



No. COED /Chair / 1263 / 2018-2019  
To,

Date:05-02-2019

**SUB: - Enquiry to purchase items as per List.**

Dear Sir,

You are requested to quote your prices for supply of stores listed below. The quotations may be sent to the undersigned in a sealed envelope and subscribed as "**Quotation with reference to Enquiry No. COED/ Chair / / 2018-19, Date:05-02-2019**". Your quotation should reach the undersigned on or before **20-02-2019** office hours (17:00 hours).

The quotations furnish the following information.

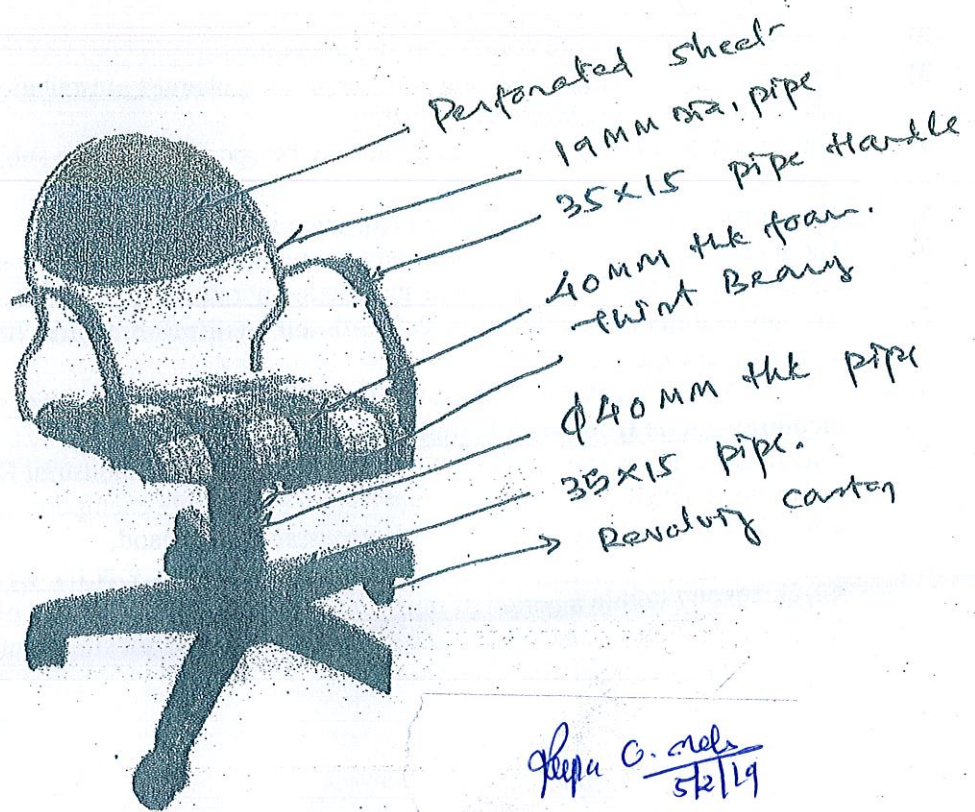
- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples should accompany the quotations.
- 3) GST, Insurance charges, Packing and Forwarding charges , installation charges if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation may be specified. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat, basis at the Institute, SVNIT with complete installation at our site.
- 7) **All concessions available to an Educational Institution should be specified** and also taken into account while quoting.
- 8) This Institute is located within the limits of SMC and exempted from the paying of Octroi duty on incoming goods from outside limits of SMC.
- 9) This Institute is registered with the Deptt. of Scientific and Industrial Research (DSIR) for the purpose of availing custom duty exemption and central excise duty exemption, and hence the certificate to this effect will be issued wherever it is necessary on demand.
- 10) Payment is normally made by cheque drawn on the S.V.N.I.T Branch of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 11) The Director reserves the right to accept stores which are not strictly in conformity with the Specifications but otherwise found suitable.

Yours faithfully,

*Supa G. mel*  
5/2/19  
Head, COED  
Head,

Computer Engg. Deptt

Sr. No.	Specification	Qty.
1.	<p><u>S. S. Revolving Chair</u></p> <p>Size: Seat Size: 16" x16", Total ht 36", Seat Ht 18" fix            All material in SS 304            Fabricated base from SS Pipe 35x15x1.6mm thick,            Centre pole from 40x1.6mm thick Pipe,            Back from SS Perforated sheet of .85mm thick,            5 nos heavy duty Castors            65mm PU Foam Covered on 12mm plywood with            Cotton Tapestry            Heavy duty rigid structure</p>	60



*Deepa G. nels*  
 5/2/19

Head,  
 Computer Engg. Deptt