

SVNIT-SURAT IT Usage Policy



**SARDAR VALLABHBHAI NATIONAL INSTITUTE
OF TECHNOLOGY, SURAT (GUJARAT) 395007.**

Undertaking with respect to SVNIT- SURAT IT Usage Policy

Whom this Document Concerns

All Users of IT infrastructure (Computers and the Network) at SVNIT - Surat.

Faculty, Staff, and Students with authorized accounts may use the IT infrastructure for academic purposes, official Institute work, and for personal purposes so long as such use

- does not violate any law, Institute policy or IT act of the Government of India.
- does not interfere with the performance of Institute duties or work of an academic nature.
- does not result in commercial gain or private profit other than that allowed by the Institute.

Reason for Policy

This policy outlines the responsible use of the Information Technology Infrastructure at SVNIT- Surat.

Statement of Policy

All users of SVNIT- Surat will be subject to the following **Acceptable Use Policy**.

1. I shall be responsible for all use of this network. In case I own a computer and decide to connect it to SVNIT-Surat network, I will be responsible for all the content on it, especially that which I make available to other users. (This provision will also apply to any computer or device for which I am responsible, and is included in the meaning of "my computer".) In case I do not own a computer but am provided some IT resources by SVNIT- Surat, I will be held responsible for the content stored in the designated workspace allotted to me (examples: file storage area, web pages, stored/archived emails, on Central Computer Centre or Department machines).
2. I will be held responsible for all the network traffic generated by "my computer". I understand that network capacity is a limited, shared resource. I agree that physically tampering with network connections/equipments, sending disruptive signals, or making EXCESSIVE USE of network resources is strictly prohibited. Repeated offenses of this type could result in permanent disconnection of network services. I shall not share the network connection beyond my own use and will not act as a forwarder/ masquerader for anyone else.
3. I understand that the IT infrastructure at SVNIT- Surat is for academic use and I shall not use it for any commercial purpose or to host data services for other people or groups. Also, I shall not host or broadcast information that might harm others or may be otherwise considered objectionable or illegal as per Indian law and all the other Law which prevails.

 10/Nov/14

4. Users are expected to respect the privacy of other users and they may not allow any other person to use their password or share their account. It is the users' responsibility to protect their account from unauthorized use by changing passwords periodically and using passwords that are not easily guessed. Sharing of passwords for any purpose whatsoever is strictly prohibited. I will not intrude on privacy of anyone. In particular I will not try to access computers (hacking), accounts, files, or information belonging to others without their knowledge and explicit consent.
5. I understand that the IT resources provided to me are subject to monitoring, with cause, as determined through consultation with the SVNIT- Surat administration, when applicable. The monitoring may include aggregate bandwidth usage to effectively manage limited IT resources as well as monitoring traffic content in response to a legal or law enforcement request to do so. I authorize SVNIT- Surat administration to perform network vulnerability and port scans on my systems, as needed, for protecting the overall integrity and efficiency of SVNIT- Surat network.
6. I shall maintain my computer on this network with current virus detection software and current updates of my operating system, and I shall attempt to keep my computer free from viruses, worms, trojans, and other similar programs.
7. I shall not use the IT infrastructure to engage in any form of illegal file sharing (examples: copyrighted material, obscene material). In particular, I have noted the following: Electronic resources such as e-journals, e-books, databases, etc. made available by the Central Library, SVNIT- Surat are for academic use. These resources can be searched, browsed, and material may be downloaded and printed as single copies of articles as is done in the case of printed library material. Downloading or printing of a complete book or an entire issue or a volume of one or more journals (called systematic downloading) is strictly prohibited. Use of robots, spiders or intelligent agents to access, search and/or systematically download from the e-resources is also prohibited. Any violation of this policy will result in penal action as per the rules and regulations of the Institute. I am aware that Systematic downloading will result in the publisher blocking the entire community of users at SVNIT- Surat from accessing these resources.
8. I shall not use SVNIT, SURAT IT Infrastructure for downloading Illegal and Copyright materials. If done so I shall be solely responsible for it and I abide myself for any consequences coming out of Legal Acts/Laws for such action. Any disciplinary action taken by the Authority in this regard will be acceptable to me.
9. Any attempt to circumvent system security, guess others' passwords, or in any way gain unauthorized access to local or network resources is forbidden. Users may not use another person's computing account, attempt to forge an account identity, or use a false account or e-mail address. I understand that I will not take any steps that endanger the security of the SVNIT- Surat network. Specifically, I will not attempt to bypass firewalls and access rules in place. This includes not setting up servers of any kind (examples: web, mail, proxy) that are visible to the world outside the SVNIT- Surat campus. In critical situations, SVNIT- Surat authorities reserve the right to disconnect any device or disable any account if it believed that either is involved in compromising the information security of SVNIT- Surat.
10. I understand that any use of IT infrastructure at SVNIT- Surat that constitutes a violation of SVNIT- Surat Regulations could result in administrative or disciplinary procedures.

I abide myself with above mentioned **SVNIT - SURAT IT Usage Policy** and all the LAWS/IT ACTs (viz. Copyright/IT ACT 2000 and Intellectual Property Rights etc) which are applicable from time to time throughout my association with SVNIT, SURAT.

 10/Nov/2014

11/Nov/2014