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S. V. National Institute of Technology,
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Grams: SVNIT

साधारण डाक
ORDINARY POST

No.: SVNIT/PHY/SERB/1102 /2018-19

Dt: 18/06/2018

To,

19 JUN 2018

Sub.: Enquiry for Dell PC .

Ref. No.: SVNIT/PHY/SERB/2018-19/58, dtd: 01/05/2018

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelope and subscribed as: " Quotation for DELL PC" with reference to **approval No. SVNIT/PHY/SERB/2018-19/58 dated 01/05/2018** your quotation should reach the undersigned on or before 16/07/2018 positively.

The quotations furnish the following information's.

1. The brand or make of each item should be specifically stated and wherever necessary complete set of specifications and dimensions should be given.
2. The price quoted should be for the complete set of equipments. For price comparison the total combined price of all the items in the inquiry will be considered and accordingly the purchase order will be issued.
3. If asked, samples should accompany the quotations.
4. Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, packing and forwarding charges if not included in the prices quoted, should be clearly specified.
5. The period of validity (minimum 120 days) of the quotation may be specified. Offers subject to prior sale may please be avoided.
6. The delivery period is to be clearly mentioned in the quotation.
7. The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. SVNIT basis only.
8. All concessions available to an educational institution should be specified and also taken into account while quoting. No "C" or "D" form can be issued by the institute.
9. The Director reserves the right to accept stores which are not strictly in conformity with the specifications but otherwise found suitable.
10. Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395 007 within a period of thirty days from the date of successful installation & performance by the supplier at the institute.