

Student Store o/c

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ORDINARY 203



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF
TECHNOLOGY, SURAT-395 007

STUDENT STORE SECTION

No.: Stud. Store/ order / 23 /2017-18 / 3513
To,

Date: 05 /02/ 2018

5 FEB 2018

SUB: - Enquiry For Synthetic T Shirt.

Dear Sir,


You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelope and subscribed as: "Quotation with reference to Enquiry No. Stud. Stores/ 23 dtd : 30 /01/2018 .Your quotation should reach the undersigned on or before 26 / 02 / 2018.

The quotations should be furnished with the following information.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are accompany the quotations.
- 3) GST, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation should be at least 45 Days. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) The price of quoted items should be valid for one year from Date of purchase order.
- 9) This Institute is located within the limits of S.M.C. & exempted from the paying of octroi duty on incoming goods from outside limits of S.M.C.
- 10) This Institute is registered with the dept. of scientific & industrial Research (DSIR) for the purpose of availing custom duty exemption & central excise duty exemption, and hence the certificate to this effect will be issued wherever it is necessary on demand.
- 11) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 12) Your specifications & terms- conditions should be as per the format attached, must be on your company letterhead & signed by an authorized person.

- 13) Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
- 14) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable.

Yours faithfully,


Prof. In-charge, Student Store,
SVNIT, Surat

ANNEXURE – I

- 1) Front side of T- Shirt Print college LOGO
- 2) Back side of T-Shirt Print “SVNIT SURAT”

Sr. No.	Specifications and Size Shiv naresh/Adidas/Puma/Rebock	Quantity
1	Small	100
2	Medium	100
3	Large	100
4	Extra Large	40
Total Qty. Nos.		340

SUMMARY SHEET

(This must be typed on Supplier's Letterhead & submitted along with the offer)

1.	Make	:	
2.	Model	:	
3.	Basic Price of the Unit (Including Printing of 1) Front side Of T- shirt college LOGO 2) Back side of T-shirt " SVNIT SURAT " etc.)	:	Rs.
4.	Packing and Forwarding	:	Rs.
5.	Custom Duty / Excise Duty vide DSIR Certificate only. (Institute is exempted)	:	Rs.
6.	CST/ Sales Tax / VAT etc. (Institute does not issue any concessional form)	:	Rs.
7.	Insurance charge, if any (on Basic Price)	:	Rs.
8.	Freight / Transportation charge (if any) (based on F.O.R Destination at SVNIT, Surat)	:	Rs.
9.	Installation & Commissioning charge (if any)	:	Rs.
10.	Octroi (If Extra then institute may issue an Octroi Exemption Certificate against Invoice & L.R.)	:	Rs.
11.	Any extra charges	:	Rs.
12.	TOTAL PRICE	:	Rs.
13.	Rebate / Concession for Academic Institute	:	Rs.
14.	NET PRICE	:	Rs.
15.	TERMS & CONDITIONS	:	
16.	Warranty (if any)	:	Rs.
17.	Payment Condition (Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.)	:	
18.	Validity of Quotation (Minimum 45 days)	:	
19.	Delivery Period	:	
20.	Mode of Delivery	:	

NOTE: Any ambiguity or incomplete filling of SUMMARY SHEET will lead to rejection of offer without any reasons.

SIGN OF THE PARTY
WITH FULL ADDRESS STAMPED