

UNDER POSTING OF CERTIFICATE



SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY, SURAT

☎ 2259571, 2259582 - 84
FAX NO. 2227334, 2228394
GRAM : SVNIT
E-MAIL : director@svnit.ac.in

SVNIT

No.: Estate/ 455/2017-18/

Date: / /2017

To,

**SUB: AN ENQUIRY FOR PURCHASE OF GARDEN EQUIPMENTS FOR GARDEN MAINTENANCE
WORK IN SVNIT CAMPUS, SURAT.**

Dear Sir,

You are requested to quote your prices for supply of garden equipments as per the Schedule-B enclosed herewith. The quotations may be sent to the undersigned in a sealed envelop and subscribed as: "Quotation with reference to Enquiry No. ESTATE/455/2017-18/, Dtd: 21/11/2017. Your quotation should reach the undersigned on or before office hours **Dtd: 06/12/2017** in the office of Institute through post or in person. The Institute is not responsible for loss or postal delay of quotation. The quotations furnish the following informations.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are accompany the quotations.
- 3) Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation may be specified. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute. The Institute is located in the municipal limits & exempted from paying of octroi duty.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) The Director and Secretary reserves the right to accept stores which are not strictly in conformity with the specifications but otherwise found suitable.

Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.

Yours faithfully,

DIRECTOR

**NAME OF WORK: PURCHASE OF GARDEN EQUIPMENTS FOR GARDEN
MAINTENANCE WORK IN SVNIT CAMPUS, SURAT.**

SCHEDULE – B

Sr. No.	Item	Unit	Qty.	Rate	Amount
1.	Lawn Mower (or equivalent) Electric Engine 52 cm (21”), 33 kg.	Nos.	02	41,700.00	83,400.00
2.	Hedge Trimmer (or equivalent) Electric Engine 60 cm (24”), 4kg.	Nos.	02	18,800.00	37,600.00
Total Rs...					1,21,000.00

Note :- (i) Delivery should be given by the bidder free of cost.
(ii) Kindly refer enclosed pictures for sample design.

I/ We am/ are willing to carry out the work at _____ % above/below percent
(should be written in figures and words) of the estimated rates mentioned above.
Amount of my/our tender works out as under.

Estimated amount	Estimated amount
Put to tender Rs. _____	Put to tender Rs. _____
Deduct _____% below Rs. _____	Add _____% above Rs. _____
Net Rs. _____	Total Rs. _____
In words _____	In words _____

POSTAL ADDRESS OF CONTRACTOR

**SIGNATURE OF CONTRACTOR
DATE:**