

o/c
साधारण डाक
ORDINARY POST



UNDER POSTING OF CERTIFICATE

Offi : 2223371 to 2223374

Fax : 0261-2228394

Grams : SVNIT

**SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY, SURAT-395 007.**

Approval Note No. PE/296/2018-19
Enquiry no. PE/317/2018-19

3746

Date: 12/12/2018

13 DEC 2018

To,

SUB: -Enquiry for Supply of consumable Sports items (as per Annexure - 1.)

Dear Sir,

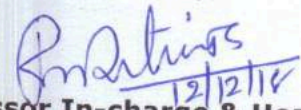
You are requested to quote your prices for supply of items listed overleaf. The Quotation must be sent in a sealed envelope with the superscription "Quotation with reference to the **Enquiry Note No. PE/317/2018-19. Dated 12/12/2018. "Attention: The Director, S.V. National Institute of Technology, Ichchhanath, SURAT-395007, Gujarat".** Your quotation should reach the Director, SVNIT on or before **04/01/2019 at 5:00 pm.**

The quotations should be furnished with the following information.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are accompany the quotations.
- 3) GST, Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation should be at least 45 Days. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) This Institute is located within the limits of S.M.C. & exempted from the paying of octroi duty on incoming goods from outside limits of S.M.C.

- 9) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 11) Your specifications & terms- conditions should be as per the format attached i.e. summary sheet, must be on your company letterhead & signed by an authorized person.
- 12) Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
- 13) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable.

Yours faithfully,


 Professor In-charge & Head
 Student Activity Centre

ANNEXURE - I

Sr. No.	Name of the Items	Quantity
1	WILSON LAWN TENNIS BALL CHAMPIONSHIP	3 TUBES
2	SLAZENZER LAWN TENNIS BALL CHAMPIONSHIP	3 TUBE
3	METCO LAWN TENNIS NET ALL DOUBLE	2 PCS
4	NIVIA FOOTBALL SHINING STAR	10 PCS
5	NIVIA BASKETBALL REGULAR NO 7	8 PCS
6	METCO BASKETBALL NET SPECIAL DORI	3 PAIRS
7	NIVIA VOLLEYBALL SPORT VALLEY	10 PCS
8	NIVIA HAND BALL ANTRIX	4 PCS
9	KOXTON STARTING BLOCK	2 PCS
10	APEX JAVLINE ALLUMINIUM	2 PCS
11	GUPTA VOLLEYBALL NET LIMCA NO 1	3 PCS

SUMMARY SHEET

(This must be typed on Supplier's Letterhead & submitted along with the offer)

Sr. No.	Particular	Model/ Make	Quantity Approx	Warranty Period	Service Charge & Transportation	Taxes	Amount Rs.
1	WILSON LAWN TENNIS BALL CHAMPIONSHIP						
2	SLAZENZER LAWN TENNIS BALL CHAMPIONSHIP						
3	METCO LAWN TENNIS NET ALL DOUBLE						
4	NIVIA FOOTBALL SHINING STAR						
5	NIVIA BASKETBALL REGULAR NO 7						
6	METCO BASKETBALL NET SPECIAL DORI						
7	NIVIA VOLLEYBALL SPORT VALLEY						
8	NIVIA HAND BALL ANTRIX						
9	KOXTON STARTING BLOCK						
10	APEX JAVLINE ALLUMINIUM						
11	GUPTA VOLLEYBALL NET LIMCA NO 1						
					(Including taxes) TOTAL		
(Rupees in words)							

NOTE: Any ambiguity or incomplete filling of SUMMARY SHEET will lead to rejection of offer without any reasons. Write N/A or N.A. where information demanded is not applicable.



SIGN OF THE PARTY

WITH FULL ADDRESS STAMPE