



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सुरत
Sardar Vallabhbhai National Institute of Technology, Surat



ESTATE & STORE SECTION

TENDER DOCUMENT



| | |
|--|---|
| Name of work | : Providing Fogging Service at SVNIT Campus |
| Tender Fee | : Nil as per rule no. 161 (iv) of GFR 2017 |
| Class of registration | Class 1 and Class 2 |
| Tender Publishing Date | : August 07, 2024, at 14:00 |
| Last Date and Time for Submission of Bids | : September, 03, 2024, at 17:00 |

Director, S. V. National Institute of Technology, Ichchhanath, Surat – 395 007.

☎ 0261- 2201650,



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY,
SURAT, GUJARAT-395007.

(An Institute of National Importance, Ministry of Education, Govt. of India)

SVNIT

NOTICE INVITING TENDER

The S. V. National Institute of Technology, Surat invites sealed bids under **Two Bid** system from eligible suppliers only in line with Government orders for the following:

| Sr. No. | Name of the Item | Validity of the bid | Contract Duration |
|---------|---|---|-------------------|
| 01 | Providing Fogging Service at SVNIT Campus <i>(Detailed Required services at SVNIT Campus as per Chapter-7 enclosed)</i> | 120 Days | 1 year |
| | Bid Security/EMD | The bidder has to submit EMD of Rs. 20,000/- in the form of a Demand Draft submitted in favor of “ Director, SVNIT, MHRD Fund ” Payable at Surat . | |
| | Performance Security | 5% of the contract value valid till 60 days beyond the completion of warranty period | |

Notes:

1. For the above tender, the necessary blank tender copy must be downloaded from the CPP (e-publish) Portal at <https://eprocure.gov.in/epublish/app> /Institute website at https://www.svnit.ac.in/web/notice_events_tenders.php?tag=tenders during the dates mentioned in the schedule of tender. The said tender duly filled shall be submitted on or before the end date (during office hours by RPAD/Speed Post/Courier/Hand Delivery only) along with necessary documents. Any amendments/corrigendum would be hosted on CPP Portal & Institute website only.
2. ***The bidders are requested go through the complete Notice Inviting Tender and Tender document before submitting their bids.***

SVNIT Surat shall not be responsible for non-receipt bid due to postal delays or any other reasons.

For any issues related to tender please contact Store Section. Tel. +0261-220 1939,
Email: ic_hs@svnit.ac.in,

Yours sincerely,

Faculty In-charge House Keeping & Sanitation
For and on behalf of the Director,
SVNIT (The Purchaser)

INDEX

| Sr. No. | Description | Page No. |
|--------------------|--|-----------------|
| Chapter 1 | Schedule of Tender | 2 |
| Chapter 2 | Definitions and Interpretation | 3-4 |
| Chapter 3 | Instructions to Bidder | 5-8 |
| Chapter 4 | General Terms & Conditions of Contract | 9-19 |
| Chapter 5 | Special Terms & Conditions of Contract | 20-22 |
| Chapter 6 | Technical Eligibility Criteria (List of documents to be submitted with technical bid) | 23-24 |
| Chapter 7 | Detail of Required Services | 25 |
| | | |
| Annexure-1 | Tender Acceptance Letter | 26 |
| Annexure-2 | Bidder's Information | 27 |
| Annexure-3 | Bid Security Declaration | 28 |
| Annexure-4 | Past Experience | 29 |
| Annexure-5 | Financial Turnover | 30 |
| Annexure-6 | Format for Bank Guarantee | 31-32 |
| Annexure-7 | Price Bid | 33 |

CHAPTER – 1
SCHEDULE OF TENDER

| Sl. No. | Event | Date and Time/ Remarks |
|---------|--|--|
| 01 | Commencement of Downloading of Tender Document | Aug 07, 2024 at 14:00 hr. https://eprocure.gov.in/epublish/app or https://www.svnit.ac.in/web/notice_events_tenders.php?tag=tenders |
| 02 | Last Date of Submission of Queries for Pre-bid Meeting | Aug 12, 2024 at 11:00 hr |
| 03 | Date & Time of Pre-Bid Meeting | Aug 12,2024 at 16:00 hr Estate & Store Section |
| 04 | Tender submission Start Date | Aug 14, 2024 at 10:00 hr |
| 05 | Last date & Time of Submission of Bids | Sept 03, 2024 at 17:00 hr |
| 06 | Date & Time of Opening of Bids | Sept 04, 2024 at 16:00 hr |
| 07 | Place of opening of bids | Estate & Store Section SVNIT, Surat |
| 08 | The sealed covers should be addressed to: | Director, SVNIT Surat Kind Attention: FIC Housekeeping & Sanitation Sardar Vallabhbhai National Institute of Technology, Surat-395 007 |
| 09 | All the communications with respect to the tender shall be addressed to: | Faculty I/c Housekeeping & Sanitation Contact No.:0216-2201939 Email : ic_hs@svnit.ac.in |
| 10 | For taking assistance, if any | CPP Portal website: www.eprocure.gov.in CPP Portal Help Desk Toll Free No.: 18002337315, 180030702232 |

Note:

- Pre-bid meeting is essential for vendors to attend for better comprehension of requirements.
- If the tender is not opened on the above date, due to unforeseen circumstances, then the next working day will be considered as tender opening date.

CHAPTER-2
DEFINITIONS AND INTERPRETATION

In the invitation to tender, tendering condition, contract, general conditions of contract and special conditions of contract, unless the context otherwise require the following interpretation shall be valid.

1. “BID” shall mean the quotation in response to the NIT submitted with EMD (wherever is applicable), if applicable and within the period mentioned in the NIT.
2. “BIDDER” means an individual, a firm, a limited liability partnership, a company whether incorporated or not, an association of person or joint venture who has submitted a bid to execute the contract and shall be deemed to include his successors, heirs, executors, administrators and permitted assignees, as the case maybe.
3. “CONSIGNEE” shall mean the authorised representative or officer of the purchaser at the site to whom the stores are required to be delivered in the manner indicated in the contract.
4. “CONTRACTOR” means a successful bidder with whom a contract agreement has been entered to by the purchaser and shall be deemed to include his successors, heirs, executors, administrators and permitted assignees, as the case maybe.
5. “CONTRACT” or “PURCHASE ORDER” means and comprises of a letter or e-mail or ink signed or digitally signed document issued/sent by the purchaser conveying acceptance of bidder’s/contractor’s bid submitted in response to the invitation to tender, tendering conditions, general and special conditions of contract specified in the NIT within the validity of the bid and any subsequent amendments/alterations thereto made on the basis of mutual agreement.
6. “DELIVERY DATE” means date of completion of contract excluding warranty period and its obligations as stipulated in the contract.
7. “DIRECTOR, SVNIT, Surat” means the Director, Sardar Vallabhbhai National Institute of Technology, Surat or any other officer authorized in writing to execute the contract on behalf of the Institute.
8. “EARNEST MONEY DEPOSIT (EMD)” means the deposit made in the form and manner specified in the NIT by the participating bidder towards bid security.
9. “HINDRANCE” means an event resulting in stoppage or delay of work because of the purchaser as recorded by the contractor and authenticated by the purchaser.
10. “INSPECTOR” or “QUALITY SURVEYOR” means any engineer/officer nominated and deputed by the purchaser or their appointed consultants or quality surveillance agency or any other person authorized by the purchaser from time to time to act as his representative for the purpose of inspection of stores under the contract.
11. “Notice Inviting Tender (NIT)” means invitation to tender, tendering condition, general conditions of contract, special conditions of contract, additional conditions of contract, if any, and any other document mentioned thereto.
12. “PARTIES” mean the parties to the contract, i.e., the contractor and the purchaser named in the contract.

13. “PERFORMANCE BANK GUARANTEE (PBG)” means the deposit made in the form and manner specified in this document by the contractor towards satisfactory performance of the stores/plant supplied.
14. “PURCHASER” means Director, Sardar Vallabhbhai National Institute of Technology, Surat or any other authorized officer and includes his successor or assignees.
15. “STORES” or “PLANT” means the materials, goods, machinery, plants, equipment or parts thereof specified in the contract which the contractor has agreed under the contract.
16. “SUB-CONTRACTOR” means any contractor engaged by the contractor with the prior approval of the purchaser in relation to the contract.

CHAPTER –3
INSTRUCTIONS TO THE BIDDERS

1. The bidders shall submit their bids **in two parts** consisting of Part-I (Prequalification Criteria as per **Chapter-6 Annexure – 1 to 5** alongwith the supporting documents, **EMD of Rs. 20,000/- and Part-II Annexure – 7** (Financial Bid/Price Bid as per BOQ). **The EMD should be submitted in the form of Demand Draft drawn in the name of “Director SVNIT MHRD Fund”, payable at Surat.**
2. The main sealed cover should contain within it, the following two envelopes viz.
 - i. **Part-I:** A sealed Envelope superscribed as **“Prequalification criteria of the bid/Technical bid”** consisting of duly filled **Chapter-6, Annexure 1 to 5** along with supporting documents, EMD.
 - ii. **Part-II:** A sealed Envelope superscribed as **“Finance Bid/Price Bid”** consisting of duly filled and signed **Annexure – 7/BOQ**
3. Bidder should go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender document as per schedule.
4. At any time prior to the deadline for submission of proposals, the institutions reserve the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the website and CPPP and will also be made available to the all the Bidder who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents. The bidders should take into account any such corrigendum published before submitting their bids.
5. The separate envelopes consisting of **Pre-Qualification Criteria (Part-I) and finance bid(Part-II)** alongwith necessary documents should be enclosed in a sealed cover, superscribing as **“Bid for Hiring Fogging Service at SVNIT, Surat”** and sent to the “Director, Sardar Vallabhbhai National Institute of Technology, Ichchhanath, Surat–395007” before the end date as mentioned in the schedule of the tender through Registered Post/Speed Post/ Courier/Hand delivery.
6. Duly filled in tenders are to be reached this institute within the date & time mentioned in the Notice Inviting Tender. The tenders received after due date will be rejected.

7. The tender shall be valid for **120 days** for acceptance from the date of opening of the bid.
8. Category of the Bidder, whether Proprietary Firm, Registered Firm, Registered Partnership Firm, Private Limited Company, Public Limited Company, Co- Operative Society etc. along with following documents:
 - i. In case of Proprietary Firm, attested copy of affidavit of Sole Proprietary.
 - ii. In case of Partnership Firm, attested copy of Partnership deed along with amendments if any and proof of registration if any.
 - iii. In case of Limited Companies, Memorandum, Articles of Association, Certificate of Incorporation, Authorized, and Subscribed and paid up capital.
 - iv. In case of Co-Operative Society, attested copy of the certificate of registration from the Registrar of Co- Operative societies.

If required, the original documents will have to be produced for verification.

9. Tender by a partnership firm shall be signed in the firm's name by one of the partners duly authorized by other partners. Tender by Joint Stock Company shall be signed in the name of the company, by a person duly authorized on its behalf. A power of attorney or other satisfactory proof showing that the person signing the tender document on behalf of the company is duly authorized to do so, shall accompany the tender. Tender submitted without furnishing the full particulars or tender documents without strictly adhering to the directions given herein shall be rejected.
10. No claim of any nature on any ground on inadequate information or knowledge or misunderstanding or otherwise in such respects will be admissible, later on. Interested parties may contact

Faculty I/c Housekeeping & Sanitation

**Sardar Vallabhbhai National Institute of Technology (SVNIT),
Ichchhanath, Dumas Road, Surat -395007 Gujarat.**

Contact Details: 0261-220 1939

E-mail: ic_hs@svnit.ac.in

11. Disqualification of bids:
 - i. If it is found during processing of the Bid or execution of contract the Bidder or his representative has resorted to corrupt, fraudulent practices including misrepresentation of facts and/or fudging/forging/tampering of documents, the bid submitted by the Tenderer shall be disqualified and a ban or any further business dealings shall be imposed for a specified.

- ii. If it is found during the validity of the Contract that the Contractor or his agent/representative or any other person claiming interest under him, indulges in any malpractice/activity prejudicial in the interest of the SVNIT or detrimental to the SVNIT, equipment and property, the said Contract may be terminated at once and a ban on any further business dealings shall be imposed for a specified period under the laid down procedure of the Company.
12. The bidder must comply all the pre-qualification conditions mentioned in the head **“PRE QUALIFICATION REQUIREMENTS OF THE BIDDER”**
13. BID OPENING PROCEDURE:
 - i. The Part-I offer of those Tenderers, whose EMD is found in order and submitted as prescribed, will be opened on specified date & time by the Committee authorized by the competent authority of SVNIT Surat. Otherwise the offer will be considered as invalid and other parts will not be opened.
 - ii. The financial bids of those bidders who are technically qualified, shall be opened by the Committee on the specified date and time.
14. Tenders containing overwriting or erasing, without authentication with full signature in the pages(s) of Price Bid and amount/ quantity not shown in figures and words will be liable for rejection.
15. The rates quoted in the tender by the tenderer shall be in figure as well as in words. In case of discrepancy in the rate(s) amount between figure and words, the value written in words shall be taken as finally quoted rate(s) / amount.
16. The price bid not received in the prescribed format shall be liable for rejection.
17. Conditional Bids either in Part-I or Part-II of the tender shall be liable to be rejected.
18. Any request from the bidder in respect of additions, alterations, modifications, corrections etc. of either terms and conditions or rates of his tenders after opening of the tenders, shall not be entertained under any circumstances. The rates quoted once will be treated as final. No alteration either in rates or in bid documents will be entertained.
19. By submitting a bid, the bidder will be deemed to have satisfied himself that the rates quoted by him in the tender will be adequate to complete such work according to the conditions attached and has taken into account all conditions and difficulties that may be encountered during its progress /execution. Any complaint in this regard after submission of bid shall not be entertained.
20. Canvassing in any form is strictly prohibited and bids submitted by the tender who resort to canvassing, will be liable for rejection.

21. Authority of SVNIT reserves the right to accept /reject any or all tenders without assigning any reason thereof or divide the work with multiple parties (bidder).
22. Bid documents are not transferable.
23. Proprietary Firm, Registered Firm, Registered Partnership Firm, Private Limited Company, Public Limited Company, Co-Operative Society etc. formed after floating date of the tender are not eligible for participating in the tender.
24. **Performance Security** : Within Twenty Days (21) days from date of the issue of Purchase order, the firm has to submit a performance security 5% of the total order value to be submitted from an Indian Scheduled Bank before release of final payment of the item in the form bank guarantee valid upto sixty (60) days beyond the warranty period. No interest will be payable by the Purchaser on the Performance Security deposited. In case supplier fails to provide satisfactory after sale service within the warranty period, the Performance Security submitted by the firm is liable to be forfeited.
25. At any time prior to the deadline for submission of bids, SVNIT may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment.
26. All prospective bidders should keep looking at the CPPP (Central Public Procurement Portal) for information concerning the changes/amendments on the website. No claim of any nature on any ground on inadequate information or knowledge or misunderstanding or otherwise in such respects will be admissible, later on.
27. It is compulsory to attach all the mentioned and required documents at time of submission of tender. No additional attachment is permitted later on.
28. The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
29. Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the prospective Supplier does not accept the correction of errors, its bid will be rejected and its bid security may be forfeited.
30. Dispute, if any will be subject to Surat jurisdiction only.

CHAPTER-4
GENERAL TERMS & CONDITIONS OF CONTRACT

1. BIDDER:

Tenders are invited only from Original Equipment Manufacturers OR their Authorized Distributors/ Dealers/Firms etc., for supply and installation of the stores mentioned in this Notice Inviting Tender.

Vendors are requested to attach proof to show that they are the Authorized Dealers of the brand that they are quoting for the manufacturers of the product.

2. TENDER TYPE:

Two-part Bid in sealed cover with both technical and financial bids. Documents in support of Chapter-6 Annexure 1 to 5, EMD, Annexure – 7/BOQ should be kept in a single sealed cover and submit to the “Director, SVNIT, Surat-395007” by super scribing the tender description on the envelope with in the due date.

3. PRE - BID MEETING:

Pre-Bid meeting will be held as per mentioned date and time in Time Schedule of this document. The purpose of the meeting is to answer the queries of the prospective bidders on technical bid and commercial terms and conditions of this tender. In view of the above, prospective bidders are advised to submit their doubts / questions /clarifications if any, bearing tender no., title and marked “Queries for Pre-Bid Meeting” in advance to the e-mail addresses provided, within the due date and time prescribed for the submission of queries. Queries/clarification/information sought in any other manner shall be ignored.

Any modification of the bidding documents which may become necessary as a result of the Pre— Bid meeting shall be made known to all the prospective bidders by the Evaluation Committee through a notification of amendment in the website of the SVNIT, Surat and CPP Portal only. In addition to pre-bid conversation history, any additional information as may be felt necessary by the purchaser will be uploaded on the CPP portal and Institute Website against the particular Tender ID. Bidders are requested to update themselves by visiting CPP portal and Institute website regularly. It may be noted that no queries will be entertained after the date and time for submission of queries. Therefore, bidders in their own interest should participate in the pre-bid meeting to understand the tendering requirements.

4. BID VALIDITY:

The bids shall be valid for a period of as mentioned in the Notice Inviting Tender from the date of opening of the Bids.

5. BID SECURITY (EMD):

Bidder may submit Earnest Money Deposit (EMD) in the form of Demand Draft for the value as mentioned in the Notice Inviting Tender in favor of “**Director, SVNIT, MHRD Fund**” Payable at **Surat** from any Scheduled Commercial Bank except Co-operative and Gramin bank.

EMD where ever called for will have to be submitted by the participating bidder in the form and manner specified in the NIT

Non receipt of EMD as per above, will result in rejection of bid without any reference to the bidder, except in cases given under Clause no. 5.1. below

5.1 EMD Exemption

Bidders registered with Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or with 'National Small Industries Corporation' (NSIC) shall be eligible for exemption from EMD.

In case the tenderer falls in this category, it should furnish copy of its valid registration details (with MSME or NSIC, as the case may be).

- A) The MSE's Bidder to note and ensure that nature of services and goods/items manufactured mentioned in MSE's certificate matches with the nature of the services and goods/items to be supplied as per Tender.
- B) Traders/resellers/distributors/authorized agents will not be considered for availing benefits under Public Procurement Policy 2012 for MSEs as per MSE guidelines issued by Ministry of MSME

Startups recognized by the Department for Promotion of Industry and Internal Trade (DPIIT) are exempted from depositing EMD.

FORFEITURE OF EMD

EMD shall be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity of the bid.

If the successful bidder fails to furnish the required Performance Security, the EMD furnished shall be forfeited.

REFUND OF EMD

EMD of unsuccessful bidders will be returned within thirty days after finalization of the tender or after expiry of validity of their bid, whichever is later.

EMD of successful bidders will be returned within thirty days of submission of performance security as called for in the contract.

The earnest money shall be valid for a period of forty-five (45) days beyond the validity period of the tender. As validity period of Tender as per Clause 3 of STC is 120 days, the EMD shall be valid for 165 days from Techno-Commercial Tender opening date.

Unsuccessful Tenderers earnest money will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. Successful tenderers earnest money will be returned without any interest, after receipt of performance security from that tenderer.

The EMD will be forfeited by SVNIT Surat if the bidder fails to accept the order based on his/her offer/bid or fails to supply all the items.

6. OPENING OF TENDERS:

The opening of the bids would be done as specified schedule mentioned in the tender document, unless otherwise postponed. In the event of the specified date of Bid Opening being declared a holiday for the SVNIT, Surat the Bids shall be opened at the appointed time and location on the next working day.

7. EVALUATION OF BIDS:

Preliminary Examination: The technical evaluation committee shall examine the bids to confirm that all documents and technical documentation requested in Chapter – 6 have been Provided, and to determine the completeness of each document submitted. The tender, who do not meet the basic requirements, are to be treated as unresponsive and ignored.

After opening of the bid, if it becomes necessary for the technical authorities'/user department of the purchaser to seek clarifications from the bidder, the same will be sought for from the bidder by the technical authorities'/user department. In such an event, the bidder shall furnish all technical information/clarification to the concerned technical authority/user department directly to reach them on or before the due date and time fixed by the technical authorities with a copy to the purchaser. If the technical clarifications/details sought for by the technical authorities from the bidder do not reach them on or before the due date and time fixed for its receipt, such bid will be liable for rejection at the discretion of the purchaser without any further notice. The bidder shall not, however, furnish a new bid at this stage. A new bid at this stage will be rejected by the purchaser.

The financial offer/bid will be opened only for the offer/bid which submits all the necessary documents and verified by the technical committee as technically qualified bidder as per tender.

7. OPERATION/INSTRUCTION MANUAL:

In respect of stores where instruction/operation manual is essential to enable the purchaser to put the stores into proper use, the contractor shall furnish such instruction/operation manual in English language along with the stores free of cost.

8. LEAFLET/CATALOGUE:

Bidder shall submit all necessary item wise catalogues/drawings technical literature data sheet as are considered essential for full and correct evaluation of their technical bid. The bids are liable to be ignored if this condition is not complied with.

9. ACCEPTANCE OF BID

The purchaser shall be under no obligation to accept the lowest or any other bid and shall be entitled to accept or reject any bid in part or full without assigning any reasons whatsoever at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.

The purchaser also reserves the right to reject the bid, which is not in conformity with the conditions contained in this document or the instructions to bidders attached in NIT, if any including non-acceptance of submission of securities as called for in the NIT.

10. QUALIFYING REQUIREMENTS:

The bidder is required to submit all the supporting documents/information on the alongwith their bid for establishing their qualification as mentioned in the NIT.

11. PURCHASE/PRICE PREFERENCE:

Purchase/price preference to industries will be given as per the policy of the Government of India in force at the time of opening of bids provided their bid is in compliance with the conditions of the policy.

12. AWARD CRITERIA.

The Purchaser will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

13. PURCHASER'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD:

The Purchaser reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the tender without any change in unit price or other terms and conditions.

14. OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity of the required goods up to 25% (Twenty-Five) per cent at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice.

15. NOTIFICATION OF AWARD: Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing by registered letter or e-mail that the bid has been accepted and a separate purchase order shall follow through post.

16. ORDER ACCEPTANCE:

The successful bidder should submit Order acceptance within 14 days from the date of issue of order/signing of contract, failing which it shall be presumed that the vendor is not interested and his bid security is liable to be forfeited.

17. SIGNING OF CONTRACT:

Promptly after notification, the Purchaser shall send the successful Bidder the Agreement/Purchase Order. Within twenty-one (21) days of date of the Purchase Order, the successful Bidder shall sign, date, and return it to the Purchaser.

18. STATUTORY LEVIES SUCH AS GOODS AND SERVICE TAX

Statutory levies at rate applicable for the purchaser within original delivery date will be admitted by the purchaser.

GOODS AND SERVICE TAX

Concession/Exemptions: SVNIT, Surat, being an academic institute is entitled for availing Customs Duty exemptions in terms of Notfn. No. 51/96 dated 23.07.1996, Notfn. No.

28/2003- Customs dt. 01/03/2003, Notfn. No.43/2017- Customs dt. 30/06/2017 as amended from time to time. Presently this is valid till 31.08.2026 vide Order No. TU/V/RG- CDE(403)/2021 Dt.17/09/2021 issued from DSIR- Ministry of Science & Technology Govt. of India.

Decision to avail concession/exemption, in each case will be at the sole discretion of the purchaser. Wherever concession/exemption is mentioned in the contract, purchaser will provide the relevant certificate to the contractor. It would be the responsibility of the contractor to obtain the same from the purchaser before effecting the delivery of stores failing which the excess tax paid by the contractor shall not be reimbursed by the purchaser in any case.

The following certificates shall be submitted by the contractor to the paying authority along with the bills itself: -

Certified that Taxes and Duties charged has not been exempted under the respective Acts and rules made there-under and the amount claimed on account of inclusive all subsumed taxes and duties and is not more than what is payable under the provisions of relevant Act or the rules made there-under.

Certified further in respect of amount of Taxes and Duties claimed in the bill, no claim is pending for refund/or admissible for adjustment of Taxes and Duties. Certified that in the event of refund in whole or in part of the element of taxes and duties from Government in future, we shall refund the amount of refund obtained by us to the purchaser.

Certified that we the contractor shall be solely responsible for payment of Taxes and Duties made in the Invoice to the concerned authorities and shall indemnify the purchaser from any claim or its liability from concerned authorities at any stage.

Certified that no refund has been obtained in respect of the reimbursement of Taxes and Duties made to contractor in respect of earlier reimbursements made by the purchaser.

In case of failure on our part to refund the reimbursement received from Tax Authorities, we the contractor hereby permit, the purchaser to deduct a sum equivalent to the amount refunded by the authorities without any further reference to the contractor, from any of their outstanding bills against this or any other pending Government Contracts and that no dispute on this account would be raised by the contractor.

Further certified that the, we abide-by the all provisions of Acts of the Government and rules made thereunder especially regarding anti-profiteering provisions. Certified further that we (our Branch or agent)

_____ (address) are registered in the State of _____
_____ under Registration Numbers No. _____.

(Stamp and Signature of the Contractor)

19. PROHIBITION AGAINST USE OF THE NAME OF SVNIT WITHOUT PERMISSION FOR PUBLICITY PURPOSES

The bidder or contractor or its sub-contractor, consultant, adviser or its employees or any one claiming on behalf of them shall not use the name of Sardar Vallabhbhai National Institute of Technology, Surat for any publicity purpose through any public media like Press, Radio, T.V. or Internet without the prior written approval of the purchaser.

20. CONFIDENTIALITY

Information relating to the examination, evaluation, comparison, and post qualification of bids, and recommendation of the contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.

Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post qualification of the bids or contract award decisions may result in the rejection of its Bid.

The drawings, specifications, prototypes, samples or any other correspondence/details/information provided by the purchaser relating to the tender or the contract shall be kept confidential by the bidder or contractor as the case may be, and should not be disclosed or passed on to any other person/firm without prior written consent of the purchaser. This clause shall also apply to anyone claiming through bidder or contractor, i.e., the sub-contractors, consultants, advisers of the contractor and its employees, etc.

21. TERMS AND CONDITIONS OF THE CONTRACT

It must be clearly understood that any contract concluded pursuant to this NIT shall be governed by the General, Special and Additional Conditions of the Contract as contained in the NIT. Bidder must, therefore, take special care to go through the NIT. It should also be realized that the General Conditions of Contract, Special Conditions of Contract and Additional Conditions of Contract, if any, contained in NIT is binding and the bidder is willing to execute the contract as per the purchaser's terms and conditions of contract.

22. RIGHT OF ACCEPTANCE:

This Institute does not pledge itself and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and the firm shall supply the same at the rate quoted. The firm shall be at liberty to tender for the whole or any portion or to state in the tender that the rate quoted shall apply only if the entire quantity is taken from the firm.

23. No correspondence/discussion/visits whatsoever will be entertained on the subject unless specifically called by this office after opening the tenders for technical discussions/ price negotiations. Any violation of this will render the quotations invalid and the firm is liable to be blacklisted.

24. Sardar Vallabhbhai National Institute of Technology, Surat. reserves the right to call for techno-commercial/price negotiations. The company should depute competent representative for such discussion/negotiations whenever called for and he shall be competent to take on the spot decisions.

25. FORCE MAJEURE:

Neither the contractor nor the institute shall be liable to the other, for any delay in or failure of their respective obligations under this contract caused by occurrences beyond the control of either party because of fire, floods, acts of God, acts of public enemy, wars, riots, strikes, lockouts, sabotage any law statute or ordinance order actions or regulations of the Government or any compliance there is similar to the above. Either party shall promptly notify the other of his commencement and cessation of such contingency and prove that such is beyond the controls and effects the implementation of this contract adversely.

26. Sardar Vallabhbhai National Institute of Technology, Surat reserves the right to modify/alter/Insertion or deletion on any part of the tender document to ensure fulfillment of its material & service requirement at any stage.

27. BREACH OF TERMS AND CONDITIONS:

SVNIT, Surat reserves the right to accept or reject or cancel any or all enquiries or quotations at any stage without assigning any reason thereof. In case of cancellation of order due to Non-compliance of the Terms and Conditions and Breach of the Contract, no compensation will be paid towards progress of order/procurement.

28. RECOVERY OF SUMS DUE:

Whenever any claim for payment arises out of or under this contract against the contractor, the purchaser shall be entitled to recover the sum by appropriating, in part or whole, the security deposited by the contractor or any payment which at any time may become due to the contractor under this or any other contract with the purchaser. If this sum is not sufficient to cover the full amount recoverable, the contractor shall pay to the Purchaser on demand the remaining balance due. Similarly, if the purchaser has or makes any claim, whether liquidated or not, against the contractor under any other contract with the purchaser the amount payable to the contractor under the contract including the security deposit shall be withheld till such claims of the purchaser are finally adjudicated upon and paid by the contractor.

29. STATUTORY DEDUCTIONS:

The purchaser has the right to make statutory deductions from the payments made to the contractor as applicable on the date of making such payment as per the provisions of relevant Act or Rules made there under. Appropriate certificate to that effect will be provided by the purchaser's paying authority.

30. GOVERNING LAW:

The order placed will be contract between the supplier and the buyer and shall be governed by the LAWS of India and under the contract shall be taken by the parties only in Surat, India to competent jurisdiction.

31. ARBITRATION:

31.1. Reference of Disputes to Conciliation /Arbitration: All disputes or differences arising out of the contract, except disputes or differences for which separate provisions for their

resolution have been made in the contract ('excepted matters'), shall be settled by Conciliation or Arbitration in accordance with the Arbitration and Conciliation act, 1996, and the provisions made hereinafter in this article. Such dispute shall first be referred to Conciliation but a Conciliator selected mutually by the parties, who shall also decide the fees / remuneration and the rules of procedure, which shall be flexible.

31.2. Appointment of Arbitrator: In the event of failure of conciliation, dispute will be referred to an arbitral tribunal comprising a sole arbitrator to be appointed by the Director, SVNIT Surat. Upon receipt of notice for arbitration, The Director SVNIT shall support three names to the Contractor to select one of them to act as sole Arbitrator.

In the event the party fails to intimate one of those persons within fifteen days from the date of intimation of the three names then Director, SVNIT will be at liberty to appoint any one out of the said three persons as the sole arbitrator.

The Arbitrator(s) shall hear the cases independently and impartially and shall not represent the interest of any party. The Arbitrator shall, from the time of his appointment and throughout the arbitral proceedings and without delay, disclose to the parties in writing any circumstances likely to give rise to justifiable doubts as to his independence or impartiality. However, merely because he is or has been an employed by one of the parties, it shall not be a disqualification for a person to be an arbitrator.

31.3. The arbitral tribunal shall be free to determine its own rules of procedure, which it shall state at the beginning of the arbitral proceedings, and shall follow such procedure thereafter.

Arbitrators(s) may, in consultation with the parties, also determine the manner of taking evidence, the summoning of expert evidence, and all such matters for the expeditious disposal of the arbitration proceedings. The arbitrator shall be entitled to fees as may be agreed by the parties and also the expenses as per actual. The seat of the tribunal shall be at Surat, but if necessary, the tribunal can hold the proceedings at other places, for convenience in recording evidence.

32. JURISDICTION: the competent court at Surat shall have the exclusive jurisdiction upon any matter arising out of this contract.

33. In view of the Latest Guidelines issued by Government of India offers/Bids submitted in INR shall only be considered for this tender irrespective of anything indicated contrary to at any place in the Tender documents. Hence Terms & Conditions relevant to FE shall not be applicable for this tender.

34. Make and model no. of item must be mentioned along with detailed specification, else tender will not be accepted.

35. The Sole responsibility to comply to all terms & conditions, specifications and instructions

in all respect lies with the bidder and SVNIT shall not be held responsible in any respect in this regard.

36. JURISDICTION: the competent court at Surat shall have the exclusive jurisdiction up on any matter arising out of this contract.

37. In view of the Latest Guidelines issued by Government of India offers/Bids submitted in INR shall only be considered for this tender irrespective of anything indicated contrary to at any place in the Tender documents. Hence Terms & Conditions relevant to FE shall not be applicable for this tender.

BENEFITS TO MICRO AND SMALL ENTERPRISES (MSEs):

With reference to the Order of the Ministry of MSME, under the Public Procurement Policy March 2012, Micro and Small Enterprises shall be entitled for benefits, subject to terms and conditions, as under.

a) Qualifying Criteria for MSES, SC/ST vendors:

- i. MSE bidders must submit registration certificates from any of the following (or any other body specified by the Ministry of MSME):
 - National Small Industries Corporation(NSIC)
 - District Industries Centres (DIC)
 - Coir Board
 - Khadi and Village Industries Commission(KVIC)
 - Khadi and Village Industries Board(KVIB)
 - Directorate of Handicraft and Handloom
 - Adhar Udyog Memorandum
- ii. SC/ST owned enterprises (i.e. SC/ST proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies) shall additionally submit relevant SC/ST certificates issued by any of the following:
 - District/Additional District Magistrate /Collector/Deputy Commissioner/ Additional Deputy
 - Commissioner/Deputy Collector/1 Class Stipendiary Magistrate/Sub-divisional Magistrate/
 - Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner
 - Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
 - Revenue Officer not below the rank of Tehsildar
 - Sub-divisional Officer of the area where the individual and/or his family normally resides
- iii. The registration shall be valid as on date of placement of order. A self-attested photocopy of the relevant certificates shall be submitted as a support document.
- iv. The registration must be for the items/category of items /services relevant to the tendered items/category of items/services.

b) Purchase Preference for MSE:

In tenders, where the L-1 (evaluated price) bidder is a non-MSE, up to 25% of the tendered quantity shall be allowed to be supplied by participating MSEs provided that the tendered quantity is divisible in to two or more orders and adequate for the purpose; all qualifying bidder have agreed for acceptance of part-order quantity and participating MSE matches the LI rate.

A share of 4% out of this 25% shall be allowed to be supplied by participating MSEs owned by Scheduled Cast/Scheduled Tribe entrepreneurs. In the case of an SC/ST owned MSE failing to participate in the tender or not meeting the tender requirements, this 4% sub-target shall be met by other participating MSEs.

A share of 3% out of this 25% shall be allowed to be supplied by participating MSEs owned by Women Entrepreneur (proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Company).

The above shall be subject to that the participating MSE (including SC/ST & Women Entrepreneur) bidders shall have quoted a price within +15% of the L1 bid price and further that they shall agree to match their quoted price with the L1 price.

In case that two or more MSEs are within the L1 +15% band, all such MSEs will be offered the opportunity to match the L1 rate and 25% of the order will be shared equally by them.

Where the MSE is SC/ST owned or Women Entrepreneurs, they shall be exclusively awarded a share of 4% & 3% of the above 25% in addition to equally sharing the balance 18% with other non-SC/ST or Women Entrepreneur MSEs.

In case of more than one SC/ST or Women Entrepreneur MSE matching the L-1 price, they shall equally share 4% & 3% of the order, and additionally share the balance 18% with other non-SC/ST & Women Entrepreneur MSE bidders.

c) Exemption from Earnest Money Deposit (EMD) & Tender cost for MSE:

- i. Tenders shall be provided free of cost and tender documents are downloadable from the websites of SVNIT, Surat (<http://www.svnit.ac.in>) and the Central Public Procurement (CPP) Portal (<https://eprocure.gov.in/eprocure/app>)
- ii. MSE units qualifying a sat(a) above shall be exempt from paying EMD.
- iii. No exemption shall be allowed for the submission of Security Deposit/ Performance Bank Guarantee, if applicable in the particular tender.

CHAPTER-5
SPECIAL TERMS & CONDITIONS OF CONTRACT

1. PAYMENT TERMS:

Payment will be released through PFMS as given below. The payment will be released after statutory deductions within 30 days from the final acceptance of the items. For the payment, the firm has to submit Supplier's Invoice indicating, service description and specification of the goods, quantity, unit price, total value; challans(s), service quality certificate, bank details/cancelled cheque, feedback report, performance bank guarantee (if required) etc. to the Consignee.

In case of indigenous, where the scope is only supply, the payment terms maybe

- (i) No Advance payment will be released.
- (ii) The payment may be released after the interval of 20 rounds in cycle one, 20 rounds in cycle two and 25 rounds cycle three successfully.
- (iii) Payment will be made after completion of the work in each cycle upon the certification from the concerned officer.
- (iv) The payment will be paid after submission of PBG.

2. PRICE:

The prices quoted must be FIRM during the currency of the contract.

3. BID VALIDITY:

The bids shall be valid for a period of as per NIT from the **date of opening of the tender.**

4. SHOP/FACTORY EVALUATION, QUALITY SURVEILLANCE /INSPECTION AND SUBMISSION OF PROGRESS REPORT:

The purchaser or his technical authorities may at his option and prior to evaluation of the bid depute his inspector or any quality surveillance agency to the factory/workshop/premises of the bidder or contractor to assess and establish the manufacturing capability etc. of the bidder. Similarly, the purchaser may also depute his inspector/quality surveillance agency for inspection of the stores during the various stages of manufacturing. In such an event the contract or shall allow reasonable facility and free access to his factory/work/records to the inspector for the purpose of inspection or for as certaining the progress of contract.

5. PERFORMANCE SECURITY:

Within Twenty Days (21) days from date of the issue of Purchase order, the firm has to submit a performance security of 5% of the total order value to be submitted from an Indian Scheduled Bank before release of final payment and after successful installation and commissioning of the item in the form bank guarantee valid upto sixty (60) days beyond the warranty period. No interest will be payable by the Purchaser on

the Performance Security deposited. In case supplier fails to provide satisfactory after sale service within the warranty period, the Performance Security submitted by the firm is liable to be forfeited.

6. PLACE OF SERVICE:

At various places in the campus of Sardar Vallabhbhai National Institute of Technology, Surat–395007 and should be serviced with in schedule.

7. WARRANTY:

The contractor warrants that stores to be supplied under the contract shall be free from all defects and faults in materials, workmanship and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for stores of the types under the contract in full conformity with the specifications, drawings or samples, if any and shall if operable, operate properly. This warranty shall expire (except in respect of complaints notified to the contractor prior to such date) **as per NIT** after the date of final acceptance of the last lot of stores under the contract at the ultimate destination stipulated in the contract.

In case any defect or deficiency in the stores supplied by the contractor under the contract appear to be discovered within **as per NIT** from the date of final acceptance of the stores in India, the contractor upon notification of such defects or deficiency by purchaser, shall forthwith take measure to rectify every such defect, deficiency or failure without any cost to the purchaser.

In case the contractor opts for return of stores for rectification/repair at their works, contractor shall furnish bank guarantee for the cost of stores as per **Annexure-6** (as applicable) valid till acceptance of rectified/repared Stores. Further the warranty period will get extended for the period the Stores were not available to the purchaser for his use. If the contractor, after such notification, makes default or delay in rectifying all such defects, deficiencies or failure to the satisfaction of the purchaser, the purchaser may take recourse to the remedies provided for in Notice Inviting Tender.

8. It is mandatory for the bidders to quote for all the items. Failing which their bid will not be accepted. The finalization of the lowest bidder will be decided based on total price of all the items.

9. **AFTER SALES SERVICE:** OEM/Authorized Dealer/Distributors/Firm should have their authorized agent in Surat for providing after sales service.

10. RESPONSIBILITY FOR COMPLETENESS:

All fittings or accessories which may not be specifically mentioned in the tender specifications of the contract but which are necessary are to be provided by the contractor without any extra charge and the stores comprising plant/machinery/equipment/instruments must be completed in all respect within the delivery date.

11. FINAL TEST:

The final tests to ascertain the performance and guarantee shall commence within one month of completion of installation. The contractor will inform the purchaser well in advance the services/facilities required to start the final test, as mentioned in the contract.

CHAPTER-6
ELIGIBILITY CRITERIA

| Sr. No | Details | Compliance Yes/No | Deviations/Remarks, if any |
|--------|---|-------------------|----------------------------|
| 1 | The Bidder shall necessarily be a legal entity either in the form of a sole proprietorship, partnership or a Limited Company registered under the Companies Act. Bidder in the form of JV/consortium are not permitted. (A proof of status shall be submitted by the bidder.) | | |
| 2 | Self-certified copy of PAN card | | |
| 3 | Copies of valid GST registration certificate | | |
| 4 | Bidder Acceptance of Tender Document as per Annexure-1 attached. | | |
| 5 | Bidder Information as per Annexure-2 attached | | |
| 6 | Bidder should submit the EMD of Rs. 20,000/- with technical bid (Refer chapter 4 clause No. 05 of tender document for details) and MSE bidder should submit the Security Declaration Certificate as per Annexure-3 | | |
| 7 | List of other Govt. Departments, Public Sector units and Central Autonomous Bodies/Centrally Funded Technical Institute/private firms for which the bidder has supplied material or having the similar type of contracts and submit the certificates regarding the satisfactory performance of the contract. (Duly filled Annexure-4 along with Purchase order copies and satisfactory performance certificates should be attached) | | |
| 8 | The average annual financial turnover of 'The bidder' during the last three years ending on 31 st March of the last financial year, should be at Rs. 6 Lakhs as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India or equivalent in relevant countries. (Duly certified by the valid Chartered Accountant as per the Annexure-5 must be enclosed with the technical bid) | | |
| 9 | WORK EXPERIENCE: The Vendors / Bidders should have work experience as per following parameters. Supportive documents like copy of P.O. completion certificate etc. should be submitted in this regard. | | |

| | | | |
|----|---|--|--|
| | <p>(i) Three similar completed works costing not less than Rs. 2.0 Lakhs in last 3 (three) years for any Govt./Semi Govt./ autonomous organizations/ private firm where they have completed the similar works.</p> <p style="text-align: center;">OR</p> <p>(ii) Two similar completed work costing not less than Rs. 3.0 Lakhs in last 3 (three) for any Govt./Semi Govt./ autonomous organizations /private firm where they have completed the similar works.</p> <p style="text-align: center;">OR</p> <p>(iii) One similar completed work costing not less than Rs. 5.0 Lakhs in last 3 (three) years for any Govt./Semi Govt./autonomous organizations/ private firm where they have completed the similar works.</p> | | |
| 10 | 01 Visit per week (Detailed Required visit per week of the services at SVNIT Campus as per Chapter-7) (may increase or decrease based on the requirement) | | |
| 11 | Whether firm is MSEs Unit: If YES, then please Specify the category of ownership: SC/ST or Women: (Please Submit the Documentary Evidence for UAM and ownership details.) | | |

- Note:** 1. In the event of a work-order, Performance Security @ 5% of the work order value is to be submitted.
2. Bidder should submit the **EMD of Rs. 20,000/-** with technical bid (Refer chapter 4 clause No. 05 of tender document for details) and MSE bidder should submit the Security Declaration Certificate as per **Annexure-3**

Bids not complying to the above technical eligibility criteria and non-submitting the required documents are liable to be rejected.

CHAPTER-7

Required services

| Sr. No. | Services with Specifications | Probable quantity required |
|----------------|--|-----------------------------------|
| 1 | <p>(i) Fogging at all hostels in the outside periphery and inside in common area of ground floor only.</p> <p>(ii) Fogging at all residential buildings in the outside periphery and inside in common area of all floors.</p> <p>(iii) Fogging at all academic buildings in the outside periphery and inside in common area of ground floor only.</p> <p>The fogging service includes arrangement of fogging machine and required fogging materials.</p> <p>Chemical to be used: Deltamethrin 1.25% ULV of Bayer or equivalent certified with BIS ISI Mark.</p> <p>Dosage: 10 ml of chemical should be diluted in 1 liter of diesel/kerosene or as specified in the usage of the chemical.</p> | 65 rounds |

ANNEXURE-1

Tender Acceptance Letter

(To be given on Company Letter Head)

To,

The Director

(for Estate & Store Section)

Sardar Vallabhbhai National Institute of Technology,

Ichchhanath, Surat, Gujarat-395007.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No.: _____

Name of Tender / Work: - _____

Dear Sir/Madam,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned “Tender / Work” from the website(s) namely:

_____ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / We have read the entire terms and conditions of the tender documents from page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirely.
5. I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/ Public Sector Undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department /organization shall without giving notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including forfeiture of the full said EMD absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE-2

Bidder's Information

(On Company Firm's Letterhead)

| BIDDER's DETAILS | | |
|------------------|---|--|
| 1 | Registered Name of the Bidder | |
| 2 | Year of Establishment | |
| 3 | Registered Address of Bidder | |
| 4 | Status of the Company (Public Ltd./Pvt. Ltd.) | |
| 5 | Valid GST Registration No. with GST Registration State Name | |
| 6 | Details of the Incorporation of the Company | |
| 7 | Permanent Account No.(PAN) | |
| 8 | Name and Designation of the Contact Person | |
| 9 | Contact No. Email Address of the Contact Person | |
| 10 | Bank Details of the Agency Bank Name: Name of the Branch: Branch Code: Bank Address Bank Type of Account Account Number NEFT/IFSC Code RTGS Code 9 Digit MICR Code | |

ANNEXURE-3
BID SECURITY DECLARATION

To,
The Director,

(For Estate & Store Section)
Sardar Vallabhbhai National Institute of Technology,
Ichchhanath, Surat, Gujarat-395007.

Tender Reference No.: _____

Name of Tender / Work: - _____

Dear Sir,

The undersigned, declare that I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified/suspended from bidding for any tender /contract in your Institute (SVNIT Surat) for a period of five years from the date of notification of present tender, if I am /We are in a breach of any obligation under the bid conditions as under, if I/We

- a) Withdraw/modify/amend, impair or derogate the tender/bids, during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
 - (i) fail or refuse to execute the contract, if required, or
 - (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration) Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing) Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

ANNEXURE-4

Past Experience

(On Company Firm's Letterhead)

To,
The Director,

(for Estate & Store Section)

Sardar Vallabhbhai National Institute of Technology,
Ichchhanath, Surat, Gujarat-395007.

Tender Reference No.: _____

Name of Tender / Work: - _____

Dear Sir,

Brief particulars of the similar work done in government institutions: (Please attach copy of work orders for our reference)

| Order placed by (Full add. Of Client) | Order No. & Date | Brief Description of similar work done Rate Contract with other companies/govt organization | Value of order | Date of completion of contract | Contact person along with Telephone No. Fax No. and email Address. |
|---------------------------------------|------------------|---|----------------|--------------------------------|--|
| | | | | | |
| | | | | | |

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE-5

FINANCIAL TURNOVER

To,
The Director
(For Estate & Store Section)
Sardar Vallbhbhai National Institute of
Technology, Ichchhanath, Surat, Gujarat-395007.

Tender Reference No.: _____

Name of Tender / Work: - _____

Dear Sir,

I/We hereby declare that our firm's Annual Turnover as follows, and I/We have also supported an Audited Accounts for your references:

| F.Y. 2021-22 | F.Y. 2022-23 | F.Y. 2023-24 |
|---------------------|---------------------|---------------------|
| | | |

And,

2) I/We hereby declare that, our firm had filled Income Tax Returns for last year's i.e. F.Y. 2021-22, 2022-23 & F.Y. 2023-24. Supported by copy of ITR of these years.

Yours faithfully,

(Signature of the bidder)

Printed Name

Designation

Seal:

Date:

Business Address:

ANNEXURE-6
Format for Bank Guarantee

FORM OF PERFORMANCE SECURITY - BANK GUARANTEE BOND (BG)

From

Bank:

To

The Director

Sardar Vallabhbhai National Institute of Technology, Surat.

In consideration of the Director, Sardar Vallabhbhai National Institute of Technology (hereinafter called "SVNIT") having agreed under the terms and conditions of Letter of Intent / Agreement No.....dated..... made betweenand..... (hereinafter called "the said Contractor{s}"). for the work (hereinafter called "the said Letter of Intent / Agreement") having agreed to production of an irrevocable bank Guarantee for Rs..... (Rupees only), as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement, we(Indicate the name of the Bank) (hereinafter referred to as "the Bank") hereby undertake to pay to the SVNIT an amount not exceeding Rs. (Rs. only) on demand by the SVNIT

2. We.....(indicate the name of Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the SVNIT stating that the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor(s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rupees. only).

3. We, the said bank, further undertake to pay to the SVNIT any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor(s) shall have no claim against us for making such payment.

4. We..... (indicate the name of Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the SVNIT under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till Engineer-in-charge on behalf of the SVNIT certifies that

the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.

5. We (indicate the name of Bank) further agree with the SVNIT that the SVNIT shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the SVNIT against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act of omission on the part of the SVNIT or any indulgence by the SVNIT to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).

7. We, (indicate the name of Bank) lastly undertake not to revoke this guarantee except with the previous consent of the SVNIT in writing. 8. This guarantee shall be valid up to, unless extended on demand. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Signed and sealed

Dated the day of for (indicate the name of Bank)

* * *

(Note: The Letter of Intent shall form part of the Agreement)

ANNEXURE-7

Providing Fogging Service at SVNIT Campus

PRICEBID /QUOTEDPRICEFORMAT

| Sr. No. | Services with Specifications | Probable quantity required | Rate Per Round Rs. Ps. | Total Amount Rs. Ps. |
|----------------|--|-----------------------------------|-----------------------------------|---------------------------------|
| 1 | <p>(i) Fogging at all hostels in the outside periphery and inside in common area of ground floor only.</p> <p>(ii) Fogging at all residential buildings in the outside periphery and inside in common area of all floors.</p> <p>(iii) Fogging at all academic buildings in the outside periphery and inside in common area of ground floor only.</p> <p>The fogging service includes arrangement of fogging machine and required fogging materials.</p> <p>Chemical to be used: Deltamethrin 1.25% ULV of Bayer or equivalent certified with BIS ISI Mark.</p> <p>Dosage: 10 ml of chemical should be diluted in 1 liter of diesel/kerosene or as specified in the usage of the chemical.</p> | 65 rounds | | |
| | | | Total | |
| | | | + GST _____ | |
| | | | Net Total | |