

NARMAD BHAVAN

(Hostel Guest House)

Room Tariff

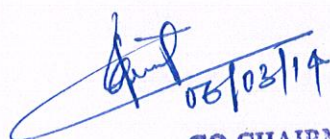
(Effective from April 1, 2014)

Type of Accommodation	Cat A	Cat B	Cat C	Cat D
Double Bedded Room on sharing Basis (Per Person) (A/c)	400	400	300	600
Single occupancy in a Double Bedded Room (A/c)	600	600	500	1000
Double Bedded Room on sharing Basis (Per Person) (Non A/c)	200	200	100	400
Single occupancy in a Double Bedded Room (Non A/c)	300	300	200	600

Categories of Guest		
Category	Eligibility	Authority for Booking
Cat 'A'	Guest invited by the institute for academic or Administrative work or for campus interview/ Individual visiting institute in connection with project / Consultancy/ short term courses or seminars or conference etc.	Director/ Registrar/ Deans/ HOD/ Placement officer
Cat 'B'	Employees and their guest/ Students' parents and Guardians /Alumni	Faculty/Staff/Student/ Alumni
Cat 'C'	Present student like Ph.D. (PEC) and M.Tech.(R)	Concerned student/ Supervisor
Cat 'D'	Guest not covered under above categories	Individual through faculty

Note:

1. Priority for accommodation will be accorded to guest covered under the category.
2. Management of the guest house may at its discretion, cancel a booking or offer alternate accommodation.
3. Normally a booking in the Guest House can be made for a period of 3 days this can be extended upto a maximum period of 7 days and beyond that with the approval of the competent authority.
4. 100% payment to be made at the time of check in (except Cat A).
5. In advance 50 % payment is to be made for bulk booking against confirmation.
6. 100 % payment to be made if cancellations are not made two weeks prior to the Commencement of Conference/Course etc. and 72 Hours in case of Individual booking.
7. All the guests have to abide by the rule and regulation of the guest house.
8. Guest House authority is not responsible for any kind of accident on injury to the guest during his/her stay in the guest house.
9. Guest House authority is not responsible for any theft of valuable belongings of guests.


06/03/14

CO-CHAIRMAN
COUNCIL OF WARDENS

