



S. V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT-395007

Dean (Faculty Welfare)

No. Dean (FW) / 107 / 2018-19

Date: 29/10/2018

To,

**SUB: ENQUIRY FOR SUPPLY OF DIGITAL MULTIFUNCTIONAL
COPIER MACHINE-A3 SIZE
(MAKE & MODEL NO: TOSHIBA E-STUDIO 4508 A)**

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelop and subscribed as: **“Quotation with reference to Enquiry No. Dean (FW) / 107 / 2018-19, DATE: 29/10/2018”**. Your quotation should reach the undersigned **on or before 16/11/2018**.

The quotations furnish the following information.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples should accompany the quotations.
- 3) Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation may be specified. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat, basis at the Institute, SVNIT.
- 7) **All concessions available to an Educational Institution should be specified** and also taken into account while quoting.
- 8) This Institute is located within the limits of SMC and **exempted from the paying of Octroi duty on incoming goods from outside limits of SMC**.
- 9) This Institute is registered with the Deptt. of Scientific and Industrial Research (DSIR) for the purpose of availing custom duty exemption and central excise duty exemption, and hence the certificate to this effect will be issued wherever it is necessary on demand.

- 10) Payment is normally made by cheque drawn on the S.V.N.I.T Branch of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 11) The Director reserves the right to accept stores which are not strictly in conformity with the Specifications but otherwise found suitable.

Yours faithfully,

R.V. Rao,
Dean (FW) 30.10.18

Sr. No.	Name of Item with Specification	Qty
1.	Digital Multifunctional Copier Machine –A3 Size (Make & Model : Toshiba E-studio 4508 A) CPU - Intel Atom 1.33 Ghz (Dual Core) Max Original/ Image Size –A3 Copy Speed - 45 rpm (A4) B/w Memory RAM – Standard - 4 GB (without any Add-on) Hard disk drive – Standard -320 GB (without any Add-on) Scanning Speed of Dual Scan Document Feeder (DSDF) – 240 IPM Duplex (mono or colour) & 120 IPM Simplex (mono or colour) Paper cassette Trays- 2Nos. Duplex Unit – Standard ADU (60-256 gsm) Network printer and colour scanner – Yes OS Compatibility – Windows vista, Windows 7,8,10 Mac, Unix, Linux In built OS- PS3 (postscript)	01

R.V. Rao
30.10.18