

## TASK FORCE COMMITTEE

### S V NATIONAL INSTITUTE OF TECHNOLOGY SURAT

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#### **Minutes of Task Force Meeting held on 09 Feb 2021 at 4 pm at the Institute Conference Room**

#### **Following are the minutes of the meeting:**

Prof P L Patel, Chairman of Task Force Committee welcomed all members. He expressed thanks and acknowledged the immense support received by all the members during the Pandemic situation since last 11 months. He also appreciated the day-night efforts of outgoing member Prof. V H Paradhan in fighting the COVID-2019 within the campus.

He requested Dr Sanjay Shah, Chief Medical Officer to brief the members about the situation prevailing at present.

Dr Sanjay Shah informed that though the SMC Surat Dhanvantari Rath is here at campus for screening the M Tech/ Ph D reporting students but no one found positive in last few days.

Dr Ravi Kant, Dean (SW) informed that so far around 1/3<sup>rd</sup> hostel inmates of M Tech/ Ph D have been found reported on the campus.

Prof P L Patel informed about the status of MNIT Jaipur and NIT Silchar regarding conduct of classes. He suggested the need to take adequate measures to ensure

M Tech/ Ph D students are in the campus for timely completion of their projects/degree programmes.

The committee noted the State Government Education Department Letter dated 04 Feb 2021 where it is mentioned that students (if called for physical presence on campus) will have to sit in zigzag fashion/ staggered manner following due social distancing. The committee noted the SOP given in the letter and following points in line with the letter are discussed which states that:

- *Students shall discourage handshaking, care shall be taken at hostel section so as to avoid congregation of students.*
- *The institute shall arrange for sanitizer on each floor of the hostel.*
- *Not more than two students shall be permitted to stay in one room.*
- *Any student having some similar symptoms of COVID 19 shall not be allowed to enter in hostel.*
- *Enough cleanliness in kitchen, hostel rooms shall be ensured.*
- *The institute shall arrange/ensure supply of essential things/ items on campus to discourage frequent visit of students to market.*
- *Students shall ensure adequate ventilation arrangement.*

- *Students shall study in their rooms and shall not gather or study together in groups.*
  - *The Gym facility will remain closed. Students shall not be allowed to move in campus in groups or seat in garden in groups.*
  - *Hostel Section shall ensure that kitchen, Hostel Toilets, washroom are clean and good hygiene is maintained. The hostel premises shall be visited to ensure that kitchen utensils are getting cleaned properly. The food served shall be fresh and shall boost immunity.*
  - *In case any student whose close family member/relative with whom he/she stays is having covid 19 symptoms or tested positive then such information shall be given by the students voluntarily to **respective hostel office-for hostellers/dispensary-for day scholars** well in time*
  - *Frequent touch surfaces like door handles, lift buttons, staircase rails shall be avoided and students shall ensure for hand cleaning after the same.*
- Dr Sanjay Shah stated the need to have more thermal scanners in place in view of large congregation of students expected on campus. He further requested the institute authority for Open

Air OPD at canteen cement lawn for screening/ health check up of students to avoid infection risk

- Prof P L Patel Chairman of the Committee informed the committee about start of physical classes in other NITs and also suggested to have final year students on campus in view of their better placement prospectus/ timely completion of B Tech projects/ having lab access/ conduct of examination in physical mode (offline).
- The committee members opined that M Tech I and II year Students/ MSc V year/ PhD research scholars shall be informed to fill up the form available on website and plan their visit of campus during 21-28 Feb 2021. In view of Civic Body Election at Surat and SVNIT Surat being the counting center, students shall avoid visiting campus on 23<sup>rd</sup> Feb 2021.
- Similarly B Tech final Year students (ONLY) and M Sc IV year students (ONLY) shall be asked to fill up online willingness/consent form (to be made available on institute website in case not available) and after noting the responses, the students shall be informed or intimated to visit the campus in batches such that first batch with defined students list shall visit the campus during 08 March-13 March as per schedule listed out by the Hostel Section. Similarly second batch shall plan visit during 21-25 March 2021.

- The Hostel Section will issue clear norms/ SOP to such students and arrange for their arrival/screening test/quarantine/ self observance etc in proper well planned manner (meticulously) so as to avoid any panic/anxiety amongst students/ parents and unnecessary congregation of students on a given day.
- The committee discouraged engaging classes of B Tech Final Year students in OFF LINE MODE in this semester. However with proper care and following social distancing end sem exam can be planned in OFF LINE mode. Also care shall be taken to keep enough gap between two examination papers so as to avoid any unnecessary congregation of students near exam halls.
- The conduct of online classes for B Tech I, II and III year students and M Sc I, II and III year students will continue online as usual till further notification
- The committee members opined that Task Force Committee has the mandate to ensure safety of students on campus and it is just a recommending body to issue SOP to be followed by the institute authority. The dates suggested for arrival of students are tentative and can be finalized in HODs- Deans Meeting considering the academic calendar and activities

- The committee resolved that all sports facility of Students Activity Center shall be functional except Gym and the Professor in charge Students Activity Center shall make appropriate SOP for smooth staggered entry of students for sport facility (indoor/outdoor)
- The News papers are permitted at the Faculty Quarters but not at hostel section.
- The HODs / Lab In charges shall ensure that in any case the Day- Scholars shall not mingle with campus residing students / Research Scholars working in the same labs. Day Scholar must wear the gate pass issued to them all time
- The residents of the hostels shall be allowed once in a week to go out for few hours during day time for any important work.
- AMC staff at Computer Center for internet etc shall be functional provided they are not visiting from affected areas
- Outsiders for the purpose of technical discussion/ consultation/ repair of equipments/ items/ computer/ printer/ minor item like water filter repairer/ skill worker for short duration visit etc shall be allowed however such intimation needs to be given to professor in charge (Security) well in time.
- For any issue at gate entry the visitors can contact Professor In - Charge Security.

**The meeting ended with vote of thanks from the chair.**

**प्रेमलाल पटेल**  
**Prof P L Patel**

**Dy Director and Chairman – Task Force Committee, SVNIT Surat**