



No.: Dean (Acad)/IAAC/868/2016-17

Date: 03/07/2017

**Revised Minutes of 30<sup>th</sup> meeting of the Institute Academic Advisory Committee  
(IAAC) held on April 18, 2017**

**Following members were present at the meeting on April 18, 2017:**

Sr. No.	Name	Designation
1	Dr. S. R. Gandhi	Director
2	Dr. D. P. Vakharia	I/c Registrar
3	Dr. P. L. Patel	Dean (Academic)
4	Dr. R. A. Christian	Dean (Students Welfare)
5	Dr. H. K. Raval	Dean (R & C)
6	Dr. H. J. Nagarsheth	Dean (FW)
7	Dr. Anjali K. Khambete	Dean (P & D)
8	Dr. Shailendra Kumar	Asso. Dean (Academic)
9	Dr. V. H. Pradhan	Asso. Dean (Students Welfare)
10	Dr. P. V. Bhale	Asso. Dean (R & C)
11	Dr. D. A. Patel	Asso. Dean (P & D)
12	Dr. K. P. Desai	Head, MED
13	Dr. H. R. Jariwala	Head, EED
14	Dr. J. N. Sarvaiya	Head, ECED
15	Dr. Z. V. P. Murthy	Head, CHED
16	Dr. D. P. Rana	In-charge Head, COED
17	Dr. Neeru Adlakha	Head, AMHD
18	Dr. Vipul Kheraj	Head, APD
19	Dr. Kalpana Maheria	Head, ACD

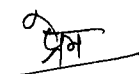
*Prm*

20	Dr. Y. D. Patil	Asst. Prof., AMD (Represented HOD, AMD)
21	Shri A. J. Shah	Asso. Prof., AMD (Special invitee)
22	Shri A. C. Patel	I/c Dy. Registrar (Academic)

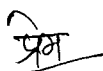
Item: 1	To confirm minutes of the 29 <sup>th</sup> meeting of IAAC held on March 08, 2017.
Res.1	It is resolved to confirm the minutes of 29 <sup>th</sup> meeting held on March 08, 2017. Also, it is resolved that the Summer semester (May-July 2017) be run for FIRST year students only. Further, it is resolved that Summer semester be discontinued with effect from Academic Year 2017-18.
Item: 2	To consider the recommendations of 23 <sup>rd</sup> meeting of DAAC, MED held on April 3, 2017 regarding the change of category of PhD student Mr. Jignesh P. Thaker (D12ME008) from Full Time Institute Research Scholar (FRS) to Full Time Institute Research Scholar (FIR).
Res.2	As the student is in verge of completion of five years (maximum duration of FIR fellowship) and student is the process of PhD Thesis submission, it is resolved that student should be converted from Full Time Institute Research scholar (FIR) to Full Time Self Financed candidates (FSF) category.
Item-3	To consider the recommendation of 17 <sup>th</sup> meeting of DAAC, CED to request IAAC to reconsider its resolution 17 of 29 <sup>th</sup> meeting regarding change of category of PhD student Mr. Pinakin Patel (DS14CE0012) from PEC to FIR.
Res.-3	Keeping in view the representation of DAAC, CED, it is resolved that resolution adopted in 29 <sup>th</sup> meeting be forwarded for approval of the Senate in ensuing Senate meeting
Item-4	To consider the recommendation of 31 <sup>st</sup> meeting of DAAC, ECED to consider the change of Supervisor of PhD student Mr. Naveen Kumar Kabra (DS16EC003) from Dr.(Ms.) R N Dhavse to Dr. Z M Patel.
Res.4	Approved
Item:5	To consider the recommendation of 17 <sup>th</sup> meeting of DAAC, CED to consider the application of PhD student Ms. Nipa Desai (D10CE101) for extension of her of PhD thesis submission.
Res.:5	Approved
Item:6	To consider the application of PhD student (PEC Category) Mr. Dipakkumar C. Gosai (D11ME002) of Mechanical Engineering Department to extend the submission of PhD thesis for 3 months w.e.f. April 13, 2017.
Res.6	It is resolved that matter be referred back to the DAAC MED for their recommendations.
Item: 7	To consider the application of PhD student (PEC Category) Mr. Shah Divyang Rikhavchand (D10ME001) of Mechanical Engineering Department to extend the submission of PhD thesis for 3 months w.e.f. April 10, 2017.



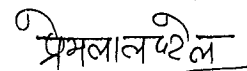
Res.7	It is resolved that matter be referred back to the DAAC MED for their recommendations.
Item:8	To consider the recommendation of DAAC, AMD meeting held on April 05, 2017 regarding the approval of revised syllabus of PG programmes, namely, Structural Engineering, Soil Mechanics, and Foundation Engineering .
Res.8	It is resolved to constitute the committees for revising the curriculum of UG and PG programmes at the Institute level. The departments will be requested to send the revised syllabus as per the revised schemes after getting the recommendations of the committee.
Item: 9	To consider the recommendations of 29 <sup>th</sup> meeting of DAAC, ECED held on March 01, 2017 regarding the revised schemes of UG & PG Programmes.
Res.9	Same as Res.8 above.
Item: 10	To consider the recommendations of 23 <sup>rd</sup> meeting of DAAC, MED held on April 3, 2017 regarding the change of course "Mechatronics" of B. Tech.-III (4 <sup>th</sup> Semester) from compulsory to elective from A.Y. 2017-18.
Res.10	It is requested from the department to forward the revised scheme/syllabus of UG Program including replacement of "Mechatronics" for consideration in ensuing IAAC meeting.
Item:11	To discuss and take decision on the report on Conversion of CGPA into Percentage marks submitted by the Committee constituted vide office order No. Dean(Acad)/688/16-17, dated March 1, 2017 for reviewing existing criteria of CGPA conversion into percentage marks at the institute level ( <b>Annexure-1</b> ).
Res.11	It is resolved to forward the recommendation of the committee for consideration of ensuing Senate meet.
Item: 12	To discuss the letter (No. NCRI/NSS/NITs, dated March 10, 2017) received from the Chairman of National Council of Rural Institutes (NCRI) regarding conducting workshop for curriculum development, curriculum standardization and curriculum accreditation for a two credit course for NSS and other students.
Res.12	The recommendations of NCRI were agreed, in principle, and it is resolved that same component can be taken into account while revising the syllabus of UG Programmes of various departments by respective Heads of Academic Departments. ( <b>Annexure-2</b> )
Item:13	To consider the application submitted by the father of student Mr. Rohan Mathur (U15CH017) of B. Tech.-II (4 <sup>th</sup> semester) regarding registration in the Summer Semester 2017 (May-July 2017).
Res.13	Resolution adopted as in Res.1 be referred.
Item: 14	To consider draft agreement between SVNIT, Surat and CDSL Ventures Limited, Ahmedabad, i.e., Digital Depositories in National Academic Depository (NAD) authorized by the MHRD/UGC, New Delhi.
Res.14	Resolved to recommend to the Senate for approval ( <b>Annexure-3</b> )
Item: 15	To decide the authority for signature on original Degree certificates after convocation is over, if there are any corrections on original Degrees issued to the students.
Res.15	It is resolved to recommend to the Senate that corrected Degree certificates be signed by the current Registrar, Director and BoG Chairperson with a stamped certificate in the back of Degree certificate that 'Certificate issued on ..... as per the



	Res.....of ...th Senate meeting.												
Item:16	To note the courses assigned to B Tech IV Year (Civil Engineering) VIII Semester students studying in Department of Civil Engineering at IIT Bombay under Early Induction into M Tech and PhD Programmes.												
Res.16	Noted												
Item:17	Any other items with permission from the Chairman												
17.1	To consider the report of the committee, constituted vide D/1765/2016-2017, dated March 30, 2017, for finalization of 'Teacher-subject' feedback from students.												
17.2	To finalise the ceiling limits of registered students in Departmental electives of UG/PG programmes.												
17.3	Application received from Mr. Akshat Kunwar (U15 ME 045) regarding appearing in makeup test as could not appear in the MID Semester Examination as he reported late in the examination.												
17.4	To consider the application of Ms. Ankita Chadha (D15EC002) forwarded through Head, ECED for conversion of category from FIR (under Vishveshwaraaya scheme under MeITy) to PEC.												
17.5	To consider the recommendation of the committee on 'prevention of plagiarism' in the Institute constituted vide 36 <sup>th</sup> Senate (Res.6) meeting held on Jan.20, 2016.												
17.6	To consider the recommendation of DAAC, CoED regarding approval of new pool of Electives at 7 <sup>th</sup> and 8 <sup>th</sup> Semester levels.												
17.7	To consider the applications from M Tech 2 <sup>nd</sup> year students for completion of their Dissertation projects in reputed firms across the country outside the Institute.												
17.8	To consider the Draft MOU to be signed between C-DAC (Centre for Development of Advanced Computing) and SVNIT, received from Dean (R&C) office.												
17.9	To consider and approve the TA/DA norms for the Young Scientist, SERB, Post DOC at the Institute level having fellowship amount Rs.50,000/- and above.												
Res. 17.1	It is resolved to forward the recommendations of the committee, constituted vide D/1765/2016-2017, dated March 30, 2017, for finalization of 'Teacher-subject' feedback from students, to various academic departments for getting their comments, if any.												
Res. 17.2	It is resolved to recommend the Senate, the following ceiling limits for registration in UG/PG programmes of the Institute. <table border="1" data-bbox="438 1720 1220 1937"> <thead> <tr> <th>Programs</th> <th>Maximum</th> <th>Minimum</th> </tr> </thead> <tbody> <tr> <td>UG</td> <td>50</td> <td>20</td> </tr> <tr> <td>PG</td> <td>10</td> <td>Class strength</td> </tr> <tr> <td colspan="3">The allotment of Electives for UG Programmes will be based on CGPA of 5<sup>th</sup> Semster.</td> </tr> </tbody> </table>	Programs	Maximum	Minimum	UG	50	20	PG	10	Class strength	The allotment of Electives for UG Programmes will be based on CGPA of 5 <sup>th</sup> Semster.		
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Res. 17.3	There is a provision in the circular No : Acad/MIDSem/Even/618/2017 dated 14/02/2017 issued by the Chief Coordinator , Examinations that student be not												



	allowed to enter into the examination hall , if he/she reports after 15 minutes since the commencement of the examination. While going through application of Mr. Akshat Kunwar (U15ME 045) and information given by Head, MED, it came to notice that student reported within 10 minutes after commencement of MID Sem examination ( AY 2016-17) of ME 204 Mechatronics. As the student Mr. Akshat Kunwar (U15 ME045) was not allowed to appear in the MID Sem. examination ( AY 2016-17) of ME 204 Mechatronics, the student be permitted to appear in the make up test.
Res.17.4	The application of Ms. Ankita Chadha (D15EC002) for conversion from FIR to PEC category was discussed at length, and it is resolved that Dean (R&C) should request MieTy for responding to the rule position for conversion of category from FIR to PEC at the earliest. In case, the reply is not received by April 27, 2017 from the Ministry, the necessary decision will be taken in the ensuing Senate meeting.
Res.17.5	It is resolved to forward the recommendation of the committee on 'Prevention of plagiarism' in the Institute constituted vide 36 <sup>th</sup> Senate (Res.6), to the Institute Senate for taking further decision ( <b>Annexure-4</b> ).
Res.17.6	The recommendation of DAAC COED were recommended and forwarded to the institute Senate for their consideration. ( <b>Annexure-5</b> )
Res.17.7	It is resolved to go ahead with signing of MOU between C-DAC and SVNIT with contact person as Head, CoED. The Institute norms will be followed for procurement of items under above MOU ( <b>Annexure-6</b> ).
Res.17.8	It is resolved that the students be given the opportunities for undertaking the Dissertation Projects from reputed organizations /academic Institutions with proper understanding/agreement with a ceiling limit of 25% of class strength. The already approved Guidelines ( <b>Annexure-7</b> ) by the Institute Director, dated March 16, 2017 will also be followed for such candidates.
Res.17.9	It is resolved to follow the norms of ICSR, IIT Madras till the policy is formulated for the Young Scientist, SERB, Post DOC at the Institute level having fellowship amount Rs.50,000/- and above



**Dr. P. L. Patel**  
**Dean (Academic)**  
**Member Secretary, IAAC**

*July 03, 2017*

Copy to:

- Director, SVNIT Surat: for kind information please.
- Registrar, SVNIT Surat for kind information and necessary action please.
- Dy. Registrar (Academic) for kind information and necessary action please.
- All the members of Institute Academic Advisory Committee(IAAC) through e-mail