S.V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT-395 007
INSTRUCTION TO NEWLY ADMITTED PH.D / M. Tech. (R) STUDENTS
SPRING (EVEN) SEMESTER 2023-24

All the candidates offered admission in the Ph.D. / M. Tech. (R) programme for the SPRING (EVEN) Semester, 2023-24 are advised to follow the below mentioned steps for completing registration requirements (offline mode)

STEP	ACTIVITY	VENUE
STEP 1	To collect Initial Registration Forms, Tuition Fees Form and Admission Number	Ph.D. Desk, Academic Section, Administrative Building (Ground Floor- Room No. **MXG-1**)
STEP 2	To pay Tuition Fees Rs. 45,250/- (for all Categories). The Demand Draft drawn in favour of "**DIRECTOR SVNIT FEES A/C.**" payable at Surat,	Account Section Fee Counter, 1st Floor, Old Computer Engg. Department
STEP 3	To approach Research Supervisor(s) in the Department for filling up the registration forms along with 4 copies of course registration card	Respective Supervisor(s) in the Department.
STEP 4	To contact the Department's Ph. D. Coordinator / PG In Charge (in case of M. Tech. (R) programme) for signature on the Course Registration card along with all registration forms	Ph.D. Coordinator/ PG In Charge (in case of M. Tech. (R). Supervisor / Co-supervisor of the Department.
STEP 5	To submit necessary registration forms with fee forms and xerox copy of fee receipt.	Ph.D. Desk, Academic Section, Administrative Building (Ground Floor- Room No. MXG – 1)
STEP 6	To complete Hostel admission procedure	Hostel Office, Ground Floor, Electrical Engg. Department

(1) **The registration and fee payment process are required to be completed between December 26, 2023 to between December 30, 2023.**

(2) **Spring (Even) Semester begins from 1st January, 2024.**

(3) **Ph.D. candidates opting courses from M. Tech. programme for their credit requirements, their classes will be conducted jointly with M. Tech. students. Candidate must visit institute website regularly for updates.**

(4) **All candidates are required to report on or before 1st January, 2024. Candidates must approach their supervisor and start research work immediately.**

(5) **If a student want to avail Single occupancy or Family accommodation in Hostel, additional payment of Rs. 4500/- OR Rs. 12000/- will be included in the Hostel Fee Structure respectively.**