



सरदार वल्लभभाईराष्ट्रीय प्रौद्योगिकी संस्थान, सूरत  
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF  
TECHNOLOGY, SURAT  
विधुत इंजीनियरिंगविभाग  
DEPARTMENT OF ELECTRICAL ENGINEERING

SVNIT

No. DoEE/APG/Transformer/ 2023-24/ 2230

Date: 03/01/2024

To,

**Sub:** Enquiry for Supply of 1 KVA STEP DOWN TRASFORMER 0-230 V/0-115-199-230 V.

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelope and subscribed as: **"Quotation with reference to Enquiry No. DoEE/APG/Transformer/ 2023-24/2230 , dated: 03/01/2024"** Your quotation should reach the undersigned on or before **22 /01/2024 at 5:00 PM.**

The quotations should be furnished with the following information.

1. The brand or make of each item should be specifically stated and wherever Necessary, Complete set of specifications and dimensions should be given.
2. If asked, samples are accompanying the quotations or provide demonstration in the Department at any stage of purchase without claiming any financial benefits.
3. Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
4. The period of validity of the quotation should be at least **90 Days or more.** Offers subject to prior sale may please be avoided.
5. The delivery period is to be clearly mentioned in the quotation.
6. The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute.
7. All concessions available to an educational institution should be specified and also taken into account while quoting.
8. This Institute is located within the limits of S.M.C. & exempted from the paying of Octroi duty on incoming goods from outside limits of S.M.C.



9. Payment is normally made by Account pay/cheque/PFMS on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 after satisfactory installation, successful testing in department and official procedure from account section with Institute terms and conditions. If case of any official delay, any type of claimed extra payment will not be considered.
10. Your Specification & terms-conditions should be as per the format attached, must be on your company letterhead & signed by an authorized person.
11. Offered quotation may be rejected if any ambiguity is found in offered specification, terms & conditions supplied by party in specified tabular format.
12. Preference may be given to the supplier having status of authorized dealer of manufacturer, with a view to ensure reliable after sales service for the item.
13. Provide Photograph of quoted items with specifications and list of purchase order given by any agency/institute etc. with contact Number.
14. **Finally, Items will be accepted after satisfactory performance in our laboratory according to our requirement.**
15. The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable.
16. The Head of Department /Director reserves the right to stop the purchase process at any stage.
17. An enquiry may send in the following address.

To



The Director,

(kind attention, Head Electrical Engineering Department),

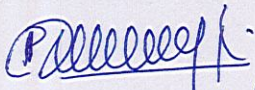
Sardar Vallabhbhai National Institute of Technology (SVNIT), Dumas road, Ichhchnath,

Surat-395007 (Gujarat)

Ph 0261-2201561, 2201572 (office, DoEE)

 4/1/2024  4/1/24  
Dr. A. Chowdhury / Dr. K.D. Mistry  
Coordinator,  
Machines Lab./ ET Lab  
DoEE

Yours faithfully,

  
Head, DoEE 4/1/24



**ANNEXURE-A**  
**Details Specification of Item**

Sr No.	Details Specifications for 1 KVA STEP DOWN TRASFORMER
1	Type- Portable –Enclosed body Type
2	Input Voltage = 0 - 230 Volts
3	Output Voltage = 0 – 115 – 199 – 230. Volts A.C
4	KVA = 1 , with Indicator Lamp, use Input-Output Terminal 15 Amp, Marking as Input, Output and Voltage Range.

Place:

Date :

Signature and stamp of agency  
with contact details

**ANNEXURE-B**  
**Compliance Report submitted by Agency**

Name of Items	Required specifications: STEP DOWN TRASFORMER	Estimated value according to standard/ attached Documents	Compliance Yes/No
HV Tester	Type- Portable Type		
	Input = 0 - 230 Volts		
	Output = 0 – 115 – 199 – 230. Volts A.C		
	KVA = 1 , with Indicator Lamp, use Input-Output Terminal 15 Amp, Marking as Input, Output and Voltage Range.		

Place:

Date :

Signature and stamp of agency  
with contact details

### Price List

Sr. No.	Description	Specifications	Qty.	Unit cost/1 nos including all charges (in Rs.) without GST	Total cost (in Rs.) without GST
1.	<b>1 KVA STEP DOWN TRANSFORMER</b>	Type- Portable -Enclosed Body Type Input = 0 - 230 Volts Output = 0 – 115 – 199 – 230. Volts A.C KVA = 1  Detail specifications as per Annexure-A	10 Unit		
				GST@_____ %	
				Total (in Rs.)	

**Note:**

1. Quote item cost/price including all type of charges and GST as separately.
2. If required, please add extra pages with quotation and for details related to specification see attached annexure.
3. Attached Photograph of above items (if possible)
4. **Quotation will not be considered for further process without Compliance Report in form of ANNEXURE-B.**

**Terms & Conditions**

1.	Percentage of GST	
2.	Delivery Period	
3.	Validity of the quotation	
4.	Warranty/Guarantee	
5.	Make and model for each items	
6.	Other Terms & conditions	
7.	Submission of Compliance Report in ANNEXURE-B	Yes/ No

Place:

Date:

Signature and stamp of agency