



**SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY, SURAT**

☎ 2259571, 2259582 - 84
FAX NO. 2227334, 2228394
GRAM : SVNIT
E-MAIL : director@svnit.ac.in

SVNIT

No.: Estate/364/2017-18

Date: 31/07/2017

To,

Sub: An Enquiry for Supplying and Fixing Various Name Plate for new Chemical Engineering Department at SVNIT, Surat.

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelope and subscribed as: "Quotation with reference to Enquiry No. ESTATE/364/2017-18, Dtd: 31/07/2017. Your quotation should reach the following address **on or before 16/08/2017 upto 5:00 PM** only. However, SVNIT, Surat accepts no responsibility for offers received after the due time and date. **The Director, S. V. National Institute of Technology, Ichchhanath, Dumas Road, Surat, Pin code: 395 007.**

The quotations furnish the following informations.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are accompany the quotations.
- 3) Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation may be specified. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute. The Institute is located in the municipal limits & exempted from paying of octroi duty.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) The Director and Secretary reserves the right to accept stores which are not strictly in conformity with the specifications but otherwise found suitable.

Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.

Yours faithfully,

**DEAN
PLANNING & DEVELOPMENT**

SCHEDULE - B

Name of the work :- Supplying and Fixing Various Name Plate for new Chemical Engineering Department at SVNIT, Surat.

Item No.	Quantity	Description	Rate ₹. Ps	Per	Amount ₹. Ps
1	15.00	Supplying and fixing <u>CCTV Sign Board</u> make from Foam Board of size 12" x 8" x 4mm thick with superior finishing / proportionate letters and fine quality as directed by incharge.		No.	
2	5.00	Supplying and fixing <u>Fire Alarm Sign Board</u> make from Foam Board of size 12" x 8" x 4mm thick with superior finishing / proportionate letters and fine quality as directed by incharge.		No.	
3	10.00	Supplying and fixing <u>Fire Hose Sign Board</u> make from Foam Board of size 12" x 8" x 4mm thick with superior finishing / proportionate letters and fine quality as directed by incharge.		No.	
4	10.00	Supplying and fixing <u>Use Stairs Sign Board</u> make from Foam Board of size 12" x 8" x 4mm thick with superior finishing / proportionate letters and fine quality as directed by incharge.		No.	
5	5.00	Supplying and fixing <u>Danger Sign Board</u> make from Foam Board of size 12" x 5" x 4mm thick with superior finishing / proportionate letters and fine quality as directed by incharge.		No.	
6	4.00	Supplying and fixing <u>Glass Door Logo</u> with vinyl sticker of size 24" x 24" with cleaning and pasting etc. comp as directed by engineer incharge.		No.	
7	5.00	Supplying and fixing <u>Direction Sign Board</u> of size 24" x 36" make of sturdy plexiglass black and white composite board (10mm thick) including 1" x 4mm size letters with stud etc. comp as directed by engineer incharge.		No.	
8	4.00	Supplying and fixing <u>Vision and Mission Statement Board</u> of size 24" x 36" make of sturdy plexiglass black and white composite board (10mm thick) including letter of approximate size with stud etc. comp as directed by engineer incharge.		No.	

Item No.	Quantity	Description	Rate		Per	Amount	
			₹.	Ps		₹.	Ps
9	5.00	Supplying and fixing <u>Floor Name Plate</u> of size 15" x 36" make of sturdy plexiglass black and white composite board (10mm thick) including 1" x 4mm size letters with stud etc. comp as directed by engineer incharge.			No.		
10	125.00	Supplying and fixing <u>Name Plate</u> of size 12" x 5" make of sturdy plexiglass black and white composite board (10mm thick) including 1" x 4mm size letters with Hindi and English as directed by engineer incharge.			No.		
11	60.00	Supplying and fixing <u>Number Plate</u> of size 6" x 5" make of sturdy plexiglass black and white composite board (10mm thick) including 1" x 4mm size letters as directed by engineer incharge.			No.		
12	1.00	Supplying and fixing <u>Faculty Photo Board</u> of size 48" x 48" make of sturdy plexiglass black and white composite board (12mm thick) in four layer including letter and photo of approximate size with stud etc. comp as directed by engineer incharge.			No.		
		(The agency will required to arrange photo session at his cost)					
Total Amount ₹...							
Say Amount ₹...							

Note :- Sample will required to approve from engineer incharge before starting of work.

**SIGNATURE & SEAL OF
AGENCY**