



No. E/Reg.Off./761/2020-21

Date: 11/11/2020

NOTICE

12 NOV 2020

**Subject:** Submission of Immovable property Return by the employees of autonomous and subordinate institute / organizations in the Ministry of HRD.

All the Teaching and Non-Teaching employees (Group A & B) of the Institute are required to submit Annual Property Returns for the Year 2019 under CCS conduct rules 1964. The Form should be submitted to Establishment Section by November 30, 2020 as per format attached.

Further, as per guidelines issued by DoPT vide its Office Memorandum No. 11012/11/2007-Estt.A dated 27<sup>th</sup> September 2011, the vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31<sup>st</sup> January of the following year, as required under GOI decision under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

In view, of above, it is requested to fill the return in the enclosed proforma for the year 2019 and submit the same to office of the undersigned on or before November 30, 2021.

In event of non-submission of the Annual Property Return for the year 2019 by 30.11.2020, the vigilance Clearance may be denied by the Institute.

This notice is issued with the approval of the Competent Authority.

  
(Dr. Pramad Mathur)  
REGISTRAR

Enclosure: As above

Copy forwarded for information and necessary action to:

1. Director/Dy. Director/Registrar
2. Prof. J. N. Patel, CVO.
3. All Deans/ Head of the Deptt./ Section
4. All Faculty In-Charges / All Officer In-Charges
5. Dy. Registrar (Estt) / (Acad) / (A/cs) / All Assistant Registrar
6. Faculty In-Charge, Computer Centre to publish the above notice the link "Announcements" as well as "Annual Property Return" on the Home Page.
7. Annual Property Return File
8. Dispatch Section



સર્દાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થાન, સુરત  
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT  
સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત

SVNIT

Statement of Immovable property as on the 31<sup>st</sup> December, 2019  
(e.g. Lands, House shops, Other Buildings etc.)

1. Name of Officer (in full) and service to which the officer belongs: .....
2. Present post held: .....
3. Present Pay, Pay Scale & Grade Pay: .....

(Held by Public Servant, his/her spouse and dependent children)

Sl. No.	Description of property (Land house / Flat / shop / Industrial etc.)	Precise location (name of district, division taluk and village in which the property is situated and also its distinctive number etc.)	Area of Land (in case of Land and building)	Nature of land in case of landed property	Extent of interest	If not in name of public servant whose name held and his / her relationship, if any to public servant	Date of acquisition	How acquired (whether by purchase mortgage lease, inheritance gift or otherwise and name with details of person / persons from whom acquired (address and connection of the Govt. servant if any with the persons concerned) (please see note 1 below and cost of acquisition)	Present value of the property (if exact value) not known approx value may be indicated	Total annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Place: .....

Dated: .....

Signature .....

Note (1): For purpose of column 9, the term "lease" would mean a lease of immovable property from your any term exceeding one year or reserving a yearly rent, Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this column irrespective term of the lease, where it is short or long term, and the periodicity of the payment of rent.