

S.V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT-395 007

INSTRUCTION TO NEWLY ADMITTED

Ph.D. & M.Tech. (Research Students)

All the candidates offered admission in the doctoral programmes for the Spring Semester, 2019-20 are advised to follow the steps as mentioned below for completing registration formalities :

STEP	Task	Location
STEP 1	To collect Initial Registration Forms and Tuition Fees Form and admission number (DS19####) (D : Department Code)	Ph.D. Desk, Academic Section, Administrative Building (Ground Floor)
STEP 2	To pay Tuition Fees, Rs. 33,500/- (For All Category). The Demand Draft drawn in favour of "DIRECTOR SVNIT FEES A/C." payable at Surat at the Account Section Fee Counter	Old Computer Engg. Department First Floor
STEP 3	To contact Research Supervisor (S) in the department for filling up of initial registration forms (4 Copies)	Department offering admission
STEP 4	To contact Ph.D. Coordinator/ PG Incharge (in case of M.Tech by Research) of the Department for registration in MIS	Ph.D. Coordinator/PG In-Charge of the Department(s)
STEP 5	To submit one copy of initial registration form with zerox copy of last relevant degree certificate and marksheet in Ph.D. Desk, Academic Section. Also submit reliving/relevant letter if doing job in any institute/college. (Also submit one copy of registration form to Supervisor, One to the Department Office and keep one for candidate's reference)	Ph.D. Desk, Academic Section, Administrative Building (Ground Floor)
STEP 6	To carry out procedure for hostel admission (if accommodation in hostel is required)	Hostel Office, Opp. Administrative Building

The complete Registration and Fee payment process is to be completed by 30/12/2019 to 10/01/2020


DEAN (ACADEMIC) 19/12/19