



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT

Minutes for the *Twenty Fifth* meeting of the *Board of Governors* for the Sardar Vallabhbhai National Institute of Technology Surat held on *Friday, the 26th August, 2011* at *9.30 a.m. onwards* in the *Conference Room of the NIT, Transit House, A-1/267, Safdarjung Enclave, New Delhi.*

The following members were present:

- 1) **Dr. J. Narayana Das** : Chairman
Outstanding Scientist &
Chief Controller Res. & Dev. (NS M & HR)
DRDO Bhavan, New Delhi
- 2) **Shri Navin Soi** : Member
Financial Advisor (IFD)
MHRD, New Delhi
- 3) **Prof. K. Lal Kishore** : Member
Rector, JNTU,
Kukatpally, Hyderabad
- 4) **Shri N.M. Bhatia** : Member
Assistant Resident Commissioner
Govt. of Maharashtra, Maharashtra Sadan
NEW DELHI.
- 5) **Dr. D.B. Naik** : Member
Professor, T&P, SVNIT, Surat.
- 6) **Ms. Manisha Chauhan** : Member
Asstt. Prof., EED, SVNIT, Surat.
- 7) **Dr. P.D. Porey** : Member
Director, SVNIT, Surat.
- 8) **Shri H.A. Parmar** : Secretary
Registrar, SVNIT, Surat.

Director (NITs), MHRS, Shri Y.M. Shukla Principal, Girls Polytechnic College, Ahmedabad, Prof. Dipan K. Ghosh, Rtd. Professor, IIT Bombay, Prof. W. N. Gade, Professor, Uni. of Pune and Shri Girish P. Dani of Ahmedabad conveyed their inability to attend the meeting due to pre-occupation and requested to grant leave of absence.

At the outset, Hon'ble Chairman of the Board of Governors welcomed all the members. The Institute authority briefed the House about the arrangements made in connection with the ensuing 8th Convocation scheduled to be held on 1st September 2011 and also requested them to remain present on occasion of the Convocation.

The following business was transacted:

Item 1: To confirm the minutes of the 24th meeting of the Board of Governors held on 06/07/2011.

Reso.1: "Resolved to confirm the minutes of the 24th meeting of the Board of Governors held on 06/07/2011."

Item 2: To note and approve the action taken on the resolutions adopted by the Board of Governors at its 24th meeting of the Board of Governors held on 06/07/2011.

Reso.2: "Resolved to note and approve the action taken on the resolutions adopted by the Board of Governors at its 24th meeting of the Board of Governors held on 06/07/2011."

"Further, resolved that the Secretary to the Board of Governors is hereby authorized to attest/certify all the appendix/enclosures of the all Minutes."

Item 3: To consider the status of faculty, non- faculty and students strength upon implementation of reservation for OBCs and capacity expansion programme at SVNIT, Surat during the academic year 2010-11 and to approve the filling up vacant positions of teaching and non -teaching posts regarding.

Reso.3: "Resolved to recommend to the Ministry to sanction faculty and non-faculty staff members as per eligibility considering the students strength for the academic year 2011-12."

Item 4: To approve the conferment of the Degree to the Under Graduate and Post Graduate Students during the 8th Convocation of this Institute to be held on 01/09/2011.

Reso.4: "Resolved to accept the recommendations of the Senate made in its 22nd meeting held on 23/05/2011 and accordingly the degrees to the Under Graduate & Post Graduate and Ph.D. scholars during the 8th Convocation of this Institute scheduled to be held on 01/09/2011 at Surat as per APPENDIX: 4.1 be conferred".

“Further, resolved that all pending Degree Certificates be sent to the respective candidates by Regd. Post A.D.”

Item 5: To consider the representation received from Er. N. M. Bhatia, President, SVNIT, Alumni Association and BOG Member to review and define the rules for using Institute Infrastructure facilities like accommodation in Guest House/Hostels, Staff Club Premises, Sports Complex and Institute Library regarding.

Reso.5: “Resolved to treat the members of the Managing Committee of SVNIT Alumni Association for premium at official tariff. Further, resolved that Alumni, visiting Institute including for any special event of the Institute or Alumni Association activities be treated at normal tariff and accordingly rules for accommodation in Institute Guest House be modified.”

Item 6: To consider to adopt the UGC revised guidelines for scheme of appointment/ honorarium of guest/part time teachers.

Reso.6: “Resolved to adopt the UGC revised guidelines for scheme of appointment/honorarium of guest/part time teachers who possess the minimum qualification for the post of Asst. Professors be paid Rs.1000/- per lecture to a maximum of Rs.25,000/- p.m. The appointment/honorarium of guest/part time teachers; the age limit would be above 65 years and below 70 years.”

“Resolved further that, the appointment of part time teachers who possess the minimum qualification for the post of Asst. Professors below the age of 65 years be paid Rs.30,000/- p.m. ”

“Further resolved that, the appointment of part time teachers who do not possess the minimum qualification for the post of Asst. Professors below the age of 70 years be paid Rs.18,000/- p.m. ”

Item 7: To approve the establishment of Anchor Institute Cell on campus regarding.

Reso.7: “Resolved to defer the item.”

Further, resolved that the detailed agenda item alongwith a copy of MoU, purpose and benefit and liabilities of the Institute be placed before the Board in its ensuing meeting.

Item 8: To note and approve the MOU's signed by SVNIT with renowned National/International Universities/Institutions including reputed Public Limited Companies regarding.

Reso.8: "Resolved to note the MOU's signed by SVNIT with renowned National/International Universities/Institutions including reputed Public Limited Companies."

Further, resolved that a draft general/master MOU be prepared and presented to the BOG in its ensuing meeting. While preparing the same, the Govt. policy be taken into consideration (i.e. restrictions, diplomatic relations etc. in consultation with Ministry of External Affairs).

Item9: To enhance and revise the imprest money distribution in tune with new finance rules.

Reso.9: "Resolved to enhance the overall imprest money ceiling to Rs.1,00,000/-. Further, resolved that the department/section wise distribution be decided by the Institute Authority."

Item 10: To note and approve the recommendation of Dean's and HOD's meeting held on 21st April 2011 for development of Laboratory infrastructure.

Reso.10: "Resolved to note the recommendation of Dean's and HOD's meeting held on 21st April 2011. The development of Laboratory infrastructure etc. be carried out as per Institute norms and reconstitution of statutory bodies be done as per MHRD guidelines."

Item 11: To note the ongoing research projects sanctioned by the various funding agencies to various departments of the Institute regarding.

Reso.11: "Resolved to note the ongoing research projects sanctioned by the various funding agencies to various departments of the Institute."

Item 12: To consider and approve to grant Sabbatical Leave to Dr. H. S. Patil, Professor in Applied Mechanics Department for a period of one year. (i.e. from July 2011 to June 2012) to write a user-friendly book in the subject of Structural Analysis.

Reso.12: "Resolved to grant Sabbatical Leave to Dr. H. S. Patil, Professor in Applied Mechanics Department for a period of one year. (i.e. from July 2011 to June 2012) to write a user-friendly book in the subject of Structural Analysis."

Further, resolved that, the faculty on return to the institute after availing sabbatical leave for the purpose mentioned in his/her request application should submit a report of the work done during the sabbatical leave to the institute authority. The report may be asked from the faculty to whom sabbatical leave have been sanctioned in the 24th Meeting of the BOG held on 06/07/2011.

Item 13: To consider and approve to grant Sabbatical Leave to Dr. D. V. Bhatt, Asso. Professor in Mechanical Engg. Department for a period of five months. (i.e. from 01/08/2011 to 31/12/2011) to write a Technical book on Industrial Tribology and for experimental work.

Reso.13: "Resolved to grant Sabbatical Leave to Dr. D. V. Bhatt, Asso. Professor in Mechanical Engg. Department for a period of five months. (i.e. from 01/08/2011 to 31/12/2011) to write a Technical book on Industrial Tribology and for experimental work."

Further, resolved that, the faculty on return to the institute after availing sabbatical leave for the purpose mentioned in his/her request application should submit a report of the work done during the sabbatical leave to the institute authority.

Item 14: To consider and approve to grant Sabbatical Leave to Shri P. K. Shah, Asso. Professor in Electronics & Communication Engg. Department for one semester extendable upto two semesters from July 2011 onwards to develop his research skills.

Reso.14: "Resolved to seek clarification from Shri P. K. Shah, Asso. Professor in ECED regarding his area of research in collaboration with MNNIT, Allahabad alongwith the invitation letter of resource person/institute as the sabbatical leave cannot be granted for studies leading to higher degrees."

Item 15: To consider and approve the draft Lease Deed between SVNIT & GETCO for establishment and construction of 66 KV Sub Station on campus regarding.

Reso.15: "Resolved to approve the draft Lease Deed to be signed between SVNIT & GETCO for establishment and construction of 66 KV Sub Station on campus. Accordingly, Institute is authorized to sign final Lease Deed agreement."

Item 16 : To consider the request letter received from the Branch Manager of SBI, SVRCET Branch, Surat to execute the lease deed from 23/08/2010 regarding.

Reso.16: "Resolved to execute the lease deed agreement from 23/08/2010 to 22/08/2015 with provisions for revision of license fee at the rate of 10% every three years."

Item 17: To consider to extend the MoU signed between the Institute and National Institute of Fashion Technology regarding.

Reso.17: "Resolved not to extend the MoU signed between the Institute and National Institute of Fashion Technology, Gandhinagar, due to acute shortage of space in the campus. Further, NIFT be asked to vacate the premises at the earliest date and be reported to the Board."

Item 18: To consider and approve the minutes of the meeting held on 12/05/2011 to finalise Intellectual Property Rights (IPR) norms for the Institute regarding.

Reso.18: "Resolved that the Intellectual Property Rights (IPR) norms be finalized with consultation of the competent authority of IIT, Bombay and accordingly be reported to the Board for approval."

Item 19: To consider and approve the deputation in respect of Shri A. M. Parghi, Assistant Professor in Applied Mechanics Deptt. to join Ph.D programme at University of British Columbia (Okanagan) Canada under the National Overseas Scholarship Grant for SC Candidates for the selection year 2008-09 by the Ministry of Social Justice and Empowerment, Govt. of India, New Delhi.

Reso.19: "Resolved to approve the deputation in respect of Shri A. M. Parghi, Assistant Professor in Applied Mechanics Deptt. to join Ph.D programme at University of British Columbia (Okanagan) Canada under the National Overseas Scholarship Grant for SC Candidates for the academic year 2011-12 (September 2011) to 2015-16 by the Ministry of Social Justice and Empowerment, Govt. of India, New Delhi."

Item20: To consider the re-constitution of the Purchase Committee of SVNIT, Surat.

Reso.20: "Resolved to reconstitute the Purchase Committee of the Institute. The term of the members other than ex-officio members on the Purchase Committee shall be three years from the date of his nomination.

The composition of the committee shall be as under;

- 1) The Director, Ex-officio-Chairman.
- 2) The Director, IIT Mumbai or his nominee as Member.
- 3) The Director of National Institute of Design, Ahmedabad or his nominee as Member.
- 4) & 5) two members to be nominated by the Institute from amongst Asst. Professor, Asso. Professors/Professors as Member.
- 6) Dy. Registrar (Accounts), Ex-officio Member
- 7) The Registrar, Ex-officio Member-Secretary

The committee shall perform the following functions and have the following powers:

- (1) The Purchase Committee shall,
 - (i) to carry out purchase/services of all major equipment /instruments /fixture /furniture/ materials/goods/printing & stationary and awarding Annual Maintenance Contract for various services like security, Internet, computer & peripheral services, house- keeping etc. after the necessary administrative approval and provision of expenditure made in the budget.
 - (ii) have the power to give the necessary administrative approval and expenditure sanction for purchase/services of all major equipment /instruments/fixture/furniture/ materials/goods/printing & stationary and awarding Annual Maintenance Contract for various services like security, Internet, computer & peripheral services, house- keeping etc. within the approved budgetary provision of the Institute;
 - (iii) cause to prepare estimates for purchase/services of all major equipment /instruments/fixture/furniture/materials/goods/printing and stationary and awarding Annual Maintenance Contract for various services like security, Internet, computer & peripheral services, house- keeping etc.
 - (iv) be responsible for making administrative/financial/technical scrutiny of the purchase/services of all major equipment/instruments/ fixture/ furniture/materials/goods/printing & stationary and awarding Annual Maintenance Contract for various services like security, Internet, computer & peripheral services, house-keeping etc. of the materials /goods/services as may be considered necessary;

- (v) be responsible for enlistment of suitable suppliers/service providers/contractors/proprietors and acceptance of tenders and shall have the power to give directions or rejecting the tender/proposal/purchases where necessary;
- (2) If in the opinion of the Chairman of the Purchase Committee, any emergency has arisen which requires immediate action to be taken, he shall take such action and report the same to the Purchase Committee.
- (3) The Purchase Committee shall also perform such function and exercise such powers same as entrusted for the Building & Works Committee by the First Statutes under NIT Act, 2007 from time to time.
- (4) The Purchase Committee shall meet as often as necessary, but ordinarily not less than four times a year.
- (5) Three members shall form a quorum for a meeting of Purchase Committee.
- (6) The provisions in the First Statutes under NIT Act, 2007 regarding notice of meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meeting of the Board shall, as far as practicable may be followed in connection with meetings of the Purchase Committee also.
- (7) A copy of minutes of every meeting of the Purchas Committee shall be placed before the Board.

Item 21: To consider to appoint Dr. Ing.Sanjib Kumar Brahma on contract basis as Asst. Professor in Electronics Engg. Deptt.

Reso.21: "Resolved to ratify the scrutiny of the application received from Dr.Ing.Sanjib Kumar Brahma, carried out by the Adhoc Selection committee constituted for selection of Lecturer(s) on Contract Basis in the Department of Electronics Engineering for contractual appointment in respect of Dr.Ing.Sanjib Kumar Brahma."

"Further, resolved to appoint Dr. Ing.Sanjib Kumar Brahma on contract basis as Asst. Professor in Electronics Engg. Deptt. at the consolidated emoluments of Rs.48,000/- per month for the period of maximum 3 years as per provisions made under section 28(2) of First statutes under NIT Act, 2007 (29 of 2007) (APPENDIX: 21.1)."

"Resolved further that, his contractual appointment will be on contract basis for the period of one year from the date of his joining and can be renewed maximum up to 03 (three) years. His performance be evaluated half yearly and

only upon satisfactory performance in teaching and research activities he may be considered for renewal for further period.”

“Resolved further that, during the contract period including any extension thereof, his services are liable for termination at any time by giving 01 (one) month notice or payment of salary in lieu thereof by either side without assigning any reason whatsoever.”

“Resolved, further that, he will not be eligible for pension/pensionary benefit. Further, his official visit during contract period, his claim for TA/DA etc. will be considered at par with regular faculty appointed as Assistant Professor.”

Item 22: **To consider to appoint Dr. Ranjan Kumar Pati on contract basis as Asst. Professor in Applied Chemistry Deptt.**

Reso.22: “Resolved to ratify the scrutiny of the application received from Dr. Ranjan Kumar Pati carried out by the Adhoc Selection committee constituted for selection of Lecturer(s) on Contract Basis in the Department of Applied Chemistry for contractual appointment in respect of Dr.Ranjan Kumar Pati.”

“Further, resolved to appoint Dr.Ranjan Kumar Pati on contract basis as Asst. Professor in Applied Chemistry Deptt. at the consolidated emoluments of Rs.51,000/- per month for the period of maximum 3 years as per provisions made under section 28(2) of First statutes under NIT Act, 2007 (29 of 2007) (APPENDIX: 22.1).”

“Resolved further that, his contractual appointment will be on contract basis for the period of one year from the date of his joining and can be renewed maximum up to 03 (three) years. His performance be evaluated half yearly and only upon satisfactory performance in teaching and research activities he may be considered for renewal for further period.”

“Resolved further that, during the contract period including any extension thereof, his services are liable for termination at any time by giving 01 (one) month notice or payment of salary in lieu thereof by either side without assigning any reason whatsoever.”

“Resolved, further that, he will not be eligible for pension/pensionary benefit. Further, his official visit during contract period, his claim for TA/DA etc. will be considered at par with regular faculty appointed as Assistant Professor.”

Item 23: To consider and approve the constitution of Selection committee and recommendations of the Selection Committee meetings held during 23-28 July 2011 at Institute for appointment of Lecturer(s) on Contract Basis.

Reso.23: “Resolved to ratify the constitution of the Adhoc Selection Committee and in the following composition as per provisions made under Section 28(3) of the First statues under the NIT Act, 2007 (29 of 2007) for selection of Lecturer(s) on Contract Basis (max. for 3 years) (APPENDIX: 23.1).”

The composition of the Adhoc Selection Committee shall be as under;

- | | | | |
|-----|--|---|----------|
| (1) | Director of the institute | : | Chairman |
| (2) | Two experts to be nominated by the BOG's | : | Members |
| (3) | Head of the Department concerned | : | Member |

“Further, resolved to approve the recommendations of the Adhoc Selection Committee meetings held during 23-28 July 2011 for selection of Lecturer(s) on Contract Basis (Max for 3 years) in various departments of the Institute (APPENDIX 23.2 to 23.12).”

“Further, resolved to appoint Lecturer(s) on contract basis in various Departments at the consolidated emoluments of Rs.30,000/- per month for the period of maximum 3 years as per provisions made under section 28(2) of First statutes under NIT Act, 2007 (29 of 2007).”

“Resolved further that, the contractual appointment will be on contract basis for the period of one year from the date of joining and can be renewed maximum up to 03 (three) years. The performance of Lecturer(s) on contract basis be evaluated half yearly and only upon satisfactory performance in teaching and research activities they may be considered for renewal for further period.”

“Resolved further that, during the contract period including any extension thereof, their services are liable for termination at any time by giving 01 (one) month notice or payment of salary in lieu thereof by either side without assigning any reason whatsoever.”

Item: 24 To note the action taken by the Director regarding the appointment/ renewal of Deanship and Headship of the faculty members in various area.

Reso.24: “Resolved to note the action taken by the Institute regarding the appointment / renewal of Deanship/Headship of the faculty members in various areas. Director be authorized to exercise this power as deemed fit in future the proceeding be reported to the Board.”

Item 25 : To consider and approve the confirmation in respect of 45 faculty members to the post(s) of Assistant Professors (33) (Formerly Lecturers), Associate Professors(09) (Formerly Assistant Professors) and Professors(03).

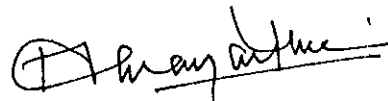
Reso.25: “Resolved to approve the confirmation in respect of 45 faculty members to the post(s) of Assistant Professors (33) (Formerly Lecturers), Associate Professors (09) (Formerly Assistant Professors) and Professors (03) as detailed below.”

Sr. No.	Name	Designation	Deptt.	Date of Joining	Date of Confirmation
1.	Dr. Naved I. Malek	Asst. Professor	ACD	07/08/2008	07/08/2010
2.	Dr. Neeru Adlakha	Asso. Professor	AMHD	11/06/2009	11/06/2011
3.	Dr. Vikas Pradhan	Asso. Professor	AMHD	19/03/2009	19/03/2011
4.	Dr. Twinkle Patel	Asst. Professor	AMHD	13/03/2009	13/03/2011
5.	Dr. Shushil Kumar	Asst. Professor	AMHD	21/05/2009	21/05/2011
6.	Dr. D. Gopal	Asst. Professor	AMHD	26/03/2009	26/03/2011
7.	Dr. Urvashi Kaushal	Asst. Professor	AMHD	13/03/2009	13/03/2011
8.	Dr. Vipul Kheraj	Asst. Professor	APD	27/03/2009	27/03/2011
9.	Dr. Smita Jauhari	Asst. Professor	ACD	02/03/2009	02/03/2011
10.	Dr. S. K. Sahoo	Asst. Professor	ACD	20/03/2009	20/03/2011
11.	Dr. K. Suresh Kumar	Asst. Professor	ACD	27/03/2009	27/03/2011
12.	Dr. B. Z. Dholakiya	Asst. Professor	ACD	13/03/2009	13/03/2011
13.	Shri B. N. Gohil	Asst. Professor	COED	07/07/2009	07/07/2011
14.	Ms. Sankita J. Patel	Asst. Professor	COED	28/05/2009	28/05/2011
15.	Dr. D. P. Vakharia	Professor	MED	02/03/2009	02/03/2011
16.	Dr. P. V. Bhale	Asst. Professor	MED	31/03/2009	31/03/2011
17.	Shri Shailesh Pandya	Asst. Professor	MED	30/03/2009	30/03/2011
18.	Dr. Ravi Kant	Asst. Professor	MED	17/03/2009	17/03/2011
19.	Dr. H. K. Dave	Asst. Professor	MED	13/03/2009	13/03/2011
20.	Shri Sandeep Soni	Asst. Professor	MED	30/03/2009	30/03/2011

Sr. No.	Name	Designation	Deptt.	Date of Joining	Date of Confirmation
21.	Shri Patel Nikunj	Asst. Professor	MED	09/04/2009	09/04/2011
22.	Shri V. D. Kalyankar	Asst. Professor	MED	31/03/2009	31/03/2011
23.	Shri Patel Vimal	Asst. Professor	MED	27/03/2009	27/03/2011
24.	Shri Rathod Vikram	Asst. Professor	MED	14/05/2009	14/05/2011
25.	Shri K. P. Upla	Asst. Professor	ECED	14/05/2009	14/05/2011
26.	Ms. Shweta Shah	Asst. Professor	ECED	12/03/2009	12/03/2011
27.	Shri M. C. Patel	Asst. Professor	ECED	01/04/2009	01/04/2011
28.	Dr. Alka Boricha	Asst. Professor	CHED	13/03/2009	13/03/2011
29.	Ms. Smita Gupta	Asst. Professor	CHED	09/04/2009	09/04/2011
30.	Dr. Ranjit Roy	Asso. Professor	EED	02/03/2009	02/03/2011
31.	Dr. S. N. Sharma	Asso. Professor	EED	06/04/2009	06/04/2011
32.	Dr. C. D. Modhera	Professor	AMD	02/03/2009	02/03/2011
33.	Dr. A. K. Desai	Professor	AMD	02/03/2009	02/03/2011
34.	Dr. C. H. Solanki	Asso. Professor	AMD	02/03/2009	02/03/2011
35.	Dr. S. A. Vasawala	Asso. Professor	AMD	02/03/2009	02/03/2011
36.	Shri M. K. Desai	Asst. Professor	AMD	06/03/2009	06/03/2011
37.	Shri Patel Jignesh B.	Asst. Professor	AMD	16/03/2009	16/03/2011
38.	Ms. Shruti Vaidya	Asst. Professor	AMD	06/04/2009	06/04/2011
39.	Shri S. R. Suryawansi	Asst. Professor	AMD	04/03/2009	04/03/2011
40.	Dr. K. A. Chauhan	Asso. Professor	CED	02/03/2009	02/03/2011
41.	Dr. V. L. Manekar	Asso. Professor	CED	28/05/2009	28/05/2011
42.	Dr. Rakesh Kumar	Asso. Professor	CED	02/04/2009	02/04/2011
43.	Shri Patel Chetan	Asst. Professor	CED	05/05/2009	05/05/2011
44.	Shri P. V. Timbadiya	Asst. Professor	CED	19/03/2009	19/03/2011
45.	Shri Tailor Ravin M.	Asst. Professor	CED	27/03/2009	27/03/2011

The meeting ended with a vote of thanks to the Chair.


(H.A. PARMAR)
 SECRETARY
 BOARD OF GOVERNORS


(Dr. J. NARAYANA DAS)
 CHAIRMAN
 BOARD OF GOVERNORS