



No.CED/PLP/INCCC-Tapi/5282/2019

Date: 30/01/2019

To,

Sub.: Enquiry for Supply of Desktop Computers

Dear Sir,

You are requested to quote your prices for supply of stores listed at **Annexure-I**. The quotations may be sent to the Director, SVNIT Surat, Dumas Road, Surat-395007 in a sealed envelope and subscribed as: "**Quotation for equipment of Civil Engineering Department**" with reference to enquiry No.CED/PLP/INCCC-Tapi/5282/Date:30/01/2019, as per the format enclosed at **Annexure-II**. Your quotation should reach the undersigned on or before **11/02/2019 positively during office hours by post or courier only**.

The quotations furnish the following information:

1. The brand or make of each item should be specifically stated and wherever necessary complete set of specifications and dimensions should be given.
2. The price quoted should be for the complete set of equipment. For price comparison, total combined price of all the items in the inquiry will be considered, and accordingly the purchase order will be issued.
3. If asked, samples should accompany the quotations.
4. Sales tax, General tax, Central Sales tax, Custom duty, GST, Insurance charges, packing and forwarding charges if not included in the prices quoted, should be clearly specified.
5. The period of validity (minimum 120 days) of the quotation may be specified. Offers subject to prior sale may please be avoided.
6. The delivery period is to be clearly mentioned in the quotation. Preferably delivery period should be within two – three weeks from the date of receipt of confirmed order.
7. The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. SVNIT basis only.
8. All concessions available to an educational institution should be specified and also taken into account while quoting. No "C" or "D" form can be issued by the institute.
9. **The item is being procured for Govt. of India funded Research Project and the same will be used for Research and Development activities in the Institute. The GST applicable for education Institutions for procurement of equipment for R&D activities, be charged.**
10. The Director reserves the right to accept stores which are not strictly in conformity with the specifications but otherwise found suitable.

o/c

11. Payment is normally made by the cheque drawn on the SVRCET Branch Office of State Bank of India, Surat-395007 within a period of **45 days** from the date receipt, acceptance of successful installation & performance by the supplier at the institute.
12. All the duties, taxes and other levies payable by the contractor under the contract shall be specified separately and also included in the total price.
13. The price should be quoted in Indian Rupees (INR) only
14. The Institute is exempted from the payment of Custom Duty in terms of Government of India, Ministry of Science and Technology, Department of Science and Industrial Research, Notification No 51/96-Custom Dt :23/07/1996 and also payment of Central Excise Duty in terms Notification No 10/97- Central Excise Dt 01/03/1997. However, the applicable rate should be clearly indicated in the bid.
15. The Director reserves the right to reject, the lowest bid without assigning any reasons.

Yours faithfully,


31/1/19

Head, CED



o/c

Annexure-I

**LIST OF EQUIPMENTS WITH SPECIFICATION TO BE SUPPLIED FOR
PROJECT – Impact of Climate Change on Water Resources of Tapi Basin**

(4/240)

Sr. No.	Description of Item	Nos
1	Tower Desktop Elite Desk 800 G4 MT Windows 10 Pro 64, 16GB DDR4 RAM, 2 TB 7200 rpm SATA HDD, AMD Radeon™ RX 550 Graphics (4 GB GDDR5 dedicated), Intel® Core™ i7-8700 with Intel® UHD Graphics 630 (with Intel® Turbo Boost Technology, 12 MB cache, 6 cores), DVD RW, HP Monitor (HP V194) 18.5” or higher TFT, Slim business wired keyboard and hardened wired USB-mouse. HP 3/3/3 Onsite warranty	02

Annexure: 2

1	Complete Specification	:	
2	Quantity	:	
3	Basic Price of the unit (including accessories, spares etc.)	:	Rs.
	Rebate / Concession for Academic Institute		Rs.
4	Applicable Taxes, if any	:	Rs.
5	Total price of the product	:	Rs.
14	Delivery period	:	
15	Validity of Quotation (Minimum 120 days Desirable)	:	
16	WARRANTY	:	

प्रमाणित
30.01.2019

o/c