



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था, सुरत

SVNIT

No. C/PC (70)/ 1299

Date: 31/07/2019

CIRCULAR:

1 AUG 2019

SUB: Minutes of the 70th meeting of the Purchase Committee held on 19/07/2019.

Enclosed please find a copy of the **Minutes** of the 70th meeting of the **Purchase Committee** for the Sardar Vallabhbhai National Institute of Technology, Surat held on **19th July, 2019 at 6:00 p.m. onwards at Conference Room of the institute at Surat** for your information.

The comments, if any, may please be sent immediately, if no comments are received it will be assumed that no comments are to be offered.


MEMBER-SECRETARY

Encl. : As above

To,

- 1) The Chairman, Purchase Committee, SVNIT
- 2) All Members of the Purchase Committee



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

Minutes for the *Seventieth* meeting of the *Purchase Committee* of the Sardar Vallabhbhai National Institute of Technology Surat held on **Friday, the 19th July, 2019** at **6:00 p .m.** onwards at *Conference Room of the Institute at Surat.*

The following members were present:

- | | | | |
|-----|--|---|------------------|
| (1) | Dr. S. R. Gandhi
Director, SVNIT, Surat | : | Chairman |
| (2) | Dr. P. L. Patel
Professor, CED, SVNIT, Surat | : | Member |
| (3) | Dr. (Mrs.) R. G. Mehta
Asso. Prof., COED, SVNIT, Surat | : | Member |
| (4) | Shri R. D. Ruparel
I/C Dy. Registrar (A/cs) | : | Member |
| (5) | Dr. P. V. Timbadiya
Prof. I/c. Finance & Account, SVNIT, Surat | : | Invitee Member |
| (6) | Dr. K. D. Yadav
I/c. Registrar,
SVNIT, Surat. | : | Member-Secretary |

Prof. S. S. Major, Professor in Physics, IIT Bombay, Shri P. K. Chopra, Registrar, IIT-Gandhinagar could not attend the meeting due to other engagements.

The following business was transacted:

- Item 1:** To confirm the minutes of the 69th Purchase Committee meeting held on *Friday, the 7th June, 2019 at 11:30 a.m.*
- Reso.1:** "Resolved that the minutes of the 69th Meeting of Purchase Committee held on Friday, the 7th June, 2019 be confirmed with noting of action taken."
- Item 2:** To note and approve the action taken on the resolutions adopted by the Purchase Committee at its 69th meeting held on 07/06/2019.
- Reso.2:** "Resolved that the action taken on the resolutions adopted by the Purchase Committee at its 69th meeting held on 07/06/2019 be noted and approved."

Item 3: To ratify the action taken by the Institute for placing the order for the supply of online Recruitment Module for Teaching & Non-Teaching from M/s. Master Soft ERP Solutions Pvt. Ltd., Nagpur at the total cost of Rs. 6,84,400/- including of all taxes with other terms and conditions stated in his offer the expenditure to be debited from Computer Sever with UPS, Printer software for Deptt. / Section (2/201).

Reso. 3: "The Purchase Committee resolved to ratify the action taken by Institute for placing the order for the supply of online Recruitment Module for Teaching Faculty (API Based) @ Rs.2,47,800/- Non-Teaching staff (from Non API Based) @ Rs.2,24,200/- and supply of hosting of online recruitment for Teaching and Non Teaching @ Rs.2,12,400/- from M/s. Master Soft ERP Solutions Pvt. Ltd., Nagpur at the total cost of Rs. 6,84,400/- including of all taxes with other terms and conditions stated in his offer. The expenditure will be debited from Computer Sever with UPS, Printer software for Deptt. / Section (2/201).

Item 4: To ratify the action taken by the Institute for purchase for supply of 03 Seater Benches from M/s. Sai Enterprise., Surat at the total cost of Rs. 1,55,760/- (APD - Order Price) including all taxes with manufacturing warranty of 36 Months from the date of invoice and other terms and conditions stated in is offer for Applied Physics Department under Annual Plan Grant. (2/181).

Reso. 4: The committee was briefed that, Applied Physics Department has placed repeat order for supply of 03 Seater Benches from M/s. Sai Enterprise., Surat at the total cost of Rs. 1,55,760/- including all taxes with manufacturing warranty of 36 Months from the date of invoice. As the total amount of repeat order for supply of 3 seater benches at Institute level was of Rs.6,23,040/-, the item is placed before the Purchase Committee for ratification and out of total amount of Rs.6,23,040/-; the total cost of supply of 3 seater benches at Applied Physics Department was of Rs. 1,55,760/-.

"Resolved to ratify the action taken by the Institute for purchase of 03 Seater Benches from M/s. Sai Enterprise., Surat at the total cost of Rs. 1,55,760/- (APD - Order Price) including all taxes with manufacturing warranty of 36 Months from the date of invoice and other terms and conditions stated in is offer for Applied Physics Department under Annual Plan Grant. (2/181).

KD Yadav

Item 5: To consider and approve the proposal of In-Charge & Addl. In-Charge of SVPB Guest House for extending the contract of M/s. Sheela Caterers, Nagpur for providing Care Taking and Catering Services Contract in Sardar Vallabhbhai Patel Bhavan (SVPB) at SVNIT, Surat at the total cost of Rs. 8,83,200/- (Rupees Eight Lacs Eighty Three Thousand Two Hundred only) exclusive of all taxes for 03 (Three) months i.e. from 01/08/2019 to 31/10/2019 for Sardar Vallabhbhai Patel Bhavan of the Institute under the Annual Plan Grant 2019-20.

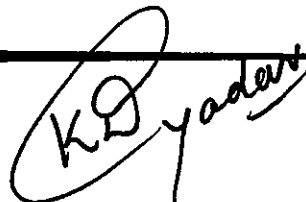
Reso. 5: “Resolved to approve the proposal of In-Charge & Addl. In-Charge of SVPB Guest House for extending the contract of M/s. Sheela Caterers, Nagpur for providing Care Taking and Catering Services Contract in Sardar Vallabhbhai Patel Bhavan (SVPB) at SVNIT, Surat at the total cost of Rs. 8,83,200/- (Rupees Eight Lacs Eighty Three Thousand Two Hundred only) exclusive of all taxes for 03 (Three) months i.e. from 07/08/2019 to 31/10/2019 for Sardar Vallabhbhai Patel Bhavan of the Institute from the Grant-in-Aid (OH-31).”

“Resolved further that during the above period the tender for providing Care Taking and Catering Services Contract in Sardar Vallabhbhai Patel Bhavan (SVPB) at SVNIT, Surat be floated through CPPP and the process should be completed during the above period.”

Item 6: To consider and approve the proposal of Prof. In Charge MIS System for renewal of Annual Maintenance Contract of M/s. Master’s Software (Master Soft ERP Solution Pvt. Ltd., Nagpur) at the total cost of Rs. 23,45,000/- plus taxes with other terms and condition state in his offer for one year i.e. 20/08/2019 to 19/08/2020 under Annual Plan Grant 2019-2020.

Reso. 6: “Resolved to approve the proposal of Prof. In Charge MIS System for renewal of Annual Maintenance Contract of M/s. Master’s Software (Master Soft ERP Solution Pvt. Ltd., Nagpur) with one onsite “Application Deployment Engineer and one Developer person (total two persons)” at the total cost of Rs.24,82,555/- (Rs.21,02,860/- plus 18% GST) i.e. 10% raise in previous year instead of Rs.27,67,100/- (Rs. 23,45,000/- plus 18% GST) with other terms and condition stated in his offer for one year i.e. 20/08/2019 to 19/08/2020 under the Budget head Grant in Aid- OH-31.”

Item 7: To consider and approve the proposal of Chairman – Committee of Group Mediclaim Policy of SVNIT students for Group Medical Coverage Policy for SVNIT students for the year 2019-2020 from M/s National Insurance Company Limited at the total cost of Rs.30,00,000/- (Rupees Thirty Lacs only) including all taxes (for 4500 policy @ pro rata basis of Rs.667/- per student per year) with other terms and conditions stated in his officer.



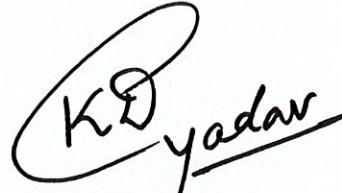
Reso. 7:

During the discussion it is noted that, due to non-availability group medical insurance policy for the students on the portal of Government E Market place (GeM) and due to non functioning of CPPP, it was decided to go for tendering. Hence, the tender committee has finalized the RFP document for the purpose cited in the subject matter in consultation with INTACT Insurance Brokers Private Limited Ahmedabad and resolved to invite the RFP from insurance companies having valid MOU with the Directorate of Insurance, Government of Gujarat and registered with Insurance Regulatory and Development Authority (IRDA) to facilitate medical insurance to the students at the earliest.

“Resolved to approve the proposal of Chairman – Committee of Group Medclaim Policy of SVNIT students for Group Medical Coverage Policy for SVNIT students for the year 2019-2020 from M/s National Insurance Company Limited at the total cost of Rs.30,00,000/- (Rupees Thirty Lacs only) including all taxes (for 4500 policy @ pro rata basis of Rs.667/- per student per year) with other terms and conditions stated in his offer from the budget head 6/43 (premium for students medical insurance).”

“Resolved, further that, immediate payment should be released for Group Medical Coverage Policy for SVNIT students for the year 2019-2020 to M/s National Insurance Company Limited (for 4500 policy) by issuing work order with the advance payment cheque so that the policy period will be effective from July 22, 2019.”

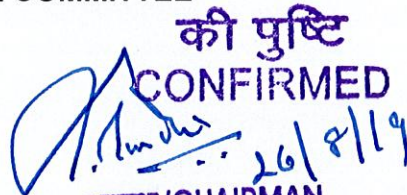
The meeting ended with vote of thanks to the chair.



(Dr. K. D. YADAV)
MEMBER-SECRETARY
PURCHASE COMMITTEE



(Dr. S. R. GANDHI)
CHAIRMAN
PURCHASE COMMITTEE



की पुष्टि
CONFIRMED
अध्यक्ष/CHAIRMAN
खरीद समिति
PURCHASE COMMITTEE
स. व. रा. प्रौ. सं. सुरत
SVNIT, SURAT

