANCIAL BID / BOQ (B-1)

Tender Inviting Authority: Sardar Vallabhbhai National Institute of Technology (SVNIT), Ichchhanath, Surat - 395 007, Gujarat, India.						
Name of Work: Annual Maintenance Contract (AMC) for Open-well Horizontal Water Sump Motors and Submersible Boring Water Pump Motors at SVNIT, Surat – 395007, Gujarat for a period of one (1) year, extendable on a yearly basis up to two (2) years.						
Tender reference Number: SVNIT/CPPP-150/Estate/IMMC/222/2025						
Name of the Bidder/ Bidding Firm / Company :						
PRICE SCHEDULE (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bid Number, Bidder Name and Values only)						
Sr. No.	Description of item	Capacity	Qty.	Unit	Rate Per Year with GST	Total Amount with GST
1	1-Phase Openwell-Horizontal Sump Motor 1 HP	1 HP	2	Each		
2	1-Phase Openwell-Horizontal Sump Motor 1.5 HP	1.5 HP	2	Each		
3	1-Phase Openwell-Horizontal Sump Motor 2 HP	2 HP	1	Each		
4	3-Phase Openwell-Horizontal Sump Motor 3 HP	3 HP	3	Each		
5	3-Phase Openwell-Horizontal Sump Motor 5 HP	5 HP	19	Each		
6	3-Phase Openwell-Horizontal Sump Motor 7.5 HP	7.5 HP	5	Each		
7	3-Phase Openwell-Horizontal Sump Motor 10 HP	10 HP	17	Each		
8	3-Phase Openwell-Horizontal Sump Motor 12.5 HP	12.5 HP	4	Each		
9	3-Phase Openwell-Horizontal Sump Motor 15 HP	15 HP	4	Each		
10	3-Phase Openwell-Horizontal Sump Motor 20 HP	20 HP	2	Each		
11	3-Phase Openwell-Horizontal Sump Motor 30 HP	30 HP	3	Each		
12	3-Phase Openwell-Horizontal Sump Motor 60 HP	60 HP	3	Each		
13	1-Phase Submersible Boring Pump Motor 1.5 HP	1.5 HP	4	Each		
14	1-Phase Submersible Boring Pump Motor 2 HP	2 HP	10	Each		
15	3-Phase Submersible Boring Pump Motor 3 HP	3 HP	5	Each		
16	3-Phase Submersible Boring Pump Motor 4 HP	4 HP	1	Each		
17	3-Phase Submersible Boring Pump Motor 5 HP	5 HP	21	Each		
18	3-Phase Submersible Boring Pump Motor 6 HP	6 HP	2	Each		
19	3-Phase Submersible Boring Pump Motor 7.5 HP	7.5 HP	16	Each		
Total Amount with GST						

- Not e:**
1. Only bids quoting all items will be considered in the tender process. Partially quoted bids will be strictly rejected.
 2. Submit separate sheet BoQ (Price Bid) in tender document in .xls format.
 3. The number of manpower may be increased or decreased as per the requirements, at the sole discretion of the Institute. The payment under the operation contract shall accordingly be made on actuals by the Institute.

Signature of the Bidder, with Official Seal