

Cover-I: Schedule-D+ ANNEXURE-1+ Schedule –E+ Tender Fee + EMD

Schedule-D
Pre-Qualification criteria (Minimum Eligibility Criteria)

Sr. No.	Minimum Eligibility Criteria		
1.	Whether Bidder is Agreed to the rates mentioned in Schedule-B-Offered rates (Fixed by Institute) Please Mark (√) at appropriate place (Yes/No)	Yes	
		No	
		Proof Attached Y/N	Proof Attached at page No.
2.	The bidder/agency must have a valid food license		
3.	i. P.F. Number		
	ii. PAN Number		
	iii. GST Registration No.		
	iv. ESIC Registration No.		
4.	Establishment Certificate (Agency should have more than 05 Years (continuous) experience		
5.	Bank Solvency Certificate of Nationalized/Public Sector/Private Sector Bank (₹ 50 lacs) of current financial year. (2019-2020)		
6.	The agency should have minimum Average Annual Turnover of ₹ 10 Crores (Five Corers Only) during last three financial years (Attested copy of Audit Report / C. A. Certificate of last Three financial years (2016-2017, 2017-18 and 2018-2019)) for running of the <u>canteen and mess services.</u>		
7.	An agency should not be Blacklisted / Debarred in the past from the Union/State Government or Organization all over India. (The recent Notarized undertaking must be required for current financial year i.e. 2019-2020) - Annexure-1		
8.	Minimum Five Years experience (catering Service) in Central / State Govt. / Large Corporate Sector out of which at least Three Year should be at the level of IITs/ NITs /IIMs /IIITs and Other centrally funded institute.		
9.	One completed/ongoing work having not less than 3000 people/ 100 Lakhs per annum on its dining strength in the last three years (2016-2017, 2017-18 and 2018-2019).		

10.	Performance certificate of at least one work order (having not less than 3000 people dining strength/100 Lakh per annum) completed in the last three years (2016-2017, 2017-18 and 2018-2019) and it should be certified by a responsible person from the concerned organization.		
11.	Copy of the income tax return for the last three financial years (2016-2017, 2017-18 and 2018-2019) .		

Notes:

- (a) The Bidders/tenders who do not meet the above-mentioned **Pre-Qualification Criteria (Schedule D)** are to be treated as irresponsive and will not be considered for further evaluation and will be ignored. No communication will be entertained for such Bidders/ Tenders.
- (b) All the documents should be self-attested otherwise tender document will not be considered for further evaluation.

Date:

Place:

Stamp & Seal:

(Signature of the Bidder)

Name:

ANNEXURE-1

DECLARATION REGARDING WARNING /BLACKLISTING TAKING PART IN TENDER

(To be executed & attested by public Notary / Executive Magistrate on ₹ 100/- non-judicial Stamp paper by the Bidders /Tenderer)

I / We _____ (Bidders /Tenderer) hereby declare that the Bidders / tenderer / agency namely M/s. _____ has not been warned or blacklisted in the past by Union / State Government or private organization from taking part in Government tenders /private tenders in India and should not have any litigation in any of the labor courts.

Or

I / We _____ (Bidders /Tenderer) hereby declare that the firm / agency namely M/s. _____

Was warned or blacklisted by Union / State Government or any Organization from taking part in Government tenders for a period of _____Years w.e.f. _____to _____.The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I/We are fully aware that the tender/contract will be rejected/cancelled by Director, SVNIT, Surat, and EMD / Performance Security Deposit shall be forfeited.

In addition to the above, Director, SVNIT, Surat, will not be responsible to pay the bills for any completed/ partially completed work.

DEPONENT

Attested:

(Public Notary / Executive Magistrate)

Name: _____

Address: _____

----- The End -----

Schedule –E

Technical Details

Sr. No.	Descriptions	Information to be filled by the tender (If required separate sheets may be enclosed)	
1.	Name and Address of firm/agency with complete contact details		
2.	Type of Organization (Whether proprietorship, partnership, private, limited, limited company)		
3.	Name and Address of the Directors Proprietor/ Partners		
4.	Date of Establishment		Copy enclosed: Y / N
5.	Details of Registration	R. No.	Copy enclosed: Y / N
6.	License No: (Under Shop and Establishment act)	L. No.	Copy enclosed: Y / N
7.	Labour License No. (Under Section 12(2) of the Contract Labour Regulation and Abolition Act. 1970)	L.L. No.	Copy enclosed: Y / N
8.	Total number of employees of the firm with P. F. Number (2018-2019)		List enclosed: Y/ N

9.	Income Tax Return for the last three financial years (2016-2017, 2017-18 and 2018-2019)		Copy enclosed: Y / N
10.	Total Average turnover of the agency during last Three financial years(2016-2017, 2017-18 and 2018-2019) for running of the <u>canteen and mess services</u>		Copy enclosed: Y/ N
11.	Details of registration with statutory authorities like EPF and ESIC etc.	PF Registration No.	Copy enclosed : Y/N
		ESIC Registration No.	Copy enclosed : Y/N
12.	(a) GST Number/Certificate	No.	Copy enclosed : Y/N
	(b) PAN number	No.	Copy enclosed : Y/N
13.	Details of Tender Fee (₹ _____)	DD No.	Date
		Name of Issuing Bank:	
14.	Details of Earnest Money Deposit (₹ _____)	DD No.	Date
		Name of Issuing Bank:	
15.	Any other information		

16. List of Major clients, including I.I.Ts/ I.I.Ms/ N.I.Ts/ I.I.I.Ts/Other centrally funded institute and private limited of similar nature or ongoing during last three years (2016-2017, 2017-18 and 2018-2019) (Add Extra Sheet if Required)

Sr. No.	Name of Client with contact details	Work Order Number and Date	Canteen/ Hostel Mess duration		No. of Person Serving in Dining	Completion Certificate Number and Date/ongoing	Copy Enclosed		Type of Client (I.I.T/ N.I.T./Other centrally funded institute and private limited)
			From	To			Y/N	Page No	
1.									
2.									
3.									
4.									

Copies of relevant documents are to be enclosed in support of above information

Date:

Place:

Stamp & Seal:

(Signature of the Bidder)

Name: